



DEPARTMENT OF ENGLISH PURBASTHALI COLLEGE

Vill + P.O:-Parulia, Dist:- Burdwan, Pin No-713513

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Date: 04/10/2018

NOTICE

All the students of Purbasthali College are hereby informed that the Department of English is offering an Add-on Course on "Academic Writing" of 30 hours from 29th October 2018. Any student of this college can apply for this course. Seats are limited to fifty. Last date for apply is 13th October 2018. Students will be given certificates after successful completion of the course. For further information, please read the course brochure. To apply contact Prof. Biswanath Bhattacharyya.


(Prof. Biswanath Bhattacharyya)
Course Coordinator

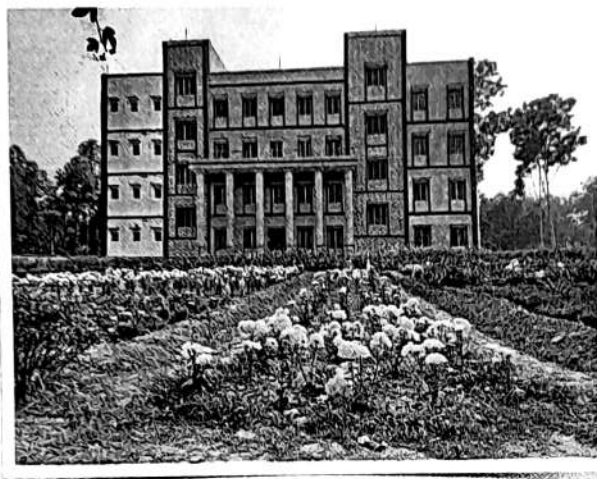
ADD-ON COURSE COORDINATOR
Department of English
Purbasthali College
Parulia, Purba Bardhaman.


Principal
Purbasthali College
VIII. & P.O.-Parulia, Dt.-Burdwan



PURBASTHALI COLLEGE

DEPARTMENT OF ENGLISH



Duration

30 Hours

Start date

October 29, 2018

Enrolment Starts

September 18, 2018

Intake Capacity

50 students

Add-on Course

Academic Writing

Are you ready to take your academic writing skills to the next level? Whether you're struggling with structuring essays, citing sources, or simply want to refine your writing style, our comprehensive add-on course is designed to equip you with the tools and techniques needed to excel in your academic pursuits. Join us on a journey towards mastering the art of academic writing and unlock a world of possibilities in your academic and professional career.

1

IMPROVE

Writing skills

2

EXCEL

Academic Pursuits

3

LEARN

Basics and Advanced Skills

Course Overview

“Unlocking Academic Writing Excellence” is a specialized add-on course designed for college students seeking to enhance their writing proficiency. Through a combination of interactive lectures, practical exercises, and personalized feedback, participants will develop the essential skills required for successful academic writing.



Why Choose This Course?

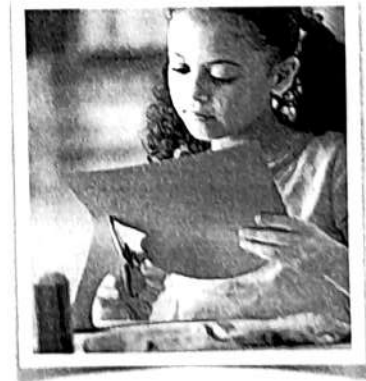
- *Expert Guidance:* Learn from experienced instructors dedicated to helping you reach your full potential in academic writing.
- *Practical Application:* Put theory into practice with hands-on exercises and real-world examples tailored to your academic discipline.
- *Personalized Feedback:* Receive constructive feedback on your writing from instructors to identify strengths and areas for improvement.
- *Flexible Learning:* Learn as per your level of understanding.
- *Enhance Your Academic Success:* Develop the skills and confidence needed to excel in coursework, exams, and beyond.

ELIGIBILITY

Candidates who are current students of Purbasthali College in any course and in any semester can apply for the course in a prescribed format.

Attendance of 75% is mandatory for getting certificates.

Students must possess basic understanding of English to be able to enrol for the course.



Course Objective

The primary objective of this course is to equip college students with the essential skills and knowledge necessary to excel in academic writing. By the end of the course, participants will:

- Understand the academic writing process
- Gain insight into the stages of academic writing.
- Master essay structure and organization
- Learn how to effectively structure essays, to convey ideas logically and cohesively.
- Learn to avoid plagiarism.
- Improve writing clarity and precision
- Revise English grammar

ADVISORY COMMITTEE

Prof. Anupam Das

Prof. Suchandra Neogi

Dr. Lipika Ghoshal

Prof. Nirmal Das

Assessment

There will be a personal interview of 30 marks at the end of the course. Candidates who would secure 12 out of 30 would be considered eligible to receive successful completion certificate.

Fees for the Course

There is no fees for the course.

Course Coordinator

Prof. Biswanath Bhattacharyya

Syllabus

Unit 1: Introduction to Academic Writing

In this section, students will learn the importance of academic writing, explore various stages of the writing process, and set future goals.

Unit 2: Essay Structure and Organization

In this section, students will understand an overview of essay structure, techniques for crafting clear and effective thesis statements, and strategies for organizing ideas logically within paragraphs and sections.

Unit 3: Writing with Clarity and Precision

In this section, students will be able to learn different techniques for improving clarity, coherence, and conciseness in writing.

Unit 4: Editing and Proofreading Techniques

Here learners will be able to understand strategies for revising and editing written work, identifying and correcting grammar, punctuation, and spelling errors.

Unit 5: Application Across Disciplines

In this Unit, students will be able to apply academic writing skills to various disciplines and assignments.


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Purbasthali College
Parulia, Burdwan

Detailed Course Structure

Unit 1: Introduction to Academic Writing- 6 hours

Overview of Academic Writing, Academic Writing Styles and Conventions, Differences between academic and non-academic writing, Formality, tone, and language usage

Unit 2: Essay Structure and Organization- 6 hours

Understanding Essay Types, Elements of Essay Structure, Organizing Ideas and Developing an Outline, Paragraph Development, Crafting Effective Introductions and Conclusions

Unit 3: Writing with Clarity and Precision- 6 hours


Clear and Concise Language, Sentence Structure and Variety, Precise Vocabulary and Word Choice

Unit 4: Editing and Proofreading Techniques

Overview of Editing and Proofreading, Self-Editing Strategies, Peer Review and Feedback, Proofreading for Errors, Formatting and Finalizing

Unit 5: Application Across Disciplines

Tailoring Writing for Different Disciplines, Understanding discipline-specific conventions, Adapting writing style and tone, Writing reports, proposals, and presentations


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