

PURBASTHALI COLLEGE
ESTD. 2009


CONSOLIDATED
ACADEMIC AND ADMINISTRATIVE
AUDIT REPORT
ACADEMIC PERIOD: 2018 TO 2023

Prepared by
The Audit Committee
The University of Burdwan
Burdwan

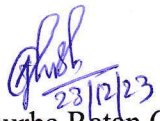
Date: 23/12/2023

AUDIT REPORT ON ACADEMIC & ADMINISTRATIVE AUDIT
CERTIFICATE


This is to certify that the Academic & Administrative Audit Report followed at Purbasthali College, Parulia, Block - Purbasthali-II, Purba Bardhaman based on the original data collected during the last 5-year Period from 2018 to '23. This has been assessed and is applicable to provide Quality education, Training and Mental health to the students for their smart future and career. Further, it is certified that the baseline data was prepared by Internal Quality Assurance Cell of the College team members of Purbasthali College and submitted to us. The content of the baseline data containing data mentioned in the Departmental Profile of the Seven departments has been personally verified by the Expert Team constituted by the University of Burdwan, Burdwan for validity and reliability. The data used in the study are original in nature and have not been presented or published elsewhere. Data & Photographs used in the report are taken by the respective departments & IQAC team members during preparing their Reports of the concerned years from 2018 to 2023.


23/12/23
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23/12/23
Dr Sibaprasad Rudra
Former Principal
Vivekananda Mahavidyalaya
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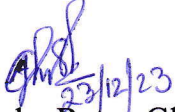
Principal (Fosmes)
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BURDWAN

Schedule for Academic Audit

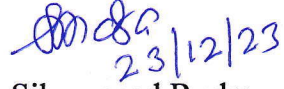
December 23, 2023 Time	Schedule	Venue
11:30 AM	Introductory Meeting	Principal's Office
12:00 NOON	Meeting with IQAC	Principal's Office
12:00 NOON – 02:00 PM Presentation by IQAC & Visit to Campus, Academic & Administrative Buildings		
02:00 PM - 02:30 PM	Lunch	
02:45 PM – 05.00 PM Presentation by Different Departments		
05:00 PM	Tea	


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1. Introduction

Purbasthali College came under the affiliation of the University of Burdwan since its establishment on July 16, 2009. The establishment of Purbasthali College stands as a testament to the commitment to educational accessibility, addressing the needs of the local pupil and fostering a conducive environment for higher learning. It is the sole degree college in this zone. Now, College offers 5 Hons. and Gen. courses like Bengali, Education, History, Philosophy, and Sanskrit and two only Gen courses in English and Political Science.

Now, the College is maintaining its academic and administrative excellence, and has been continuously upgrading the curricula and infrastructure in order to improve the quality of education. Through its distinctiveness as an academic institution within a short period of time, the authorities of the College believe in continuous improvement. So, the College voluntarily has started the academic audit for the last five years, such as 2018-'19, 2019-'20, 2020-'21, 2021-'22 and 2022-'23 to look into its strengths and weaknesses and identify the scope of further improvement.

Audit Committee

The authority of the University of Burdwan has constituted a three members committee to conduct an Academic & Administrative Audit of the Purbasthali College, Parulia, Purba Bardhaman. The Audit Committee is comprised of the following members:

Dr Tanmoy Dasgupta, Professor & Head, Deptt. of Business Administration, The University of Burdwan, Burdwan

Dr Apurba Ratan Ghosh, Professor & Head, Deptt. of Environmental Science, The University of Burdwan, Burdwan


Dr Sibaprasad Rudra, Ex-Principal, Vivekananda Mahavidyalaya, Sripally, Purba Bardhaman

2. Objective & Scope of the Audit

Members along with the Principal, Dr Bibhas Chandra Saha in presence of IQAC members at a preliminary meeting, held on 23-12-2023 at 11.30 am, outlines the broad objectives of the academic audit as an assessment of the College. Accordingly, the audit team members decided to look into the prevailing situation at the College along the following aspects in course of the audit.

Scope

- Methodology of teaching and learning adopted for the different courses run by the College
- Examination and Evaluation system


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Parulia, Purba Bardhaman.

- Activities of the Internal Quality Assurance Cell
- Library and Research Facility and Sport facility
- Outreach Programmes by NSS as well as regular students
- Alumni/ae and their contributions to the College
- Opportunities and Scope of improvements in the major functional areas

The team is empowered and expected to express their views and give suggestions for the improvement of the systems being followed by the College.

3. Methodology

At the meeting with the Principal, the Coordinator-IQAC, and other faculty members, officials, a discussion was made with the Principal which gave a general and broad profile of the facilities and activities of the College. The new facilities added and the new campuses that are in the process of being developed were also noted by the audit team.

The Audit team visited the various departments and facilities, and had brief interactions with the faculty of each department, and the support staff. Visits to the Computer facilities, the Library and some of the other facilities of the College were accommodated in the schedule arranged by the College to enable the Audit Committee to acquire relevant first-hand information.

Based on the departmental profile, information/data from the available documents and the interactions with the Head/Coordinator relating to different components of the department/institution, the Audit Committee has made a sincere endeavour to put forward certain views, observations and recommendations in the body of this report with expectations that these recommendations, when implemented, will best serve the interest of the College as intended.

4. Institutional Distinctiveness

- ✦ The College has held significant socio-political and cultural prominence since its inception. Presence of many eminent personalities such as Sri Satyendranath Dutta, Dr. Upendranath Brahamachari, Sri Akshya Kumar Dutta, Sri Krishnanath Nayapanchanan is evidenced.
- ✦ It is affiliated to the affiliation of the University of Burdwan since its inception in 2009.
- ✦ College provides free Wi-Fi facility.
- ✦ Library strength is progressing. Library has 4466 books as on catalogue.
- ✦ No new minor or major projects during the year of assessment.
- ✦ College has introduced 40 Add-on courses for creation/generation of job opportunities and to become employable during different academic sessions of the assessment year.

B. Saha
Principal
Purbasthali College
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- ✦ Overall pass percentage is good.
- ✦ Most of the teachers are well-experienced.
- ✦ Orientation programmes for the new entrants were organized each year by every department.
- ✦ The support staffs are very happy with the College Administration.
- ✦ The IQAC conducts its tasks efficiently.
- ✦ College has participated in NIRF.
- ✦ There are total 27 Classrooms, 2 Halls, 1 Smart Classrooms, 1 Language Lab
- ✦ Total no. of permanent teachers (UGC) is 06 against 06 sanctioned posts, non-teaching 09 against sanctioned posts 10 and permanent State Aided College Teachers (SACT) is 15.
- ✦ The college has organised Faculty Development Programmes and Staff Training Program.

5. College Campus & Facilities: College has the following campuses -

Main Campus comprises -

- i. Academic building accommodating Departments of Bengali, Education, History, Philosophy, Sanskrit, English, and Political Science
- ii. Administrative building accommodating administrative offices, Principal's Office, Accounts Section
- iii. The College comprises the total campus area of 11,331 sq. mt. with a built up area of 1,317 sq. mt. maintaining a green area of 9,560 sq. mt.

Vision of the College

Preparing responsible citizens through imparting quality education and environmental awareness generation and adhering to the values of equality and inclusiveness.

6. Goals of the College

- i. Provide an inclusive educational environment; enhance the strength and capabilities of the rural students coming from diverse socio-economic backgrounds.
- ii. In pursuit of an inclusive developmental mode, the college teaches its students to appreciate, respect and promote the perspectives, rights and dignities of each individual.
- iii. Encourage students to realize their own potential.
- iv. Build an empowered young generation who can act as an essential component for the sustainable development of the society.
- v. Promote teamwork and collaborative learning among the students and nurture a community of learners motivated by a quest for academic excellence.

7. New Horizons

The College has one campus equipped with gadgets and amenities.

8. Management

The College has two decision making bodies:


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- > Governing Body
- > Internal Quality Assurance Cell

The various aspects of the Academic affairs and administration of the College are organized and looked after by the different committees constituted by the Members of the Management and Faculty. In some of these committees, representatives of the students and alumni are also present.

9. Observations

Observations based on the documents provided by the College authorities and meeting with the different stakeholders of the College on December 23, 2023 are given below:

10. Courses


Table 1: Departments in the College Stream	Programme	Total
Arts		07
B. A. Bengali [Hons. & Gen.]		
B. A. Sanskrit [Hons. & Gen.]		
B. A. Education [Hons. & Gen.]		
B. A. History [Hons. & Gen.]		
B. A. Philosophy [Hons. & Gen.]		
B. A. English [Gen.]		
B. A. Political Science [Gen.]		
TOTAL		07
PG		00
TOTAL		07

11. Assessment of courses

Language groups

1. B.A.

- ❖ Vision and Mission of the departments be well articulated highlighting the uniqueness, objectives, goals and opportunities of the courses.
- ❖ Student progression records from UG to PG be maintained properly.



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- ❖ Teachers are well experienced and with Ph.D. degrees.
- ❖ Students' enrichment programmes be conducted more for the benefit and exposure of them.
- ❖ Faculty members should be encouraged to publish their research articles in the UGC care listed journals.
- ❖ Teachers should be encouraged to contribute in edited volume, publish chapter and articles.
- ❖ Contribution of teachers in introduction/modification/deletion of topics be proposed during syllabi orientation after getting feedbacks from alumni, passed and final year students .
- ❖ Placement process be initiated by the College authority.

Humanities and Social Sciences

2. B.A.

- ❖ Vision of the Departments be more focussed.
- ❖ Mission be oriented towards the vision of the department.
- ❖ Student progression from UG to PG be emphasized.
- ❖ Departments are conducting seminars/webinars on regular basis.
- ❖ More Students' enrichment programmes be conducted for their benefit and exposure.
- ❖ Faculty members should be encouraged to publish their research articles in the UGC care listed journals.
- ❖ Teachers should take initiative to publish chapters in books, edited volumes, etc.
- ❖ Faculty members should apply for getting fund from sponsoring agency to undertake their research.
- ❖ Senior faculty members will take initiative to incorporate the relevant new topics in the syllabi for the subject enrichment, skill orientation and more job opportunities and development of entrepreneurship amongst the students.
- ❖ Placement process be initiated by the College authority.
- ❖ Social engagement of the students is necessary.
- ❖ Computer-Student ratio be enhanced.


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12. Strengths & Opportunities for Improvements

Strengths


The audit committee is satisfied with the inherent strengths of the College and these are mentioned below:

- ✓ Forward looking and visionary leadership of the College authority
- ✓ Willingness of leadership for all round continuous quality improvement
- ✓ One of the best infrastructural facilities that can be provided by an educational institution
- ✓ Good and competent teaching faculty using updated pedagogy with supportive IT facility.
- ✓ Inclusive approach to education by extending the educational facilities, add-on courses and services.
- ✓ Despite shortage of teaching staff, the quality of teaching intended to fulfill the needs of the students.
- ✓ Committed and supportive non-teaching staff
- ✓ Academically above-average students use to abide by the rules and code of conduct of the college.
- ✓ Washrooms are adequate and well furnished & maintained for proper cleanliness.
- ✓ Canteen is providing good food.
- ✓ Non-teaching staff members are equipped with newly oriented digital programmes for their day-day work.
- ✓ NSS unit is active.

Opportunities for Improvement

The college can easily raise the bar of its achievement if the following points are taken care of:

- ✓ Research initiation
- ✓ Publications
- ✓ Innovations in teaching-learning


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13. General Conclusion

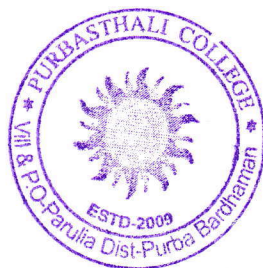
- The College is maintaining a congenial ambience of quality teaching-learning process.
- Discipline-centric progression of students is satisfactory.
- Overall academic and administrative development stands out as an institution of academic excellence.

14. Declaration

I agree with all the recommendations and observations mentioned in this report.

Date: 23/12/2023

Place: Purbasthali College, Parulia



B. Saha

Signed by
College Principal with Seal

Principal
Purbasthali College
Parulia, Purba Bardhaman.

15. Gratitude

The Committee members feel honoured and take this opportunity to express sincere thanks and gratitude to the College authorities for being invited to conduct the audit. They would also like to express their heartfelt thanks to all the faculty members and support staff for their wholehearted cooperation along with the hospitality that has been extended during the audit.

Tanmoy Dasgupta 23/12/23

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