PURBASTHALI COLLEGE

DEPARTMENT OF SANSKRIT

Parulia, Purba Burdwan

ICT TRAINING PROGRAMME

SESSION 2019-2020

REPORT

Name of the Programme: ICT Training

Date: 16.09.2019 to 18.09.2019

Time: 11:15 a.m.

Venue: Seminar room (09)

Resource Person: Mrs. Susmita Mondal (Dept. of Sanskrit), Mr. Aniruddha Debnath (Dept. of Sanskrit), Mrs. Pratyusha Ghosh, (Dept. of Sanskrit).

No. of Participants:

We organize a special Training cum learning program for our departmental students of Sanskrit entitled as " ICT Training" on 16.09.2019 to 18.09.2019 at 11:15 a.m. at Seminar Hall (Room no. 09). The duration of program was one hour for each day. This particular training was to include the basics of ICT uses. The detailed outcome of this program was-

- How to create an Email-Id, view and send a mail.
- How to access college library digitally and other open libraries.
- How to search and download study materials from National Digital Library.
- How to search and use YouTube.
- Know about SWAYAM and enroll them.
- Basics of Power Point Presentation.

Our endeavour found huge attraction in between the students as they enjoyed the training program successfully. We hope that the basics of ICT skills will help them in future.

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Purbasthali College
Parulia, Purba Bardhaman

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Purbasthali College
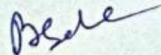Parulia, Burdwan

PURBASTHALI COLLEGE

DEPARTMENT OF SANSKRIT

Parulia, Purba Burdwan

ICT TRAINING PROGRAMME (2019-20)   **Date:**16.09.2019 to 18.09.2019

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PURBASTHALI COLLEGE
DEPARTMENT OF ENGLISH
Vill + P.O:-Parulia, Dist:- Burdwan,Pin No-713513
Email :- english.purbasthalicollege@gmail.com, Visit us : www.purbasthalicollege.com

REPORT

ICT Training Programme was organized by the Department of English, Purbasthali College from 26.08.2019 to 03.09.2019 at 12.00 pm at Room No. 9.

Partcipants:

73 (Students of Semester III)

Venue:

Room No. 09

Resource person:

Mr. Biswanath Bhattacharyya, Purbasthali College

Summary of Programme:

The students were made familiar with varuious tools of ICT to help them undertsand digital tools. Sessions were conducted on the following topics:

- fundamental ICT skills
- Email
- e-book searching and reading
- YouTube videos for educational purpose
- PowerPoint Presentation.

Outcome:

After the end of the Programme, the following outcomes were achieved:

- Enhanced ICT skills
- Familiarity with E-mail
- Improved e-book searching and reading skills
- Utilization of YouTube for educational purposes
- Mastering basic PowerPoint presentation skills

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Photo of Training Program

Fig. ICT Training Program on 26.08.2019

Report

ICT TRAINING CLASS

- Title of the course   1. POWERPOINT PRESENTATION

  2. CORRESPONDENCE THROUGH E-MAIL

  3. GOOGLE SEARCH ENGINE

- Date and time- 1.1.07.09.2019 - POWERPOINT POINT PRESENTATION by Mr.Firoj Khan
  2.09.09.2019- CORRESPONDENCE THROUGH E-MAIL by Mr.Mintulal dutta
  3.11.09.2019 - GOOGLE SEARCH ENGINE by Mr.Firoj Khan

- No.of students Enrolled   55

- Resource Persons Attended   Mr.Mintulal Dutta

  Mr.Firoj Khan

- Objectives of the course

  1.Given knowledge about computer

  2. Give ideas on how to make PowerPoint

  4. Develop interest in using google searching and Email writing.

- Course Outcome   At the end of this course, everyone understands the importance of power point presentation. They are also interested in writing emails and sending any messages through it. They are also interested in studying by searching on Google.

This course has been completed with great success.

L. Ghoshal
H.O.D
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Fig. ICT Training Class on 07.09.2019

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PURBASTHALI COLLEGE

DEPT. POLITICAL SCIENCE

ICT TRAINING PROGRAM

REPORT

Session:2019-2020

Name of programme: ICT TRAINING

Sub Category : Skill Development Programme

Date: 20,21&27 Auguest,2019

Time : 12:00 P.M-1:15 P.M

Vanue: ICT CLASS ROME (ROOM-9)

No. of Participants :25

COURSE CO-ORDINATOR: MR. NIRMAL DAS

COURSE ORGANIZATION : DEPT.OF POLITICAL SCIENCE
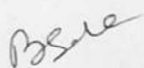
Course Introduction:

Information and Communication Technology (ICT) programmes play a crucial role in the modernization and advancement of various sectors. This report provides a brief overview of an ICT programme, highlighting its objectives, components, benefits, and impact.
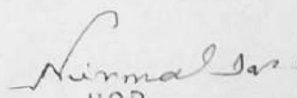
Objectives of the ICT Programme:

1. **Enhancing Digital Literacy:** The programme aims to improve the digital skills and literacy of individuals, ensuring they can effectively use technology.
2. **Promoting Access to Information:** It seeks to provide easy access to information, particularly in remote areas, bridging the digital divide.
3. **Empowering Communities:** Through training and infrastructure development, the programme empowers communities to harness technology for their development.

Components of the ICT Programme:

1. **Training Workshops:** Conducting workshops and training sessions on various aspects of ICT, from basic computer skills to 1. Email Handlings
2. You Tub searching & reading
3. Power Point Presentation

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4. Internet searching
5. E -book searching.
6. **Infrastructure Development:** ICT Traning providing communities with access to computers, internet connectivity
7. **Digital Content Creation:** Encouraging the creation of digital content, such as educational materials.
8. **E-Government Services:** Implementing platforms for citizens to access government services online, simplifying processes and increasing efficiency.
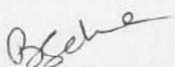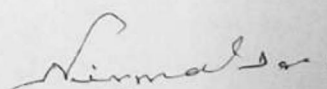
Benefits of the ICT Programme:

1. **Economic Growth:** Improved digital skills lead to increased employability and entrepreneurship opportunities, contributing to economic growth.
2. **Educational Advancement:** Access to educational resources online enhances learning outcomes and opens up new avenues for students.
3. **Community Development:** Empowering communities with ICT tools fosters innovation, connectivity, and overall development.

Impact of the ICT Programme:

1. **Increased Digital Inclusion:** More individuals, especially in rural areas, are becoming digitally literate and connected.
2. **Job Creation:** The programme contributes to the creation of jobs in the ICT sector.
3. **Improved Governance:** E-government services lead to transparency, accountability, and better delivery of public services.
4. **Enhanced Quality of Life:** Access to information and services improves the overall quality of life for students.

Conclusion: In conclusion, ICT programmes are pivotal in driving socio-economic development by empowering individuals, communities, and governments with the tools and knowledge to navigate the digital landscape effectively. They play a crucial role in bridging gaps, fostering innovation, and creating a more connected and informed society.

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Report

ICT TRAINING CLASS

➢ Title of the course   1. POWERPOINT PRESENTATION

                                           2. CORRESPONDENCE THROUGH E-MAIL

                                           3. GOOGLE SEARCH ENGINE

➢ Date and time- 08.09.2021 - POWERPOINT POINT PRESENTATION by Mr.Firoj Khan

09.09.2021- CORRESPONDENCE THROUGH E-MAIL by Dr.Lipika Ghoshal

10.09.2021 - GOOGLE SEARCH ENGINE by Mr.Firoj Khan

➢ No.of students Enrolled   24

➢ Resource Persons Attended   Dr.Lipika Ghoshal

                                           Mr.Firoj Khan

➢ Objectives of the course

                                   1.Given knowledge about computer

                                   2. Give ideas on how to make PowerPoint

                                   4. Develop interest in using google searching and Email writing.

➢ Course Outcome   At the end of this course, everyone understands the importance of power point presentation. They are also interested in writing emails and sending any messages through it. They are also interested in studying by searching on Google.

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Fig. ICT Training class on 08.09.2021

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