The
Kolkata　　Gazette

सत्यमेव जयते

Extraordinary
Published by Authority

PART I—Orders and Notifications by the Governor of West Bengal, the High Court, Government Treasury, etc.

GOVERNMENT OF WEST BENGAL
Minority Affairs & Madrasha Education Department
Nabanna
325, Sarat Chatterjee Road, Howrah - 711102

No. 1203-MD   Dated: 20.06.2019

NOTIFICATION

The undersigned is directed by the order of the Governor to say that the Governor is pleased to start "Aikyashree-West Bengal State Scholarship Scheme for Minority Students" from the financial year 2019-20 onwards, to be funded entirely from the State Budget, and to formulate its guidelines as follows:

GUIDELINES FOR "AIKYASHREE" – WEST BENGAL STATE SCHOLARSHIPS
FOR MINORITY STUDENTS

1.　INTRODUCTION :

To address the growing aspiration for education in the minority communities of the state and with a view to providing them more avenues for socio-economic and educational mobility by extending financial support and encouragement to the meritorious students belonging to the minority communities, the State Government has decided to set up the **"Aikyashree"** – West Bengal State Scholarships for Minority Students in West Bengal to be fully funded from the State budget from the financial year 2019-20 onwards.

2.　TYPES OF SCHOLARSHIP :

Three types of scholarships will be provided under this scheme :

    (i)　Pre-matric Scholarship (for meritorious students from Class-I to Class-X),

    (ii)　Post-matric Scholarship (for meritorious students from Class-XI to Ph.D), and

    (iii)　Merit-cum-Means Scholarships (for pursuing technical & professional courses).

3.　OBJECTIVES :

The primary objective of the Pre-matric Scholarship is to encourage the minority communities to send their children to schools and to prevent drop-out.

The Post-matric scholarship intends to encourage students to continue their pursuit of higher education.

The objective of Merit-cum-Means scholarship for professional and technical courses is to support the students to pursue professional / technical studies for consequently increasing their employability potential.

4.   ELIGIBILITY CRITERIA :

A.   For Pre-matric Scholarship, and

B.   Post-matric Scholarship

(i)   Applicant must be a domicile of West Bengal.

(ii)   Must be studying in a School/ Institution recognized by an educational Board/ Council/ University of the State/ Central Government.

(iii)   Must have secured not less than 50% marks or equivalent grade in the previous final examination.

(iv)   The annual family income should not exceed Rs.2 lakh.

(v)   Students studying in institutes outside West Bengal will not be eligible for pre-matric or post-matric scholarship.

C.   For Merit-cum-Means Scholarship

(i)   The applicant must be a domicile of West Bengal.

(ii)   Must have got admission in a technical / professional course.

(iii)   Must have secured at least 50% marks in the last Higher Secondary/ Graduation examination.

(iv)   Annual family income of the student should not be more than Rs.2.5 lakh.

(v)   The students who are residents of West Bengal but pursuing studies in listed institutions located outside West Bengal, as may be notified from time to time by the West Bengal Minorities' Development and Finance Corporation, are also eligible for applying.

5.   SELECTION PROCEDURE :

Scholarships will be provided to eligible students in order of merit and subject to the budgetary allocation provided by the State Government.

For renewal, the applicant will be eligible for the scholarship if he/she has obtained 50% marks in his/her previous examination.

6.   RATES OF SCHOLARSHIPS :

The proposed rates of scholarships are as follows :

Figures in Rupees

Sl. No.	Types of Scholarship	Class of Study	Day Scholars			Hosteller			Remarks
			Admission fee & tuition fee	Maintenance Allowance	Total	Admission fee & tuition fee	Maintenance Allowance	Total	
1	Pre Matric	I to V	0	1100	1100	0	0	0	(1) Admission and tuition fee are subject to actuals
		VI toX	4400	1100	5500	4400	6600	11000	
2	Post Matric	XI & XII	7700	2500	10200	7700	4200	11900	
		XI & XII (technical & vocational courses of this level)	11000	2500	13500	11000	4200	15200	(2) Hostellers include students not staying in hostel of the institute concerned but are staying as paying guest or on rent
		Undergraduate & Post Graduate	3300	3300	6600	3300	6300	9600	(3) Maintenance allowance is payable for a period not
		M.Phil & Ph.D	3300	6000	9300	3300	13200	16500	

Sl. No.	Types of Scholarship	Class of Study	Day Scholars			Hosteller			Remarks
			Admission fee & tuition fee	Maintenance Allowance	Total	Admission fee & tuition fee	Maintenance Allowance	Total	
3	Merit-cum-Means	Medical Engineering, Management, Law, CA etc. courses	22000	5500	27500	22000	11000	33000	exceeding 10 months in an academic year (4) Full course fee may be reimbursed for the listed institutions

7. **SANCTION PROCEDURE :**

The applications will be received online through a portal designed for this purpose. The applications will be verified by the Nodal Teachers of the respective School.

The selection will be made as per the eligibility criteria and the disbursement will be made through Direct Bank Transfer.

8. **NODAL ORGANISATION :**

The West Bengal Minorities' Development & Finance Corporation (WBMDFC) will be the Nodal Organisation for this scheme.

9. **CONDITIONS FOR SCHOLARSHIP :**

(i)   The applicant has to submit a certificate regarding family income at the time of application.

(ii)   For 'renewal' applicants, the continuance of scholarship will be subject to securing 50% marks in the previous year examination.

(iii) Maintenance allowance will be provided to hostellers and day scholars.

(iv)   Students should be regular in attendance, for which the yardstick will be decided by the competent authority of the school.

(v)   If a student violates school discipline or any other terms and conditions of the scholarship, scholarship may be suspended or cancelled. The State Government can also directly cancel the award if duly satisfied of the reasons of violation of these regulations governing the scheme.

(vi)   If a student is found to have obtained a scholarship by false statement, his/her scholarship will be cancelled forthwith and the amount of the scholarship paid will be recovered.

(vii) The course/tuition fees and maintenance allowance will be credited to the student's bank account directly under Direct Benefit Transfer (DBT) mode.

(viii) An amount not higher than 2% may be kept for administrative expenses by the WBMDFC for implementation of the Scheme.

This issues with the concurrence of Finance Department, Government of West Bengal vide their U.O. No.:0356 dated 03/06/2019.

By order of the Governor,

VIVEK KUMAR
Principal Secretary to the Government of West Bengal

Chief Minister's Office

Government of West Bengal

| Home | Departments | Kanyashree | Achievements | Gallery | News | Contact |

Chief Minister's Relief Fund

Medical Assistance
Educational Assistance
CM's Relief Fund

MEDICAL ASSISTANCE

Eligibility

Assistance from Chief Minister's Relief Fund is given to :

• Permanent residents of the State of West Bengal.

• Distressed patients who are undergone treatment in the Govt./Non Govt. Hospitals/Institutions and also are unable to bear the cost of treatment.

Chief Minister's Relief Fund
Department of Chief Minister's Office, Nabanna
Government of West Bengal

HOME   EDUCATIONAL ASSISTANCE   HEALTH ASSISTANCE   CONTACT US   OFFICE LOG IN   বাংলায় রূপান্তর করুন

Financial Assistance for
Education & Health

Chief Minister's Relief Fund

Department of Chief Minister's Office, Nabanna
Government of West Bengal

Applicant Log In

Please Signup if Mobile Number is not Registered

| Signup |

Please Login if your mobile number is already registered.

Registered Mobile No.

Registered Mobile No.

Password

Password

Captcha Code

About NSP

NSP is a web based application that provides single stop solution for end-to-end scholarship process right from submission of student application, verification, sanction and disbursal to end beneficiary for different types scholarships provided by the various Ministries/Department of Government of India.

FEATURES OF NSP

- Standardized, Simple and Single Form for Pre-Matric and Post-Matric Schemes

- Easy to Apply

- Interactive portal- help student to identify suitable scholarship offerings

- Enabled SMS/ Email Alerts/Notifications

NSP Home Page

Declaration by Applicant

Before Registration process Students are required to keep following documents handy

National Scholarship Portal
Ministry Of Electronics & Information Technology,
~~Departme~~nt of India

Digital India
Power To Empower
A Digital India Initiative

Fresh Student Registration Link

👤➕ New User? Register   ➡️ Login to Apply   🔄 Apply for Renewal   Ⓐ Search Institute/School/ITI

Ⓐ Scheme Wise Scholarship Sanctioned List

DOCUMENTS
Student Certificates and Marksheets

Guidelines for Registration on National Scholarship Portal
Welcome to National Scholarship Portal (NSP)

How to Apply?

Students applying for scholarship for the first time (Fresh Students) need to "Register" on the portal as fresh applicant by providing accurate and authenticated information as printed on their documents in the "Student Registration Form".

The registration form is required to be filled by parents / guardian of students who are below the age of 18 years on the date of registration.

Before initiating registration process, students / Parents / guardian are advised to keep the following documents handy:

1. Educational documents of student

2. Student's Bank account number and IFSC code of the bank branch

Note: For pre matric scholarship scheme, where students do not have their own bank account, parents can provide their own account details.
However, parents account number can only be used against scholarship applications for maximum two children.

3. Aadhaar number of the Student

4. If Aadhaar is not available, then Bonafide student certificate from Institute / School and

5. Aadhaar Enrolment ID or Scanned copy of Bank passbook

6. If Institute/School is different from domicile state of the applicant, then Bonafide student certificate from Institute / School.

Brief Instructions to fill the online Application Form

Brief instructions for filling up the online Application Form are given below (Fields marked with * are Mandatory fields):

1. Date of Birth (DOB)*	Provide DOB as printed in educational certificates.
2. State of Domicile*	Domicile state means the state in which students have their permanent address. Students are required to provide their domicile state correctly as the "Application Id" allotted to them will be based on domicile state. This application Id will also be used as "Login Id" on the portal and for future references.Once allotted the student will not be allowed to change the domicile State under any circumstances. The student needs to provide a Bonafide Certificate in the prescribed proforma if the Students domicile state is different from the state of Institute/School, he/she is studying.
3. Scholarship Category*	Scholarship schemes are divided in following major categories described below (Students are required to select the relevant category based on their class/course in which they are studying): 2.1 Pre-Matric Scholarship Scheme: For students studying from Class 1st to Class 10th. 2.2 Post - Matric Scholarship scheme/Top Class Scholarship Scheme/Merit Cum Means Scholarship Scheme: For students studying from Class 11th, 12th and above including Courses like ITI, B.SC, B. Com., B. Tech, Medical /students studying top level colleges such as IITs and IIMs/ students doing Technical and Professional courses etc. (Attach a hyperlink mentioning details of schemes of different Ministries)
4. Name of Student*	Provide name as printed in educational certificates. For students applying for Post Matric, Top Class and MCM scholarship scheme preferably provide name as printed in class 10th certificate. For students providing Aadhaar number to ensure that your name is correct in your Aadhaar card.
5. Mobile Number*	Provide correct and authenticated mobile number, as all the communications and One-time passwords related to portal activities will be sent as SMS on this mobile number. (i) In case of Post Matric, Top Class and MCM scholarship scheme only one registration is allowed with one mobile number. (ii) For pre-matric scholarship scheme, where students do not have mobile number, parents' mobile number can be provided. The parents' mobile number can only be used for filling scholarship applications for maximum of their two

Contd..

6. Email Id	Provide correct and authenticated email id, as all the communications and One-time passwords related to portal activities will be sent on this email Id.
7. Bank account details	Provide active bank account number and IFSC code of the bank branch of the student. The name of bank will be automatically mentioned based on your IFSC code. If not, then write it as printed on the bank passbook. In case of Post Matric, Top Class and MCM scholarship scheme one registration must be done with one bank account number.Whereas, for pre matric scholarship scheme, where students do not have their own bank account number parent's account number can be used. However, parent's account number can only be provided for maximum of their two children.
8. Identification Details	Select and provide the information in this field very carefully. You are required to select one of the following methods for identification details: 7.1 Aadhaar Number: Students who have Aadhaar number are required to provide 12-digit Aadhaar number as printed on Aadhaar card. Upon submitting the registration form, the system will match the personal identification details of the applicant with the Aadhaar records. Only one registration is allowed with one Aadhaar number. However, if multiple applications of a student are found in the system at a later stage, all his/her applications are liable to be rejected. It may be noted that your Aadhaar Number could also be used for crediting scholarship amount in the bank account linked* to your Aadhaar number in fast track mode. For all such cases, where student does not possess Aadhaar, he is required to provide a bonafide certificate issued by his Institute/School in the prescribed proforma along-with Aadhaar enrolment number or scanned copy of first page of his Bank passbook (containing the photograph of the applicant) *To link your bank account with Aadhaar number for receiving scholarship in the same, please visit you bank branch and submit a "bank consent form for receiving DBT". You can check which bank is linked to your Aadhaar number on NPCI mapper here https://resident.uidai.gov.in/bank-mapper or through Aadhaar-enabled micro-ATM machine of any of these banks.

Important Note:

After reading instructions click to continue

Important Note:

1. After submitting the application, the default login id and password to log into NSP portal will be sent to the provided mobile number. In case the password is not received, the option for forgot password at login page shall be used.

2. Students are advised to provide "Annual Family Income" as per the Income Certificate issued by competent authority in their scholarship application.

Undertaking By Applicant or Parents/Guardian(In Case of Minor)

I agree to the following: /मैं निम्नलिखित के लिए सहमत हूँ

☐ I have read and understood the guidelines for registration.
मैंने पंजीकरण के लिए दिशानिर्देशों को पढ़ा और समझा है:

☐ I am aware that if more than one application is found to be filled (fresh or renewal), all my/my child's/ward's applications are liable to be rejected.
मैं जागरूक हूं कि यदि एक से अधिक आवेदन भरे हुए (ताज़ा या नवीनीकरण) पाए जाते हैं, तो मेरे सभी आवेदन अस्वीकार कर दिए जाने योग्य हैं।

☐ I am aware that my bank account details may be changed only once after due process in accordance with the provisions of the process.
मैं जागरूक हूं कि मेरे द्वारा प्रदान किए गए बैंक खाते के विवरण में किसी भी बदलाव प्रावधानों के अनुसार नियत प्रक्रिया के बाद केवल एक बार किया जा सकता है।

Continue....

Continue

AY 2020-21 Registration Process
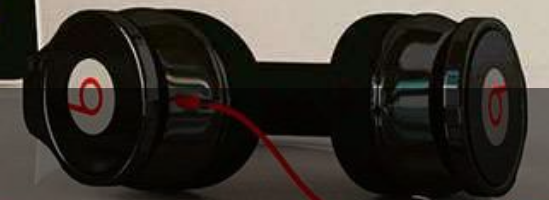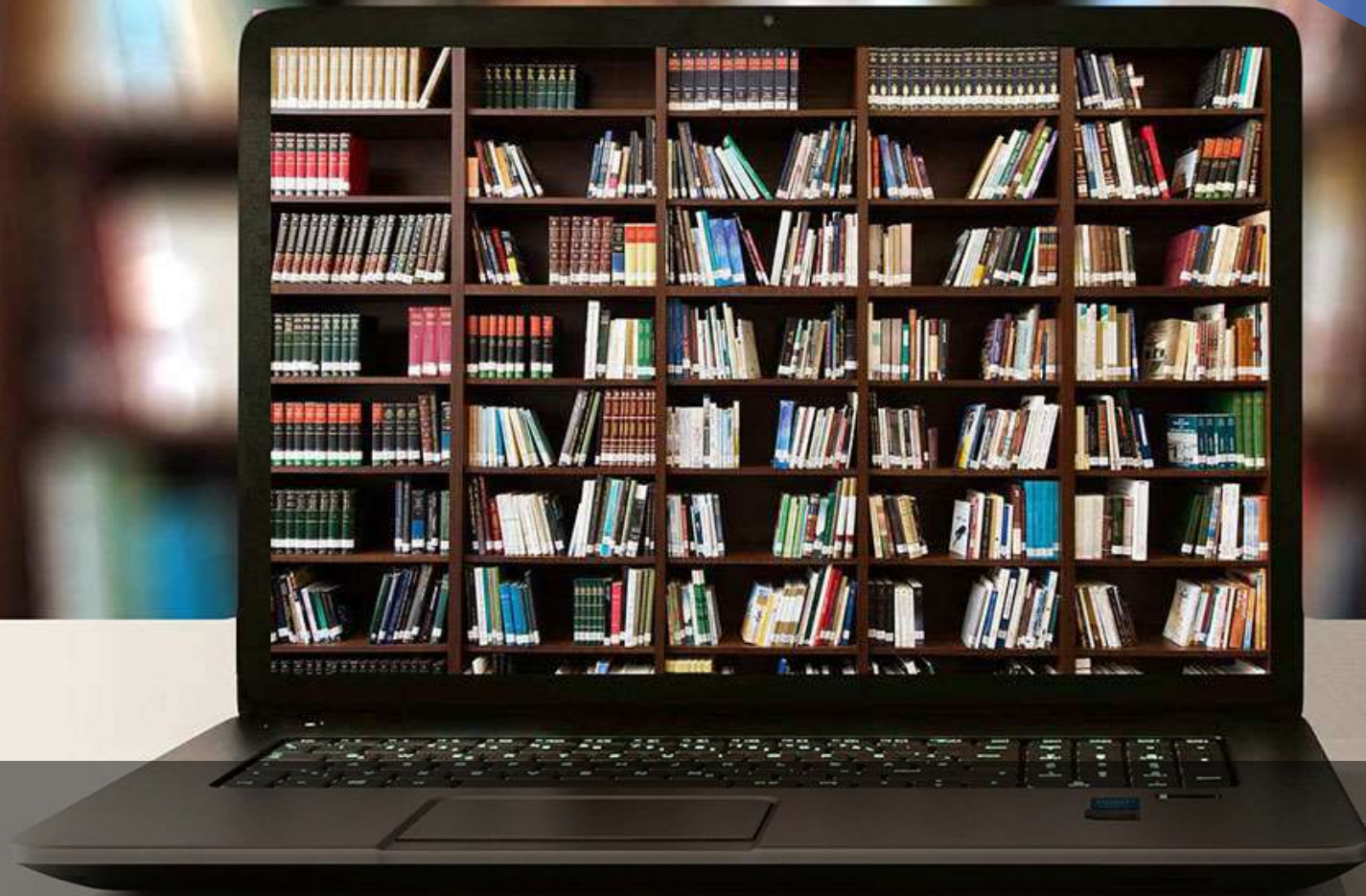
Fresh Registration For Academic Year 2020-21

State of Domicile *

Choose your option

Name of Student *

Date of Birth (DD/MM/YYYY) *

__/__/____

Mobile Number *

Bank IFSC Code *

Bank A/C Number *

Scholarship Category *

Choose your option

Scheme Type *

Choose your option

Gender *

Choose your option

Email Id

Confirm Bank IFSC Code *

Confirm Bank A/C Number *

Bank IFSC Code *

Confirm Bank IFSC Code *

Bank A/C Number *

? Confirm Bank A/C Number *

Bank Name *

Identification Detail *

Choose your option ⌄

| Choose your option |
| Aadhaar Number |
| Bank A/C Number |

Captcha...

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***For first time login, OTP (One Time Password) sent by NSP on the above provided mobile number will be required. Please verify mobile number before registering.

REGISTER

Identification Detail *

Aadhaar Number

| Aadhaar Number ▼ |

Aadhaar Number

| |

Captcha Code *

| Captcha... |

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☐ I have voluntarily submitted my Aadhaar number and I am aware that it will be used to establish my identity before I can get scholarship from any one of the schemes listed on NSP.
मैंने स्वेच्छा से अपना आधार नंबर जमा कर दिया है और मैं जागरूक हूं कि NSP पर सूचीबद्ध योजनाओं में से किसी एक से छात्रवृत्ति प्राप्त करने से पहले इसका उपयोग मेरी पहचान स्थापित करने के लिए किया जाएगा।

☐ I am aware that my identity will be established by matching my personal identification details available in Aadhaar records.
मैं जागरूक हूं कि आधार रिकॉर्ड में मेरा व्यक्तिगत पहचान विवरण मिला कर मेरी पहचान स्थापित की जाएगी।

☐ I am aware that my Aadhaar Number (if found correct) could also be used for making scholarship payments in the bank account linked* to my Aadhaar number.
मैं जागरूक हूं कि मेरे आधार नंबर का उपयोग (यदि सही पाया गया) तो, मेरे आधार नंबर से जुड़े बैंक खाते में छात्रवृत्ति भुगतान करने के लिए भी किया जा सकता है।

*To link your bank account with Aadhaar number for receiving scholarship in the same, please visit you bank branch and submit a "bank consent form for receiving DBT". You can check which bank is linked to your Aadhaar number on NPCI mapper here https://resident.uidai.gov.in/bank-mapper or through Aadhaar-enabled micro-ATM machine of any of these banks.

***For first time login, OTP (One Time Password) sent by NSP on the above provided mobile number will be required. Please verify mobile number before registering.

Identification Detail *

Bank A/C Number

** Bank Passbook copy (File Type PDF & JPEG, Maxsize 200 KB) *

Choose File | No file chosen

** Student should upload the First page of Bank/Postal Account Passbook with photo, In the name of the applicant(either single or joint account with his/her parents/guardian)

Aadhaar Enrolment Id

_____/_____/_____

Date/Time (dd/mm/yyyy hh:mm:ss)

__/__/____ __:__:__

EID Scan Copy (File Type PDF & JPEG, Maxsize 200 KB)

Choose File | No file chosen

Captcha Code *

Captcha...

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☐ I don't have Aadhaar.
☐ I will upload bonafied student certificate from School/Institute.

***For first time login, OTP (One Time Password) sent by NSP on the above provided mobile number will be required. Please verify mobile number before registering.

New Registration Process
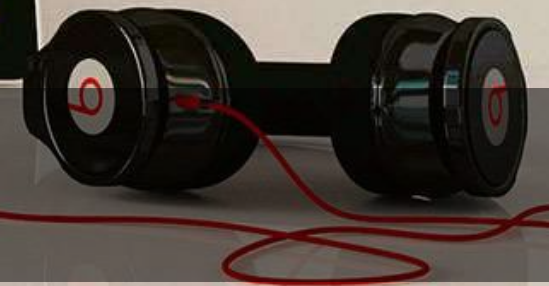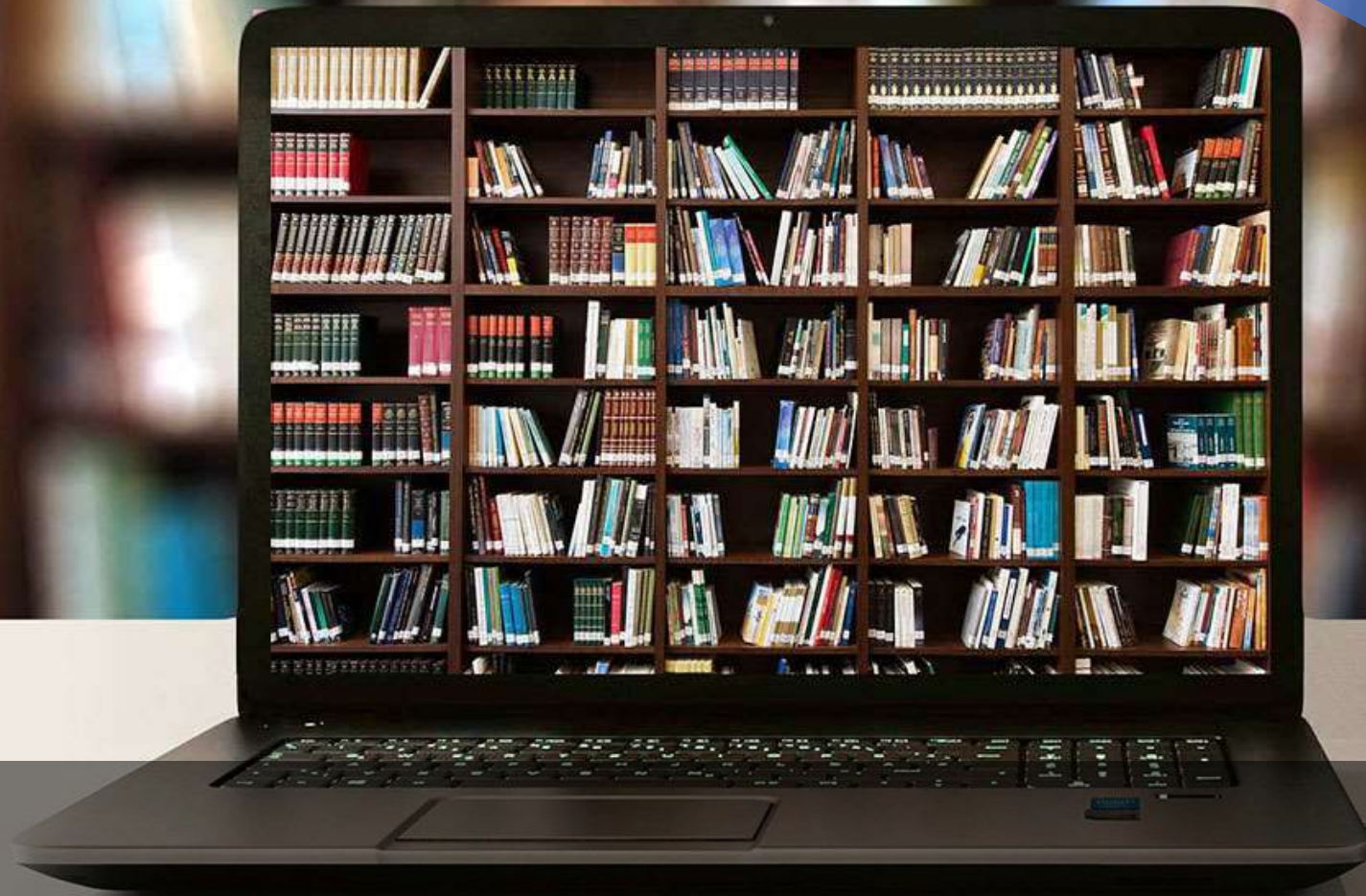
Fresh Registration For Academic Year 2021-22

?   **?**

State of Domicile *   Scholarship Category *

| Choose your option   ⌄ | | Choose your option   ⌄ |

?   **?**

Name of Student *   Scheme Type *

| _____ | | Choose your option   ⌄ |

Date of Birth (DD/MM/YYYY) *   Gender *

| __/__/____ | | Choose your option   ⌄ |

?

Mobile Number *   Email Id

| _____ | | _____ |

Bank IFSC Code *   Confirm Bank IFSC Code *

| _____ | | _____ |

?

Bank A/C Number *   Confirm Bank A/C Number *

| _____ | | _____ |

Identification Detail *

| Choose your option   ⌄ |

| Choose your option |
| Aadhaar |
| Aadhaar enrolment ID (EID) |
| Bank Account (In case you don't have Aadhaar) |

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***For first time login, OTP (One Time Password) sent by NSP on the above provided mobile number will be required. Please verify mobile number before registering.

REGISTER

Name of Student *

TEST

Scheme Type *

Scholarship Scheme

Date of Birth (DD/MM/YYYY) *

21/07/1992

Gender *

Male

Mobile Number *

9818773740

Email Id

davinderyadav@gmail.com

Bank IFSC Code *

•••••••••

Confirm Bank IFSC Code *

SBIN0000001

Bank A/C Number *

••••••••••••••••••

Confirm Bank A/C Number *

11111111111111111111

Bank Name *

STATE BANK OF INDIA

Bank Address

STATE BANK OF INDIA

Identification Detail *

Aadhar

Aadhaar Number

Captcha Code *

Captcha...

d 2 v 8 LQ

☐ I have voluntarily submitted my Aadhaar number and I am aware that it will be used to establish my identity before I can get scholarship from any one of the schemes listed on NSP.
मैंने स्वेच्छा से अपना आधार नंबर जमा कर दिया है और मैं जागरूक हूं कि NSP पर सूचीबद्ध योजनाओं में से किसी एक से छात्रवृत्ति प्राप्त करने से पहले इसका उपयोग मेरी पहचान स्थापित करने के लिए किया जाएगा।

☐ I am aware that my identity will be established by matching my personal identification details available in Aadhaar records.
मैं जागरूक हूं कि आधार रिकॉर्ड में मेरा व्यक्तिगत पहचान विवरण मिला कर मेरी पहचान स्थापित की जाएगी।

☐ I am aware that my Aadhaar Number (if found correct) could also be used for making scholarship payments in the bank account linked* to my Aadhaar number.
मैं जागरूक हूं कि मेरे आधार नंबर का उपयोग (यदि सही पाया गया) तो, मेरे आधार नंबर से जुड़े बैंक खाते में छात्रवृत्ति भुगतान करने के लिए भी किया जा सकता है।

*To link your bank account with Aadhaar number for receiving scholarship in the same, please visit you bank branch and submit a "bank consent form for receiving DBT". You can check which bank is linked to your Aadhaar number on NPCI mapper here https://resident.uidai.gov.in/bank-mapper or through Aadhaar-enabled micro-ATM machine of any of these banks.

***For first time login, OTP (One Time Password) sent by NSP on the above provided mobile number will be required. Please verify mobile number before registering.

REGISTER

Date of Birth (DD/MM/YYYY) *

21/07/2005

Gender *

Male

Mobile Number *

9818773740

Email Id

davinderyadav@gmail.com

Bank IFSC Code *

•••••••••

Confirm Bank IFSC Code *

SBIN0000001

Bank A/C Number *

••••••••••••••••••

Confirm Bank A/C Number *

111111111111111111111

Bank Name *

STATE BANK OF INDIA

Bank Address

STATE BANK OF INDIA

Identification Detail *

Aadhar

Aadhaar Number

Captcha Code *

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☐ I have voluntarily submitted the Aadhaar number of my child / ward and I am aware that it will be used to establish his/her identity before he/she can get scholarship from any one of the schemes listed on NSP.
मैंने स्वेच्छा से अपने बच्चे / वार्ड का आधार नंबर जमा किया है और मुझे पता है कि इसका उपयोग उसकी / उसकी पहचान स्थापित करने के लिए किया जाएगा, ताकि वह NSP में सूचीबद्ध किसी भी योजना से छात्रवृत्ति प्राप्त कर सके।।

☐ I am aware that my child / ward's Aadhaar number will be used to establish his/her identity by matching his/her personal identification details available in Aadhaar records of UIDAI.
मैं जागरूक हूं कि मेरे बच्चे / वार्ड के आधार नंबर का उपयोग UIDAI के आधार रिकॉर्ड में उसका व्यक्तिगत पहचान विवरण मिलान करके उसकी पहचान स्थापित करने के लिए किया जाएगा। मैं जागरूक हूं कि वैकल्पिक रूप से, मेरे बच्चे / वार्ड का बैंक खाता खाते का विवरण भी प्रस्तुत किया जा सकता है।

☐ I am aware that the Aadhaar Number of my child (if found correct) could also be used for making scholarship payments in the bank account linked* to the Aadhaar number of the child.
मैं जागरूक हूं कि मेरे बच्चे / वार्ड का आधार नंबर का उपयोग (यदि सही पाया गया), तो उसके आधार नंबर से जुड़े बैंक खाते में छात्रवृत्ति भुगतान करने के लिए भी किया जा सकता है।

*To link your bank account with Aadhaar number for receiving scholarship in the same, please visit you bank branch and submit a "bank consent form for receiving DBT". You can check which bank is linked to your Aadhaar number on NPCI mapper here https://resident.uidai.gov.in/bank-mapper or through Aadhaar-enabled micro-ATM machine of any of these banks.

***For first time login, OTP (One Time Password) sent by NSP on the above provided mobile number will be required. Please verify mobile number before registering.

REGISTER

Date of Birth (DD/MM/YYYY) *

21/07/2005

?

Gender *

Male

Mobile Number *

9818773740

Email Id

davinderyadav@gmail.com

Bank IFSC Code *

••••••••••

?

Confirm Bank IFSC Code *

SBIN0000001

Bank A/C Number *

••••••••••••••••••

Confirm Bank A/C Number *

11111111111111111111

Bank Name *

STATE BANK OF INDIA

Bank Address

STATE BANK OF INDIA

Identification Detail *

Aadhar Enrolment ID (EID)

** Bank Passbook copy (File Type PDF & JPEG, Maxsize 200 KB) *

Choose File | No file chosen

** Student should upload the First page of Bank/Postal Account Passbook (with photo) , in the name of the applicant(either single or joint account with his/her parents/guardian)

Aadhaar Enrolment Id

_____/_____/_____

Date/Time (dd/mm/yyyy hh:mm:ss)

__/__/____ __:__:__

EID Scan Copy (File Type PDF & JPEG, Maxsize 200 KB)

Choose File | No file chosen

Captcha Code *

Captcha...

d²v⁸LQ

☐ I will upload bonafide student certificate from School/Institute.

***For first time login, OTP (One Time Password) sent by NSP on the above provided mobile number will be required. Please verify mobile number before registering.

REGISTER

········

SBIN0000001

Bank A/C Number *

········

Confirm Bank A/C Number *

11111111111111111111

Bank Name *

STATE BANK OF INDIA

Bank Address

STATE BANK OF INDIA

Identification Detail *

Bank Account (in case you don't have Aadhaar)

** Bank Passbook copy (File Type PDF & JPEG, Maxsize 200 KB) *

Choose File   No file chosen

** Student should upload the First page of Bank/Postal Account Passbook (with photo), in the name of the applicant(either single or joint account with his/her parents/guardian)

You are requested to get yourself enrolled in Aadhaar

To find the nearest Aadhaar Enrollment Centre, click here.
○ I will enroll and submit the aadhaar.
○ I have checked the above link. There is no Aadhaar Enrollment Centre in my Sub District/Tehsil/Block and I need assistance for Aadhaar Enrollment.
(If you select the checkbox, you may be contacted for suitable assistance.)

Captcha Code *

Captcha...

j k s 3 J w

☐ I will upload bonafide student certificate from School/Institute.

***For first time login, OTP (One Time Password) sent by NSP on the above provided mobile number will be required. Please verify mobile number before registering.

REGISTER

For UT of J&K, UT of Ladakh, Assam and Manipur

••••••••••   SBIN0000001

?

Bank A/C Number *   **Confirm Bank A/C Number ***

••••••••••••••••••   11111111111111111111

Bank Name *   Bank Address

STATE BANK OF INDIA   STATE BANK OF INDIA

Identification Detail *

Bank Account (in case you don't have Aadhaar)

**** Bank Passbook copy (File Type PDF & JPEG, Maxsize 200 KB) ***

Choose File | No file chosen

**** Student should upload the First page of Bank/Postal Account Passbook (with photo) , in the name of the applicant(either single or joint account with his/her parents/guardian)

Captcha Code *

Captcha...   j k s 3 J w

☐ I will upload bonafide student certificate from School/Institute.

***For first time login, OTP (One Time Password) sent by NSP on the above provided mobile number will be required. Please verify mobile number before registering.

REGISTER

Details to be filled in online Application Form

National Scholarship Portal
Ministry Of Electronics & Information Technology,
Government of India

Digital India
Power To Empower
A Digital India Initiative

New User? Register   Login to Apply   Apply for Renewal   Search Institute/School/ITI

Scheme Wise Scholarship Sanctioned List

Fresh Registration For Academic Year 2020-21

State of Domicile *   ?   Scholarship Category *   ?

UTTAR PRADESH   ∨   Post Matric/Top Class/MCM   ∨

Name of Student *   ?   Scheme Type *   ?

ANKIT GUPTA   Scholarship Scheme   ∨

Date of Birth (DD/MM/YYYY) *   Gender *

01/01/2000   Male   ∨

Mobile Number *   ?   Email Id

9999999999   test@gmail.com

Bank IFSC Code *   Confirm Bank IFSC Code *

●●●●●●●●●●●   ⊙   SBIN0001234

Bank A/C Number *   ?   Confirm Bank A/C Number *

After filling the details click register

Fill your Aadhaar details

Bank Name *

STATE BANK OF INDIA

Bank Address
STATE BANK OF INDIA

Identification Detail *

Aadhaar Number

Aadhaar Number

123456789123

Captcha Code *

DQZ7vB

DQZ7vB

☑ I have voluntarily submitted my Aadhaar number and I am aware that it will be used to establish my identity before I can get scholarship from any one of the schemes listed on NSP.
मैंने स्वेच्छा से अपना आधार नंबर जमा कर दिया है और मैं जागरूक हूं कि NSP पर सूचीबद्ध योजनाओं में से किसी एक से छात्रवृत्ति प्राप्त करने से पहले इसका उपयोग मेरी पहचान स्थापित करने के लिए किया जाएगा।

☑ I am aware that my identity will be established by matching my personal identification details available in Aadhaar records.
मैं जागरूक हूं कि आधार रिकॉर्ड में मेरा व्यक्तिगत पहचान विवरण मिला कर मेरी पहचान स्थापित की जाएगी।

☑ I am aware that my Aadhaar Number (if found correct) could also be used for making scholarship payments in the bank account linked* to my Aadhaar number.
मैं जागरूक हूं कि मेरे आधार नंबर का उपयोग (यदि सही पाया गया) तो, मेरे आधार नंबर से जुड़े बैंक खाते में छात्रवृत्ति भुगतान करने के लिए भी किया जा सकता है।

*To link your bank account with Aadhaar number for receiving scholarship in the same, please visit you bank branch and submit a "bank consent form for receiving DBT". You can check which bank is linked to your Aadhaar number on NPCI mapper here https://resident.uidai.gov.in/bank-mapper or through Aadhaar-enabled micro-ATM machine of any of these banks.

***For first time login, OTP (One Time Password) sent by NSP on the above provided mobile number will be required. Please verify mobile number before registering.

Student fill the required information and click "**Register**" button

Verify Mobile no. for OTP

REGISTER

भारत सरकार
GOVERNMENT OF INDIA

Name XXXX
DOB: XX-XX-XXXX
Gender: MALE

0000 1111 2222

आधार - आम आदमी का अधिकार

These details to be filled when Student is not having Aadhaar Card

Bank Name *

STATE BANK OF INDIA

Bank Address

STATE BANK OF INDIA

Identification Detail *

Bank A/C Number

** **Bank Passbook copy (File Type PDF & JPEG, Maxsize 200 KB)** *

Choose File | No file chosen

** Student should upload the First page of Bank/Postal Account Passbook with photo, In the name of the applicant(either single or joint account with his/her parents/guardian)

Aadhaar Enrolment Id

Aadhaar Enrolment Id

1234/56781/23456

Date/Time (dd/mm/yyyy hh:mm:ss)

11/11/1111 11:11:11

EID Scan Copy (File Type PDF & JPEG, Maxsize 200 KB)

Choose File | No file chosen

Captcha Code *

DQZ7vB

DQZ7vB

☐ I don't have Aadhaar.
☐ I will upload bonafied student certificate from School/Institute.

***For first time login, OTP (One Time Password) sent by NSP on the above provided mobile number will be required. Please verify mobile number before registering.

Student fill the required information and click "**Register**" button
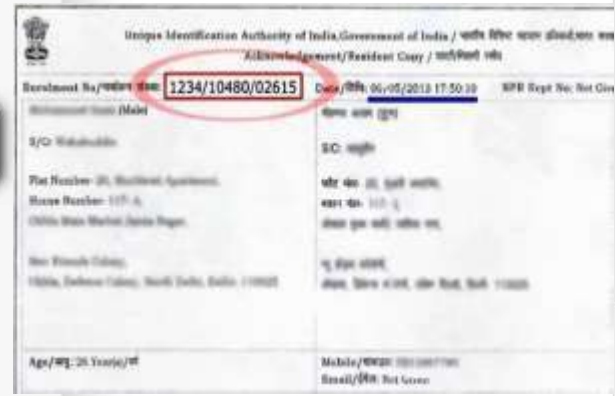
REGISTER

Student Application Id is created and Password sent to registered mobile number

National Scholarship Portal
Ministry Of Electronics & Information Technology,
Government of India

Digital India
Power To Empower
A Digital India Initiative

New User? Register   Login to Apply   Apply for Renewal   Search Institute/School/ITI

Scheme Wise Scholarship Sanctioned List

STUDENT REGISTERED SUCCESSFULLY

STUDENT APPLICATION ID   UP202021000489436

* Kindly Note it down for feature Reference. This will serve as your login id and password sent at your registered mobile number

CONTINUE   CLOSE

Login Id

Password sent to registered mobile number

Password

You have successfully registered on NSP 2.0. Your Application Id is UP202021000489436 and Password 01/01/2000
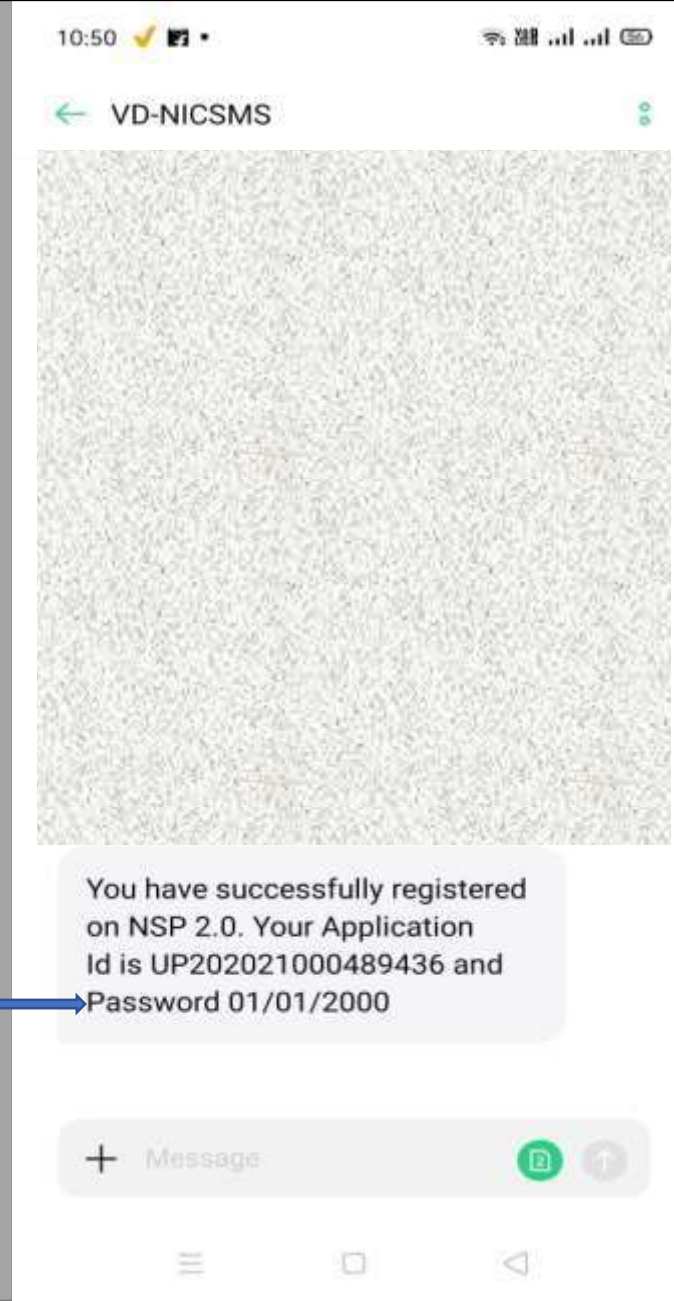
Student Login for Fresh Application

National Scholarship Portal
Ministry Of Electronics & Information Technology,
Government of India

Digital India
Power To Empower
A Digital India Initiative

New User? Register   Login to Apply   Apply for Renewal   Search Institute/School/ITI

Scheme Wise Scholarship Sanctioned List

Login for Fresh Application

Application Id →

Application Id...

Password ←

Password...

Captcha...

C s w 7 wk

Can't See? Click on Refresh Button.

Login   **New Student ? Register Here**

Forgot Application Id?

Forgot Password?

Change of Mobile Number

National Scholarship Portal
Ministry Of Electronics & Information Technology,
Government of India

Digital India
Power To Empower
A Digital India Initiative

New User? Register   Login to Apply   Apply for Renewal   Search Institute/School/ITI

Scheme Wise Scholarship Sanctioned List

One Time Password(OTP)

OTP has been sent on your Registered Mobile No./Email Id

Please Enter 5 Digit OTP *

| Confirm OTP | Resend OTP | Change Mobile Number |

Confirm OTP, after OTP has been send to registered mobile no./Email Id

Update Mobile Number

National Scholarship Portal
Ministry Of Electronics & Information Technology,
Government of India

Digital India
Power to Empower
A Digital India Initiative

New User? Register   Login to Apply   Apply for Renewal   Search Institute/School/ITI

Scheme Wise Scholarship Sanctioned List

Update Mobile Number

Mobile Number   9999999999

Update & Send OTP

Enter mobile number

Click update button

For Change Of Password

National Scholarship Portal
Ministry Of Electronics & Information Technology,
Government of India

Digital India
Power To Empower
A Digital India Initiative

New User? Register   Login to Apply   Apply for Renewal   Search Institute/School/ITI

Scheme Wise Scholarship Sanctioned List

Change Password

New Password :: *

Confirm new Password :: *

Enter New password

Confirm New password

Submit

Your password must satisfy the following ::
  (1) Should be min 8 character long.
  (2) At least one alphabet [a - z , A - Z].
  (3) At least one numeric value [0 - 9].
  (4) At least one special characters [@#_*].

When student Will Login It will appear like this

National Scholarship Portal
Ministry Of Electronics & Information Technology,
Government of India

Welcome: ANKIT GUPTA
Application ID: UP202021000489436

Digital India
Power To Empower
A Digital India Initiative

Profile of the Student with application Id

HOME

Application Form

Add Aadhaar Number

Check Your Status

Print Your Application

Change Password

Welcome, ANKIT GUPTA
Application ID: UP202021000489436

Student Name

Application Id

Current Status

Application Id	UP202021000489436
Application Status	Submit your application

Verification Details

Application Verified BY School/Institute/College	No
Applicant Aadhaar Verified	No
Applicant Bank Account Detail Validated	No

Changes in the Application form

ACADEMIC YEAR 2021-2022
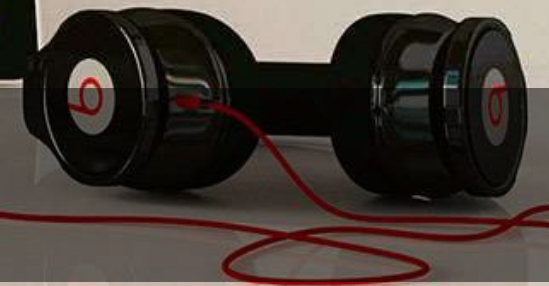
Application Form Of Student

General Information and Selection Of Institute Contd..

Institute Selection By The Student Contd..

Click on select according to the selection of the Institute Contd..

After selecting, the Institute name will come under Academic details Contd..

Fill Other Details and Click Save and Continue Contd..

Academic Details

Test Institute (NSP-0787) TestKAMRUP METROPOLITAN, ASSAMNSP-0787   **Select your Institute**

Admission/Enrollment/Registration No	Admission Year	Roll No.	Section
4454	2021	5565	a

Present Class/Course *	Present Class Start Date *
VIII	01/08/2021

Mode of Study *	Last Examination Passed *	Previous Passing Year *	Previous Class(%) *
Regular/Full Time	VII	2021	75

Competitive Exam Qualified	Exam Conducted By	Competitive Exam Roll No	Competitive Exam Year
Choose your Option	Choose your option		

Other Details

Is Orphan *	Gaurdian Name *	Is Disabled *	Type of Disability *	% of Disability *
No		No	Choose your option	0

Marital Status *	Parents Profession *	IFSC Code *	Bank Account Number *
Un Married	Others	HDFC0000975	787688686

**From Academic Year 2020-21, Fees of the students will be entered directly by the Institute

Save & Continue

Check Your Status

Print Your Application

Change Password

Withdraw Application

Logout

Student has to select the Scheme Details and upload the documents Contd..

Fill the information and click upload now Contd..

Next Slide will display the message that Application has been saved Successfully

Click on Final Submit and view the document Contd..

Student Application Form Details Contd..

National Scholarship Portal

Ministry Of Electronics & Information Technology,
Government of India

A Digital India Initiative

NATIONAL SCHOLARSHIP PORTAL 2.0

REGISTRATION DETAILS

APPLICATION ID	TR202122000279687	REGISTRATION DATE	31/08/2021
APPLIED FOR SCHEME	PRE MATRIC SCHOLARSHIPS FOR MINORITY		
RATION CARD NO.	161000700735	RATION CARD MEMBER ID	16100070073501
NAME AS IN RATION CARD	ANAMIKA ROY CHOUDHURY		
STATE OF DOMICILE	TRIPURA	SCHOLARSHIP CATEGORY	PRE
NAME OF STUDENT	RAM	DATE OF BIRTH (DD/MM/YYYY)	21/03/2003
GENDER	MALE	RELIGION	SIKH
COMMUNITY/CATEGORY	OBC	FATHERS NAME	AK SHINGH
MOTHERS NAME	SUKWINDER KAUR	ANNUAL FAMILY INCOME	5000
AADHAR NUMBER		MOBILE NUMBER	9650332108
EMAIL ID		DAY SCHOLAR/HOSTELER	DAY SCHOLAR

ACADEMIC DETAILS

Menu items:
- HOME
- Application Form
- Add Aadhaar Number
- Add EID
- Check Your Status
- Print Your Application

Contd..

NAME OF STUDENT	RAM	DATE OF BIRTH (DD/MM/YYYY)	21/03/2003
GENDER	MALE	RELIGION	SIKH
COMMUNITY/CATEGORY	OBC	FATHERS NAME	AK SHINGH
MOTHERS NAME	SUKWINDER KAUR	ANNUAL FAMILY INCOME	5000
AADHAR NUMBER		MOBILE NUMBER	9650332108
EMAIL ID		DAY SCHOLAR/HOSTELER	DAY SCHOLAR

ACADEMIC DETAILS

PRESENT INSTITUTE	TEST INSTITUTE (NSP-0787) TESTKAMRUP METROPOLITAN, ASSAM		
PRESENT CLASS/COURSE	VIII	CLASS START DATE	01/08/2021
ROLL NO	5565	SECTION	A
MODE OF STUDY	REGULAR/FULL TIME	PREVIOUS CLASS/COURSE NAME	VII
PREVIOUS PASSING YEAR	2021	PREVIOUS CLASS(%)	75
COMPETITIVE EXAM QUALIFIED		EXAM CONDUCTED BY	
COMPETITIVE EXAM ROLL NO		COMPETITIVE EXAM YEAR	0

BASIC DETAILS

IS ORPHAN	NO	IS DISABLED	NO
TYPE OF DISABILITY	-	PERCENTAGE OF DISABILITY	-
MARITAL STATUS	UN MARRIED	PARENTS PROFESSION	OTHERS
IFSC CODE	HDFC0000975	BANK ACCOUNT NUMBER	787688686

CONTACT DETAILS

STATE	TRIPURA	HOME DISTRICT	GOMATI

Add EID

Check Your Status

Print Your Application

Change Password

Logout

Click on print option for taking out the print

COMPETITIVE EXAM QUALIFIED		EXAM CONDUCTED BY	
COMPETITIVE EXAM ROLL NO		COMPETITIVE EXAM YEAR	0
BASIC DETAILS			
IS ORPHAN	NO	IS DISABLED	NO
TYPE OF DISABILITY	-	PERCENTAGE OF DISABILITY	-
MARITAL STATUS	UN MARRIED	PARENTS PROFESSION	OTHERS
IFSC CODE	HDFC0000975	BANK ACCOUNT NUMBER	787688686
CONTACT DETAILS			
STATE	TRIPURA	HOME DISTRICT	GOMATI
BLOCK	GOMATI		
ADDRESS	TWST	PIN CODE	111111

SIGNATURE OF CANDIDATE   SIGNATURE OF HEAD OF SCHOOL/INSTITUTE/COLLEGE WITH STAMP

** ACCOUNT DETAILS MUST BE ENTERED CORRECT. NO MODIFICATION WILL BE ALLOWED AFTER THE FINAL SUBMISSION OF APPLICATION.
*** STUDENTS ARE ADVISED TO SUBMIT ONLY ONE APPLICATION FORM. IF NSP FINDS MORE THAN ONE APPLICATION (IN FRESH OR RENEWAL CATEGORY) OF A STUDENT, THEN ALL THE APPLICATIONS SUBMITTED BY THE STUDENT WILL BE CONSIDERED AS DUPLICATE AND WILL BE REJECTED. **** AADHAR NUMBER PROVIDED BY YOU, WILL BE AUTHENTICATED BY UIDAI AND MAY BE USED FOR PAYMENT OF SCHOLARSHIP THROUGH AADHAR PAYMENT BRIDGE(APB). ***** FOR ANY QUERY/ GRIEVANCE/ RTI, PLEASE CONTACT SCHOLARSHIP MINISTRY/DEPARTMENT/STATE.
FROM ACADEMIC YEAR 2020-21, FEES OF THE STUDENTS WILL BE ENTERED DIRECTLY BY THE INSTITUTE

Print

Click on save to take out the Print Of the Form

Print

Total: 1 page

Printer

Save as PDF

Layout

◉ Portrait

○ Landscape

Pages

◉ All

○ e.g. 1-5, 8, 11-13

More settings ⌄

Troubleshoot printer issues

[Save] [Cancel]

8/31/2021

NATIONAL SCHOLARSHIP PORTAL 2.0

REGISTRATION DETAILS

APPLICATION ID	TR202122000279687	REGISTRATION DATE	31/08/2021
APPLIED FOR SCHEME	PRE MATRIC SCHOLARSHIPS FOR MINORITY		
RATION CARD NO.	161000700735	RATION CARD MEMBER ID	16100070073501
NAME AS IN RATION CARD	ANAMIKA ROY CHOUDHURY		
STATE OF DOMICILE	TRIPURA	SCHOLARSHIP CATEGORY	PRE
NAME OF STUDENT	RAM	DATE OF BIRTH (DD/MM/YYYY)	21/03/2003
GENDER	MALE	RELIGION	SIKH
COMMUNITY/CATEGORY	OBC	FATHERS NAME	AK SHINGH
MOTHERS NAME	SUKWINDER KAUR	ANNUAL FAMILY INCOME	5000
AADHAR NUMBER		MOBILE NUMBER	9650332108
EMAIL ID		DAY SCHOLAR/HOSTELER	DAY SCHOLAR

ACADEMIC DETAILS

PRESENT INSTITUTE	TEST INSTITUTE (NSP-0787) TESTKAMRUP METROPOLITAN, ASSAM		
PRESENT CLASS/COURSE	VIII	CLASS START DATE	01/08/2021
ROLL NO	5565	SECTION	A
MODE OF STUDY	REGULAR/FULL TIME	PREVIOUS CLASS/COURSE NAME	VII
PREVIOUS PASSING YEAR	2021	PREVIOUS CLASS(%)	75
COMPETITIVE EXAM QUALIFIED		EXAM CONDUCTED BY	
COMPETITIVE EXAM ROLL NO		COMPETITIVE EXAM YEAR	0

BASIC DETAILS

IS ORPHAN	NO	IS DISABLED	NO
BLOCK	GOMATI		
ADDRESS	TWST	PIN CODE	111111

Before Login Institute Search for Institute

SCHOLARSHIP

For Academic Year 2020-21

NATIONAL SCHOLARSHIP PORTAL
Ministry of Electronics & Infromation Technology,
Government of India

Link for Institute Login

New Registration

Login

Digital India
Power To Empower

GET IT ON
Google Play

Home   About Us   Services   Important Documents   **Institute Login**   **Officer's Login**
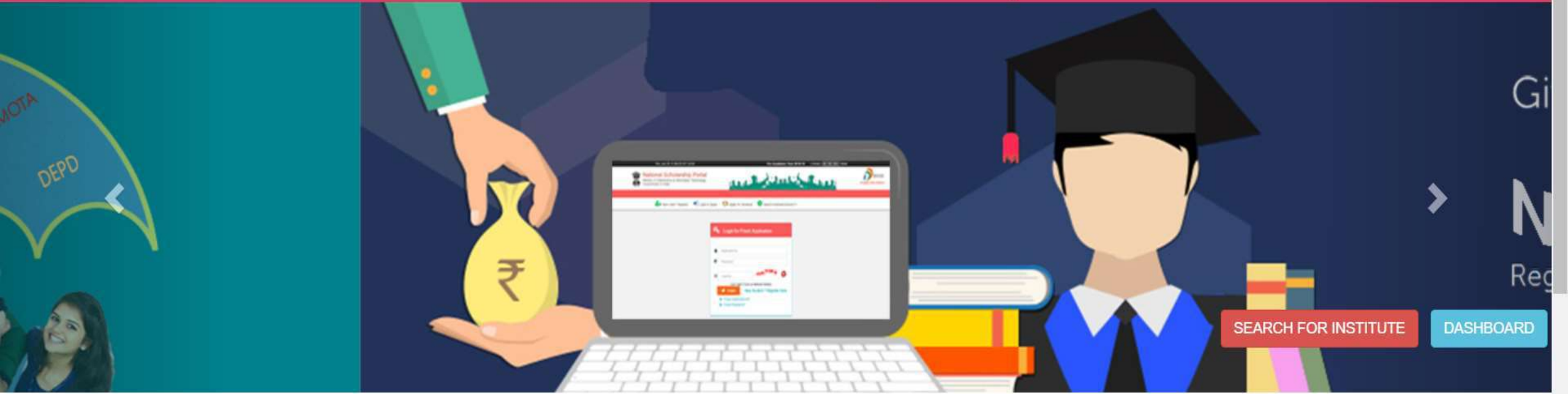
SEARCH FOR INSTITUTE

DASHBOARD

📢 Latest Updates

2.0 are required to submit Institute Registration Form for AY 2020-21. The Form is available in Institute Login.

ℹ Standard Operating Procedures for NSP

Central Schemes	UGC / AICTE Schemes	State Schemes

⬇ Ministry of Minority Affairs

⬇ Department of Empowerment of Persons with Disabilities

⬇ Ministry of Social Justice & Empowerment

To Search Institute there are two options, either of one can be selected

First Option : Search Institute/School/ITI registered with NSP

Second Option : Search by AISHE/DISE/ITI(NCVT) Code Master

Contd..

Scheme Wise Scholarship Sanctioned List

Click on Search Institute

Click for How to Add School / Institute with valid DISE or AISHE code

Search Institute/School/ITI registered with NSP

Write Institution State and Institute name

Institution State

UTTAR PRADESH

Institute /College/ITI

College/Institute/ITI

Institution District

KANPUR NAGAR

School/College/ITI Name(Optional)
(Enter First 3 Characters)

Write Institution District and School/College/ITI Name(Optional)

Get Institution list

OR

Search By AISHE/DISE/ITI(NCVT) Code in AISHE/DISE/ITI(NCVT) Code Master

Enter Institute AISHE Code

Choose your option

Enter Institute DISE/ITI(NCVT) Code

AISHE Code Format:'U-09673'/'C-89353'/'S-01937"   DISE Code Format:'908438734783484'   ITI(NCVT) Code Format:'GR22000096'

Get Institute Based on Entered AISHE/DISE/ITI(NCVT) Code

Click and get the Institute based on AISHE/DISE/ITI(NCVT) Code

Please Enter Captcha   q8wmuL   q8wm⁴L

After entering AISHE Code of the Institute, Institution will appear (Contd..)

Get Institute Based on Entered AISHE/DISE/ITI(NCVT) Code

Please Enter Captcha [Captcha...]   8 MXQo

Show [10 ⌄] entries   Search: [   ]

Institution Name

Institute AISHE Code

Institute is registered on NSP

S.NO. ▲	INSTITUTION
1	○ MADARSA JAMIYATUL TAYYABAD DALEL PURWA(09341801320)

Institute Id: -9341801320

AISHE/DISE/ITI(NCVT) Code: -09341801320

State Name: -UTTAR PRADESH

District Name: -KANPUR NAGAR

Address-89/345 A-1 DALEL PURWA

Institute Registered on NSP - KYC status:- Approved
Registered course
1. BACHELOR OF ARTS[KAMIL]
2. I
3. II
4. III
5. IV
6. IX
7. MASTER OF ARTS[FAZIL]
8. V
9. VI
10. VII
11. VIII
12. X
13. XI
14. XII

| 2 | ○ SRI BALA JI MADANWA UMV VIESINGHPUR(09340800505) |

Institute Login For INO

After login, Institute have to fill KYC registration form

Steps to fill Institute KYC Registration Form for Academic Year (AY 2020-21)

- To fill Institute KYC Registration Form on NSP, Institute must have a valid AISHE / DISE / NCVT / SCVT Code.

- Institute Nodal Officer (INO), who are assigned the responsibility for on-line verification of applications on NSP, should fill Institute KYC Registration form on NSP.

- INOs are advised to keep both Institute Head's Aadhaar details and his Aadhaar details, before applying for Institute KYC Registration as NSP will be verifying these from UIDAI server during the process.

- The link to apply for Institute KYC Registration is available under SERVICES section on the NSP (https://scholarships.gov.in).
- **Utmost care should be taken while filling up KYC Registration Form** as it cannot be modified after submission.

- **Step 1: - To find out availability of AISHE / DISE / NCVT / SCVT Code on NSP for KYC Registration**
- On clicking "Fill Institute KYC Registration Form" under SERVICES section on the portal, (Screen – 01) shown below will appear. To find out availability of institute's AISHE / DISE / NCVT Code for KYC Registration, enter AISHE / DISE / NCVT Code & captcha and click on "Submit" button as shown in (Screen – 02).

(Screen: 01)

(Screen: 02)

- If entered AISHE / DISE / NCVT/SCVT Code is already registered & functional on NSP, (Screen - 03) will appear. (Contd..)

Institute KYC Registration Form

Step 1:- Validate Your AISHE/DISE/NCVT Code

1:- Institute having DISE/AISHE/NCVT code:- C-25011 already functional on NSP

2:- To view more details of DISE/AISHE/NCVT code:- C-25011 go to Search Institute option available on the NSP Portal. If entered code actually belongs to you, please contact District / State Nodal Officer for further assistance

3:- In case you have entered C-25011 code by mistake, try again with correct DISE/AISHE/NCVT code

AISHE/DISE/NCVT Code: *

C-25011

Enter Captcha *

1wskBV

Can't See? Click on Refresh Button.

rx1 ¹Kx

Submit

(Screen: 03
)

If entered AISHE / DISE / NCVT/SCVT Code is not available on NSP, (Screen - 04) will appear
(Contd..)

Institute KYC Registration Form

Step 1:- Validate Your AISHE/DISE/NCVT Code

Error: Please Enter Valid DISE/AISHE/NCVT code.

AISHE/DISE/NCVT Code: *

C-2501111

Enter Captcha *

rx11Kx

Can't See? Click on Refresh Button.

x8D_ovA

Submit

(Screen: 04)

- If entered AISHE / DISE / NCVT/SCVT Code is available on NSP, (Screen - 05) will appear. Necessary instructions are displayed on the (Screen – 05) to proceed further. (Contd..)

Institute KYC Registration Form

Step 1:- Validate Your AISHE/DISE/NCVT Code

AISHE/DISE/NCVT Code: *   NSP-0787

Enter Captcha *   LsoRq4

Can't See? Click on Refresh Button.   sXₛx9v

[Submit]   [Continue with Aadhar Verification]

Below KYC Form(s) are already submitted for the entered DISE/AISHE/NCVT code. If you want to submit new KYC Form please proceed by clicking on 'Continue with Aadhar Verification' button

Sr. #	DISE/AISHE/NCVT Code	Institute KYC Registration Form Id (Date of Submission)	Institute Name/District/State	Institute Nodal Officer Name	Designation of Institute Nodal Officer	KYC Form Status	Action
1	NSP-0787	AS202122533197 (16/06/2021)	Test Institute / KAMRUP METROPOLITAN /ASSAM	Lal Singh Kushwaha	Institute Nodal Officer	KYC Form submitted by INO	Print
2	NSP-0787	AS202122533152 (19/05/2021)	Test Institute / KAMRUP METROPOLITAN /ASSAM	Sanjay Kumar Agnihotri	Institute Nodal Officer	KYC Form submitted by INO	Print
3	NSP-0787	AS202122533143 (17/05/2021)	Test Institute / KAMRUP METROPOLITAN /ASSAM	Mayank Pratap Singh	Institute Nodal Officer	KYC Form submitted by INO	Print

(Screen - 05)

Step 2:- INO's AADHAAR details verification from UIDAI

On clicking "Continue with Aadhar verification" button on (Screen - 05), screen (Screen - 06) shown below will appear. This will prompt INO to enter her / his AADHAAR details. On clicking "Submit" button, NSP will send the details to UIDAI for verification. Please note all five parameters entered in (Screen – 06) will be verified from UIDAI.

- INO is advised to carefully enter below information, as mentioned in her/his Aadhaar card. In case verification fails with below mentioned 5 parameters, NSP will automatically try to validated AADHAAR details without Date of Birth from UIDAI (ie rest four parameters will be matched).

- Once INO's information gets verified from UIDAI (Screen - 07) will appear.

Please be noted that without verification from UIDAI, NSP will not proceed further.

Institute KYC Registration Form

Step 2:- Enter Institute Nodal Officer's Details for Aadhar Authentication

Aadhar Number: *	██████████████
Name as In Aadhar: *	Lal Singh Kushwaha
Date of Birth: *	05/06/1970
Gender: *	Male
Mobile Number: *	94518769

Submit

(Screen – 06)

Step 3:- Institute's Head AADHAAR details verification from UIDAI

After successful verification of INO's Aadhaar details, NSP will prompt INO to enter Institute Head's detail for verification from UIDAI.

- Information should be carefully entered, as mentioned in Head's Aadhaar card. In case verification fails with below mentioned 5 parameters, NSP will automatically try to validated AADHAAR details without Date of Birth from UIDAI (ie rest four parameters will be matched).
- Once information gets verified from UIDAI, Screen - 08 will appear.
- Please be noted that without verification from UIDAI, NSP will not proceed further.

Institute KYC Registration Form

Step 3:- Enter Institute Head Details for Aadhar Authentication

Aadhar Number: *	▇▇▇▇▇▇▇▇▇
Name as In Aadhar: *	Lal Singh Kushwaha
Date of Birth: *	05/06/1975
Gender: *	Male
Mobile Number: *	9451876

Submit

(Screen - 07)

Step 4:- Upload INO's identity proof and other details of the institute

After successful verification of INO's and Head's AADHAAR information, Screen – 08 as shown below will appear. This screen will show information captured in Step 1 to 3 in non-editable mode and some details in editable fields.

- INO is required to verify the information in editable fields and modify/enter correct details in those fields and click on "Submit" button to generate KYC Registration form for the institute. Please refer Screen – 08 shown below.
- Before generating KYC Registration form, NSP will prompt INO to do the OTP authentication. OTP will be sent on the mobile number provided by INO in Step 3.
- OTP authentication screen is shown at Screen – 09 for reference.

Institute KYC Registration Form

Step 4:- Institute Details

Institute Nodal Officer's Identity Proof

It is Mandatory to upload scanned copy of valid Identity Proof, like Aadhaar/Voter Id/Driving License etc., of Institute's Nodal Officer for NSP(INO-NSP)(Only pdf & jpeg between 50kb to 200kb File Size allowed)

File Name of Identity Proof should contains alpha numeric only

Select File*	Choose File 1619233517519-converted.pdf
Institute Name: *	Test Institute
Institute Address: *	Kamrup Aasam
State: *	ASSAM
District: *	KAMRUP METROPOLITAN
Affiliated Board/University: *	Test University
Institute Nature: *	Private Trust
Total student strength in the Institute: *	950
URL of Institute's Website(If any):	test.co.in

Details of Designated Institute's Nodal Officer for NSP(INO-NSP)

The Aadhar , Name as in Aadhar , Date of Birth , Gender and Mobile Number has been verified from UIDAI.

Aadhar: *	✕ ▓▓▓▓▓▓▓

(Screen - 08)

Contd..

Name as In Aadhar: *	Lal Singh Kushwaha
Date of Birth: *	05/06/1970
Gender: *	Male
Mobile Number: *	9451876
Designation: *	INO of Institute with Aadhar
Official Mail Id: *	test@gmail.com
Other Contact Number:	950488

Details of Head of Institute

The Aadhar , Name as in Aadhar , Gender and Mobile Number has been verified from UIDAI. However Date of Birth shown below did not match with DoB available on UIDAI.

Aadhar: *	███████████3
Name as In Aadhar: *	Lal Singh Kushwaha
Date of Birth: *	05/06/1975
Gender: *	Male
Mobile Number: *	9451876
Designation: *	Head of Institute with Aadhar
Official Mail Id: *	head@gmail.com
Other Contact Number:	950488

Submit

(Screen - 08)

Institute KYC Registration Form

OTP Authentication Screen

Step 3:- Validate INO(s) Mobile Number

Please Enter 5 Digit OTP: *   O55KO

Confirm OTP   **Resend OTP**

(Screen - 09)

Contd..

Once OTP authentication is done successfully below screen will appear. It will show KYC Form Registration number generated by NSP. INO is advised to submit duly signed KYC Registration Form to the concerned District Nodal Officer (DNO) / State Nodal Officer (SNO) / Ministry Nodal Officer (MNO), after affixing latest PP size photograph.

- **INO will received User ID and Password in registered mobile number post approval of KYC Registration form by DNO/SNO/MNO. Institute Head will also receive an intimation message in this regard.**
- **In case more than one KYC Registration forms are submitted for a particular AISHE / DISE / NCVT / SCVT code, only one form will be approved. Once a form is approved by DNO/SNO/MNO, other forms submitted by any other INO from that institute will be rejected automatically on NSP.**
- **Please note that KYC Registration forms cannot be modified in any circumstances.**

Institute KYC Registration Form

Step 4:- KYC Form is successfully submitted. Please contact DNO/SNO for approval

Your Institute KYC Registration Form Number : AS202122533197.

Back to Home   Print

(Screen – 10)

After INO Institute Login the screen will display like this

Administration

Click on update profile under Administration panel, OTP will receive to registered mobile number

NATIONAL SCHOLARSHIP PORTAL
Ministry Of Electronics & Information Technology,
Government of India

Digital India
Power To Empower

Test Institute (NSP-0787) Test , KAMRUP METROPOLITAN , ASSAM – For Academic Year 2021-22 Session   Institute Nodal Officer

Welcome: Test Institute (NSP-0787
) Test , KAMRUP METROPOLITAN , ASSAM
User Type: Institute Nodal Officer

Administration
- Update Profile
- Add Update Details
- Change Password

Verification
Reports
Logout

Institute Profile Update OTP Form

OTP has been sent on your Registered Mobile No.

Please Enter 5 Digit OTP *

[   ]

Confirm OTP

Institute Profile Update Form

Contd..

Institute Head Login

Click on update profile under Administration panel

OTP will receive to registered mobile number

Update Aadhaar Details Of Institute Head

Aadhaar Data Updated Successfully Of Institute Head

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Ministry Of Electronics & Information Technology,
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Test Institute(NSP-0787)Test,KAMRUP METROPOLITAN,ASSAM - For Academic Year 2020-21 Session

Welcome: Test Institute(NSP-0787)Test,KAMRUP METROPOLITAN,ASSAM
User Type: Institute

Administration

Verification

Reports

Logout

Add and Update Course Level

Add and Update Course

Add Annual Course Fee

Update Annual Course Fee

Add and Update Course Fee and Course Level

Administration : Offered Course Level

Course Level : Choose your Option ▽

Submit

Offered Course Level (Contd..)

National Scholarship Portal
Ministry Of Electronics & Information Technology, Government of India

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Test Institute(NSP-0787)Test,KAMRUP METROPOLITAN,ASSAM - For Academic Year 2020-21 Session

Welcome: Test Institute(NSP-0787)Test,KAMRUP METROPOLITAN,ASSAM
User Type: Institute

- Administration
- Verification
- Reports
- Logout

Offered Course Level

Course Level:: *   Choose your option

Submit   Back

Sr.#	Course Level
(1)	School I-X
(2)	HSC/Intermediate [12th]/Equivalent

Administration : Offered Course (Contd..)

Course Level : | Choose your Option ▽ |

Course : | Choose your Option ▽ |

↓

Submit

Offered Course (Contd..)

National Scholarship Portal screenshot showing the Offered Course page for Test Institute(NSP-0787)Test, KAMRUP METROPOLITAN, ASSAM - For Academic Year 2020-21 Session.

NATIONAL SCHOLARSHIP PORTAL
Ministry Of Electronics & Information Technology, Government of India

Test Institute(NSP-0787)Test,KAMRUP METROPOLITAN,ASSAM – For Academic Year 2020-21 Session

Welcome: Test Institute(NSP-0787)Test,KAMRUP METROPOLITAN,ASSAM
User Type: Institute

- Administration
- Verification
- Reports
- Logout

COURSES

Offered Course

Course Level:: *   Choose your option

Course :: *   Choose your option

Click Submit Button → Submit   Back

Different Courses and course duration is been shown

Sr.#	Course	Duration	Action
(1)	XII-Art	1	
(2)	XI	1	
(3)	I	1	DELETE
(4)	II	1	DELETE
(5)	III	1	DELETE
(6)	IV	1	
(7)	VIII	1	DELETE

Administration: Annual Course Fee and Fee is selected according to the selection of the course (Contd..)

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Ministry Of Electronics & Information Technology,
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Test Institute(NSP-0787)Test,KAMRUP METROPOLITAN,ASSAM - For Academic Year 2020-21 Session

👤 Welcome: Test Institute(NSP-0787)Test,KAMRUP METROPOLITAN,ASSAM

User Type: Institute

Administration
Verification
Reports
Logout

Annual Course Fee

Course :: * — Choose your option
Course Year:: * — Choose your option
Category :: * — All Category
Gender :: * — All Gender
Admission Fee :: *
Tuition Fee:: *
Others Fee:: *

Submit   Back

Course Selection

Fees that are been added to the course

Click on Submit for the updation of the fee of the course

COURSE FEES

Administration: Annual Course Fee Update Form (Contd..)

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Ministry Of Electronics & Information Technology,
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Test Institute(NSP-0787)Test,KAMRUP METROPOLITAN,ASSAM - For Academic Year 2020-21 Session

Welcome: Test Institute(NSP-0787)Test,KAMRUP METROPOLITAN,ASSAM

User Type: Institute

Administration

Verification

Reports

Logout

Annual Course Fee Update Form

Back

Sr.#	Course	Category	Gender	Course Year	Admission Fee	Tuition Fee	Other Fee	Update Fee / Lock / Remove Fee Entry	
(1)	XII-Art	GENERAL	Male	1	1	1	1	Update	LOCK

Click on Update button to update course fee

FEES

Administration : Change of Password Form

Test Institute(NSP-0787)Test,KAMRUP METROPOLITAN,ASSAM – For Academic Year 2020-21 Session

Change Password Form

Welcome: Test Institute(NSP-0787)Test,KAMRUP METROPOLITAN,ASSAM
User Type: Institute

Administration

Verification

Reports

Logout

Type old Password

Old Password :: *

New Password :: *

Confirm new Password :: *

Type new Password

Confirm new password

Submit

Your password must satisfy the following ::
(1) Should be min 8 character long.
(2) At least one alphabet [a - z , A - Z] .
(3) At least one numeric value [0 - 9].
(4) At least one special characters [@#_*].
(5) Can't use last 3 Password.

Click on submit to get password

Second One : Verification Of The Application By Institute

Application Verification

↓

Application Re-Verification

↓

Application Renewal Verification

↓

Application Renewal Re-Verification
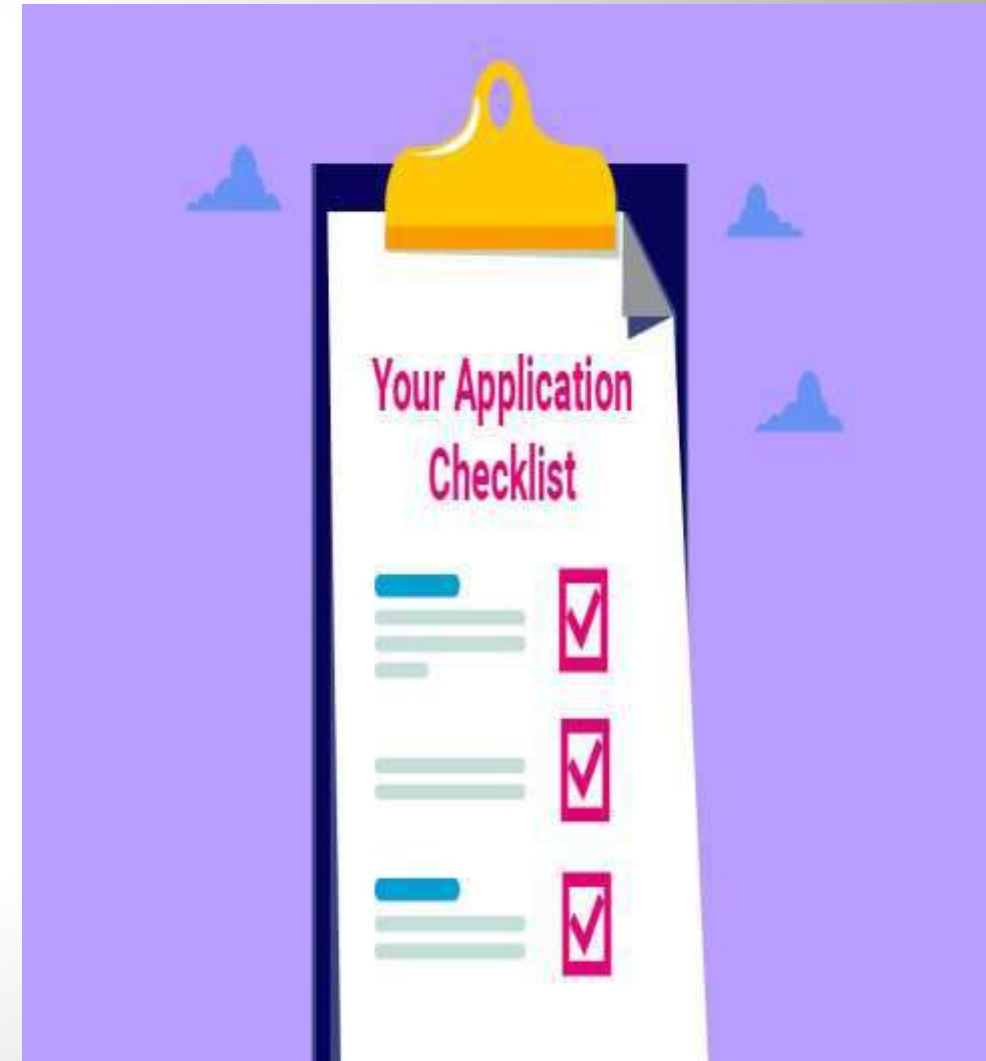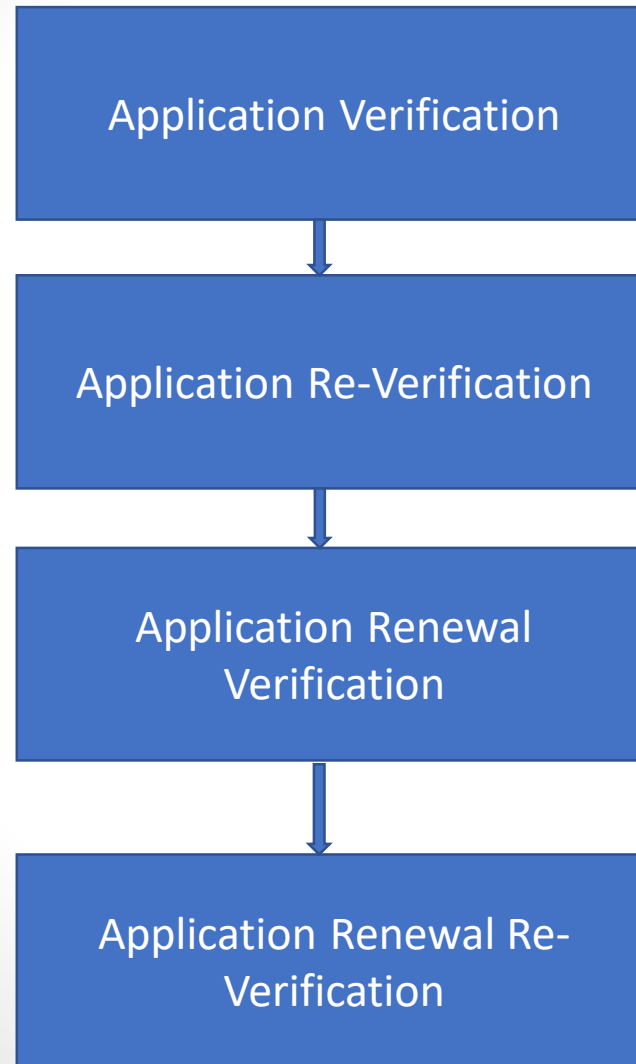
Institute will verify the application of the student (Contd..)

National Scholarship Portal institute dashboard screenshot showing the left-side menu with Administration, Verification (expanded with options: Application Verification, Application Reverification, Application Renewal Verification, Application Renewal Reverification, Mark as Fake), Reports, and Logout. A callout box reads "Verification of the Application of the Student done by Institute" with arrows pointing to the verification menu items.

Applicant Verification Of The Student (Contd..)

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Ministry Of Electronics & Information Technology,
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Test Institute(NSP-0787)Test,KAMRUP METROPOLITAN,ASSAM – For Academic Year 2020-21 Session

Applicant Verification

Welcome: Test Institute(NSP-0787)Test,KAMRUP METROPOLITAN,ASSAM
User Type: Institute

Administration
Verification
Reports
Logout

Click On Search

Course	Scheme	Category
Choose your option	Choose your option	Choose your option

Search

(1)

Sr. #	Application Id	Name/Father's Name	Mobile	Course Name	Name of Scheme	
1	UP202021000047594	ANKIT GUPTA / ABC		XII-Art	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	View Detail

Online Student Verification

Click On View Details to view the Applicant Form

Application Verification Form Of The Student (Contd..)

Contd..

Academic Details of the student

Academic Details

Present Institute	Test Institute(NSP-0787)Test,KAMRUP METROPOLITAN,ASSAM		
Present Class/Course	XII-Art	Class Start Date	16/08/2020
Present Year	1	Mode of Study	Regular/Full Time
Previous Board/University Name	ALIGARH MUSLIM UNIVERSITY BOARD		
Previous Class/Course Name	HSC/Intermediate [12th]/Equivalent	Previous Passing Year	2020
Previous Class(%)	99	10th Class Roll No.	1234
10th Class Passing Year	2018	10th Class Board Name	ALIGARH MUSLIM UNIVERSITY BOARD
12th Class Roll No.	1234	12th Class Passing Year	2020
12t Class Board Name	ALIGARH MUSLIM UNIVERSITY BOARD		

Basic Details of the student

Basic Details

Is Orphan	NO	Is Disabled	YES
Type of Disability	Acid Attack Victim	Percentage of Disability	90
Marital Status	Married	Parents Profession	Aam Aadmi Beema Yojana (AABY) Insured
IFSC Code	SBINxxxxx73	Bank Account Number	xxxxxxxx925

Contact Details of the student

Contact Details

State	UTTAR PRADESH	District	GHAZIABAD
Block	Ghaziabad		
House No./Street No.etc	NA	Pin Code	111111

SNO.	Documents Type	View Document

Contd..

Documents Uploaded by student

SNO.	Documents Type	View Document
1	Domicile Certificate	Not Uploaded
2	Student PhotoGraph	Not Uploaded
3	Self Declaration of minority community certificate by the Students	Not Uploaded
4	Self Attested Certificate of pervious academic marksheet	Not Uploaded
5	Fee Receipt of current course year	Not Uploaded
6	Income Certificate issued by the Designated State/UT Authority	Not Uploaded
7	Proof of bank account in the name of student or joint account with mother/father	Not Uploaded
8	Bonafide student of Institution	👁

-------------------------------To be filled by Institute Nodal Officer-------------------------------

Annual Fee Details (Auto-populated by default, as filled in Institute Profile. INO shall verify/edit as per requirement)

Admission Fees	1	Tuition Fees	1

Note:- Maintenance allowance, as applicable, shall not be entered and will be calculated as per the scheme guidelines

Misc. Fee	1	View Fee as filled in Institute Profile

** For Total Scholarship Amount more than Rs. 50000/- document uploading is required.

** Note :- In case of Ministry of Labour Scheme for Children of Beedi/Cine/LDSM workers , the institute has to retain a copy of the ID card of the parents.

Please Provide Appropriate Remark

House No./Street No.etc   NA   Pin Code   11111

| 7 | Proof of bank account in the name of student or joint account with mother/father | Not Uploaded |
| 8 | Bonafide student of Institution | 👁 |

-------------------------------To be filled by Institute Nodal Officer----------------------------------

Annual Fee Details (Auto-populated by default, as filled in Institute Profile. INO shall verify/edit as per requirement)

Admission Fees [1]   Tuition Fees [1]

Note:- Maintenance allowance, as applicable, shall not be entered and will be calculated as per the scheme guidelines

Misc. Fee [1]   [View Fee as filled in Institute Profile]

Annual Fee will be fill by default as filled in Institute profile

NOTE : Documents to be uploaded when total scholarship amount is more than Rs 50,000/-

** For Total Scholarship Amount more than Rs. 50000/- document uploading is required.

** Note :- In case of Ministry of Labour Scheme for Children of Beedi/Cine/LDSM workers , the institute has to retain a copy of the ID card of the parents.

Click on View fee as in Institute Profile

Remark : [Please Provide Appropriate Remark]

(Max Length : 240 Character)

☐ **All the documents for the scheme are verified and copy are kept under my custody.**
☐ **Admission Fee, Tuition Fee and Miscellaneous Fee has been entered and verified by me**

[Verify] [Reject] [Defect] [Fake]

[Back without Verifying]

Annual Fee As Filled In Institute Profile will display like this (Contd..)

Annual Institute Fee

Annual Fee as filled in Institute Profile

1	Admission Fees *	1
2	Tuition Fees *	1
3	Misc. Fee	1

Close

Click Close Button after viewing the Annual Fee

(Max Length : 240 Character)

☐ All the documents for the scheme are verified and copy are kept under my custody.
☐ Admission Fee, Tuition Fee and Miscellaneous Fee has been entered and verified by me

Verify Reject Defect Fake

Third One is : Reports Of The Applicants

Report Gallery of Fresh and Renewal Applicants (Contd..)

Verified Application List (Fresh) (Contd..)

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Ministry Of Electronics & Information Technology,
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Test Institute(NSP-0787)Test,KAMRUP METROPOLITAN,ASSAM – For Academic Year 2020-21 Session

Welcome: Test Institute(NSP-0787)Test,KAMRUP METROPOLITAN,ASSAM

User Type: Institute

Administration
Verification
Reports
Logout

Verified Application List (Fresh)

PDF

Search:

Sr. #	Application Id	Name / Father's Name	Mobile	Course Name	Name of Scheme	Current Application Status
1	UP202021000047594	ANKIT GUPTA / ABC		XII-Art	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	Application Under Process for Verification with District Nodal Officer

Showing 1 to 1 of 1 entries

Previous 1 Next

Current Application Status is under process for verification with District Nodal Officer

District Login

District Login

District Officer Login (Contd..)

Click on update profile under Administration panel to update AADHAAR details, OTP will receive to registered mobile number

Click on update profile under Administration panel to update AADHAAR details

Click Update after updating the profile

Under Administration Click the Option Reset Institute Login Password, then OTP will send to registered mobile number

Select Institute/ College name for reset password Contd..

Click on Reset Password after selecting the Institute name Contd..

Click Yes to Reset Password Contd..

Click Submit after changing the Institute Nodal Officer Password / Mobile Number

All Fresh Application Closing Date (Contd..)

All Renewal Application Closing Date (Contd..)

National Scholarship Portal
Department of Electronics & Information Technology
Ministry of Communications & IT, Govt. of India

Welcome: MOMA DIST DEMO(6254)
User Type (Administrator)
Login IP: (47.31.70.196)

MOMA PREMATRIC - DEMO (202021)   ASSAM   KAMRUP METROPOLITAN

- Administration
- Verification
- Reports
- Logout

Renewal Applicants Closing Date AY-2020/21

All Renewal Closing Date for AY - 202021

Excel   Search:

Sr. #	Ministry Name	Scheme Name	Application	Institute	Defect	State Verification	District Verification
1	NATIONAL INFOMATICS CENTRE - TEST	MOMA PREMATRIC - DEMO	30/11/2018	30/11/2018	14/08/2020	14/08/2020	30/11/2020

Showing 1 to 1 of 1 entries   Previous 1 Next

The name of the Ministry is been present

Scheme is selected by the student

Closing Dates of the Applicant Verification

Add/Search Institute / School Registered with NSP (Contd..)

Tue Aug 25 15:47:37 UTC 2020

Skip to main content | Screen Reader Access | Sitemap | Home | A- A A+ Hindi

National Scholarship Portal
Department of Electronics & Information Technology
Ministry of Communications & IT,Govt. of India

A Digital India Initiative

Welcome: MOMA DIST DEMO(6254)
User Type (Administrator)
Login IP: (47.31.70.196)

MOMA PREMATRIC - DEMO (202021)　　　ASSAM　　　KAMRUP METROPOLITAN

Administration

- Update Profile
- Scheme Schedules Fresh
- Scheme Schedules Renewal
- Add Institute/School
- Reset Institute Login Password / Change Mobile No.
- Verify Institute Registration Form
- Institute marked as Fake

Verification

Reports

Logout

Help >>> For Add School/Institute

Search Institute/School/ITI registered with NSP!

Search Institute/College

Institute /College/ITI

School ⌄

School/College/ITI Name(Optional) **(Enter First 3 Characters)**

test

Get Institution list

Select Institute/College

Click to get institution list

Enter School/College Name

OR

Search By AISHE/DISE/ITI(NCVT) Code in AISHE/DISE/ITI(NCVT) Code Master

Choose your option ⌄

AISHE Code Format:'U-09673'/'C-89353/'S-01937"　DISE Code Format:'908438734783484'　ITI(NCVT) Code Format:'GR22000096'

Get Institute Based on Entered AISHE/DISE/ITI(NCVT) Code

Show 10 ⌄ entries

Institute can be search from Reference Number

National Scholarship Portal
Department of Electronics & Information Technology
Ministry of Communications & IT, Govt. of India

Welcome: MOMA DIST DEMO(6254)
User Type (Administrator)
Login IP: (47.31.70.196)

MOMA PREMATRIC - DEMO (202021)   ASSAM   KAMRUP METROPOLITAN

- Administration
- Verification
- Reports
- Logout

Search Institute from Reference Number → Search Institute Form Reference Number

Enter Institute profile Reference Number

Enter Institute Profile Reference Number

View Institute Form

Click on View Institute Form

National Scholarship Portal
Department of Electronics & Information Technology
Ministry of Communications & IT, Govt. of India

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Welcome: MOMA DIST DEMO(6254)
User Type (Administrator)
Login IP: (47.31.70.196)

MOMA PREMATRIC - DEMO (202021)   ASSAM   KAMRUP METROPOLITAN

Administration

Verification

Reports

- Active Institute Details
- Scheme Wise List of Active Institutes
- Fresh Registration Report
- Fresh Registration Report
- Pending Application at Institute Level
- Registered Institute
- Unverified Application Report (Fresh)
- Unverified Application Report (Renewal)
- Renewal List Update
- Pending Application at Institute Level
- Know your AISHE Code
- KYC (Institute Registration Form) Status
- Institute Registration KYC Form Status

Name: MOMA DIST DEMO

Contact Number: 9205787280

Email: yadav.ravi5115@gmail.com

✎ Edit Profile

✎ Change Password

- Renewal List Update
- Pending Application at Institute Level
- Know your AISHE Code
- KYC (Institute Registration Form) Status
- Institute Registration KYC Form Status
- Consolidation Of Institute KYC Status
- Application Tracking
- List of Applicants Paid
- List of Applicants not Paid
- List Based On Selected Criteria
- Category-Wise Demand Report
- Renewal List Update
- Renewal applications pending for verification at district / state level
- Verified/Rejected/Defected Application List
- Help Manual
- Fee Calculated Data Fresh
- Fee Calculated Data Renewal
- Scheme Configuration Details

Logout

National Scholarship Portal
Department of Electronics & Information Technology
Ministry of Communications & IT,Govt. of India

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Welcome: MOMA DIST DEMO(6254)
User Type (Administrator)
Login IP: (47.31.70.196)

MOMA PREMATRIC - DEMO (202021)　　　　ASSAM　　　KAMRUP METROPOLITAN

Services

- **⊙**Administration
- **⊙**Verification
- **⊙**Reports
- **⊙**Logout

District Wise Consolidation Of Institute KYC Status

State Name :ASSAM
District Name :KAMRUP METROPOLITAN

Excel

Search: _____

Sr.No	District Name	Total Registered Institute	Total Applied For KYC	Total Approved KYC
1	KAMRUP METROPOLITAN	1365	169	169

Showing 1 to 1 of 1 entries

Previous　1　Next

Login IP: (47.31.70.196)

- Administration
- Verification
- Reports
- Logout

.Get the Applicants List Based On Selected Criteria...

Select Record Range   Choose your option

Choose any one option :   Fresh Applicants ⦿   Renewal Applicants ○

Choose any one option :   Final Verified ⦿   Rejected ○   Defective ○   Yet to be Verified ○

Choose any option(Optional) :   All ⦿   In Merit ○   Not In Merit ○

Show more information   View List

By Default (Application Id,Applicant Name,DOB,Gender,Category Name,Father Name,Religion,Institute District,Course Name) will be shown.You may also select fields from below mentioned list...

Bank ☐

Bank Account No ☐

Branch IFSC Code ☐

Account Holder Type ☐

Aadhar No ☐

Mobile No ☐

Permanent Address ☐

Email ID ☐

Applicant District ☐

Pre Post Matric ☐

Mode of Study ☐

Is Minority ☐

Disability Flag ☐

Disability Type ☐

Disability Percentage ☐

Is Hosteller ☐

Annual Family Income ☐

Marital Status ☐

Parent Occupation ☐

Class Start Date ☐

Admission Fee ☐

Tuition Fee ☐

Miscellaneous Fee(LumpSump) ☐

Entitled Fee Amount(Calculated By NSP) ☐

Entitled Lumpsump Amount(Calculated By NSP) ☐

Pay Amount Centre Share ☐

Pay Amount State Share ☐

Current University ☐

Current Institution ☐

Current Course Year ☐

Current Course ☐

Xth University ☐

Xth Institution ☐

Xth Course Year ☐

Xth Percentage ☐

Xth RollNo ☐

Previous University ☐

Previous Institution ☐

Previous Course Year ☐

Previous Course ☐

Previous % ☐

Competitive Exam Name ☐

Competitive Exam Year ☐

Competitive Exam State ☐

Competitive Exam RollNo ☐

View List

Ministry Details

EXCEL

Search..

S. No.	Scheme Name and Id	Scheme Type State & Central	Scholarship Incentive	Opening Date Closing Date	Renewal Opening Date Renewal Closing Date	Institute Veri Closing Date	Ministry Officer Veri Closing Date	State Nodal Officer Veri Closing Date	District Nodal Officer Veri Closing Date	DBT Code Beneficiary Type	PFMS Scheme Code	PFMS Purpose Code	Beneficiary Status Payment Status	Course Group Done Fee Logic
Ministry Name- NATIONAL INFOMATICS CENTRE - TEST														
Nodal Officer - MOMA DIST DEMO														
Contact No. - 9205787280														
Email Id - yadav.ravi5115@gmail.com														
1	MOMA PREMATRIC - DEMO(2050)	Pre Mtaric Central Sector	Scholorship	16/08/2020 31/10/2020		15/11/2020	30/06/2020	30/11/2020	30/11/2020				False False	True NA

National Scholarship Portal

Department of Electronics & Information Technology
Ministry of Communications & IT,Govt. of India

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Welcome: MOMA DIST DEMO(6254)
User Type (Administrator)
Login IP: (47.31.70.196)

Back

State Nodal Officer Details	Scheme Configuration Details	Scholarship Amount Details	Document Required	Application Status	Benificiary Code Status	Payment Status	Verification Flow	Course Fee Groups

HOME   BACK

Scheme Wise State Nodal Officer Details

Search..

EXCEL

S. No.	State Name	Nodal Officer Name	Contact No.	Email Id	Designation	Fresh Veri. Closing Date	Renewal Veri. Closing Date	Agency Id	Agency Name
Ministry - NATIONAL INFOMATICS CENTRE - TEST									
Scheme - MOMA PREMATRIC - DEMO									
1	ASSAM	moma state demo test	9205787280	yadav.ravi5115@gmail.com	state nodal officer	30/11/2020	30/11/2020		

State Login

After State Login the page will display like this

Click on update profile under Administration panel to update AADHAAR details, OTP will receive to registered mobile number

Click on update profile under Administration panel to update AADHAAR details

Click Update after updating the profile

Under Administration Click the Option Reset Institute Login Password, then OTP will send to registered mobile number

Select Institute/ College name for reset password Contd..

Click on Reset Password after selecting the Institute name Contd..

Click Yes to Reset Password Contd..

Click Submit after changing the Institute Nodal Officer Password / Mobile Number

Verification Services

- Administration
- Verification
- Reports
- Scholarship Amount Calculator
- Logout

Change Institute Nodal Officer Password / Mobile Number

DISE / AISHE / NCVT code *

NSP-0787

Institute Nodal Officer's Aadhar Number: *

Aadhar Number

Institute Nodal Officer's Name as In Aadhar: *

Name as In Aadhar

Institute Nodal Officer's Date of Birth as In Aadhar: *

DD/MM/YYYY

Institute Nodal Officer's Gender as In Aadhar: *

Choose your option

Institute Nodal Officer's Mobile Number as In Aadhar: *

Mobile Number as In Aadhar

Please Enter Email Id *

Submit   Back to Dashboard

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TEST(6252)
User Type (Administrator)
Login IP: (47.31.70.196)

MOMA PREMATRIC - DEMO (202021)

ASSAM

Verification Services

⊙Administration

- ⟲ Update Profile
- ⟲ Duplicate Institute Merge
- ⟲ Scheme Schedules Fresh
- ⟲ Scheme Schedules Renewal
- ⟲ Add Institute/School
- ⟲ Reset Institute Login Password / Change Mobile No.
- ⟲ Verify Institute Registration Form
- ⟲ Institute marked as Fake
- ⟲ Report Token For Fake Applicants
- ⟲ Mark Fake Applicants
- ⟲ Re-Initiate Payments
- ⟲ Verification Of Nodal Officer
- ⟲ Add District User
- ⟲ Know your AISHE Code
- ⟲ Download File

⊙ Verification

Name: MOMA STATE DEMO TEST

Contact Number: 9205787280

Email: yadav.ravi5115@gmail.com

✎ Edit Profile

✎ Change Password

National Scholarship Portal

Department of Electronics & Information Technology
Ministry of Communications & IT, Govt. of India

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Welcome: MOMA STATE DEMO TEST(6252)

User Type (Administrator)

Login IP: (47.31.70.196)

MOMA PREMATRIC - DEMO (202021)

ASSAM

Verification Services

◉Administration

◉ Verification

- ▷ Quick Verification-Fresh
- ▷ Re-Verification-Fresh
- ▷ Quick Verification-Fresh Incentive
- ▷ Re-Verify Incentive Scheme-Fresh
- ▷ Quick Verification-Renewal
- ▷ Re-Verification-Renewal
- ▷ Mark as Fake-Fresh
- ▷ Mark as Fake-Renewal

◉Reports

◉Logout

Name: MOMA STATE DEMO TEST

Contact Number: 9205787280

Email: yadav.ravi5115@gmail.com

✎ Edit Profile

✎ Change Password

MOMA PREMATRIC - DEMO (202021)

ASSAM

Verification Services

⊙Administration

⊙ Verification

⊙Reports

↻ Active Institute Details
↻ Scheme Wise List of Active Institutes

↻ List Based On Selected Criteria

↻ Verification log Details

↻ KYC (Institute Registration Form) Status

↻ Registered Institute

↻ Institute Registration KYC Form Status

↻ Consolidation Of Institute KYC Status

↻ Token Wise Report-Fresh

↻ Token Wise Report-Renewal

↻ Roll Search in Board Merit

↻ Application Verification History

↻ Fresh Registration Report

↻ Renewal Registration Report

↻ Fresh Verification History

↻ Renewal Verification History

↻ Renewal List Update

Name: MOMA STATE DEMO TEST

Contact Number: 9205787280

Email: yadav.ravi5115@gmail.com

✎ Edit Profile

✎ Change Password

- Roll Search in Board Merit
- Application Verification History
- Fresh Registration Report
- Renewal Registration Report
- Fresh Verification History
- Renewal Verification History
- Renewal List Update
- List of Applicants paid
- List of Applicants not paid
- Pending Application at Institute Level
- Unverified Application Report (Fresh)
- Unverified Application Report (Renewal)
- Aadhar Verified Application
- Verified/Rejected/Defected Application List
- Application Tracking
- List of Applications verified by Institutes
- Bank Credit Failed
- Fee Calculated Data Fresh
- Fee Calculated Data Renewal
- Statistics Report
- Scheme Configuration Details

Statistics Report of State

Logout

Statistics Report of State

Contd..

Contd..

Scheme selected MOMA

Statistic Report Of MOMA Scheme Pdf

Open in Acrobat

National Scholarship Portal 2.0

Department of Electronics & Information Technology

Ministry of Communication & IT,Govt. of India

Community Wise Consolidation Of Applications For MOMA Schemes

Academic Year 2018-19

Date :04-06-2019

Religion (1)	No.of Applications Received (2)	No.of Applications Rejected (3)	No.of Applications Defective (4)	Pending for verificaton at Institute (5)	Pending for Verification at State/District (6)	Final Verified (7)	No.of Beneficiaries Forwarded to PFMS (8)
Total	0	0	0	0	0	0	0

Note : A Few Applicants of non minority community had applied in MOMA Schemes . Such Applicants were not considered during scholarships processing and are reflected with the Religion Name OTHER in this report.

For Contact Details Of Nodal Officers Click On Services

Nodal Officer Details(Contd..)

Contd..

District Nodal Officer Details List

Contact List Of District Nodal Officers (Contd..)

Scheme Wise State Nodal Officers

Showing MOMA Scheme Contact Details(Contd..)

https://scholarships.gov.in/public/nodalOfficersList/NationalMeans-cum-MeritScholarshipScheme_file.pdf

1 of 3 — + Automatic Zoom

Sl. No.	State/UT	Scholarship scheme	Name of the Nodal Officer	Designation	Department name	Telephone Number	Email Id	Department Address
1	Andaman and Nicobar	Pre-Matric / Post Matric / Merit cum Means	Shri. A.K. Biswas	Probation Officer(JH)	Directorate of Social Welfare, Goal Ghar, Port Blair	03192-244386		Directorate of Social Welfare, Goalghar, Port Blair, South Andaman, A & N Islands, Pin-744101
2	Andhra Pradesh	Pre-Matric / Post Matric / Merit cum Means	S Mastan Vali	Dy. DIRECTOR	Commissioner, Minorities Welfare Deptt.	08645- 274045		4th Floor, TG Plaza, Tadepalli, Guntur Distt., Andhra Pradesh- 522 501
3	Arunachal Pradesh	Pre-Matric / Post Matric / Merit cum Means						
4	Assam	Pre-Matric	Shri Mahmood Hassan, ACS	Director, Assam Minorities Development Board & State Nodal officer	Welfare of Minorities and Development Department	7635908002		Assam Minorities Development Board, RGB Road Ganeshguri, Guwahati, Assam- 781006
		Post Matric / Merit cum Means	Shri Mahmood Hassan, ACS	Director, Char Areas Development Assam & Nodal Officer	Welfare of Minorities and Development Department, Dispur, Guwahati- 781006	7086055605		Directorate of Char Areas Development Assam & Nodal Office, Hengerabari Road, Dispur, Guwahati- 781006
5	Bihar	Pre-Matric / Post Matric / Merit cum Means	Azimullah Ansari	Assistant Director	Minority Welfare Department	18000456123	min-welfare-bih@nic.in, g	Minority Welfare Department, Abdul Qaiyum Ansari Memorial Bhawan, 34 Ali Emam Path, Patna-1
6	Chandigarh	Pre-Matric / Post Matric / Merit cum Means	Bittam Singh Rana	State Liaison Officer	Director Higher Education, Chandigarh Administration	0172-2740605		State NSS Cell, 3rd Floor, Additional Deluxe Building, Sector 9 D, Chandigarh
7	Chhattisgarh	Pre-Matric / Post Matric / Merit cum Means	Mr. K R Pansale	DEPUTY COMMISSIONER	ST & SC Development Department	9399851593 / 9424252412		Office of The Commissioner , ST & SC Development Dept. , Block - "D", Ground Floor, Indravati Bhawan, Naya Raipur.
8	Dadra and Nagar Haveli	Pre-Matric / Post Matric / Merit cum Means	Shri Deepak Babubhai Patel	Deputy Director (S.W)	Social Welfare Department	0260-2632027		Block-4, PWD Campus, Dadra and Nagar Haveli, Silvassa.
9	Daman & Diu	Pre-Matric / Post Matric / Merit cum Means	MD Patel	AD of Education	Dte of Education	0260-2255126		Dte of Education, Jetty Road, Near DMC Library, Nani Daman, Daman
10	Delhi	Pre-Matric / Post Matric / Merit cum Means	Raj Kumar	DEPUTY DIRECTOR	Department for the Welfare of SC/ST/OBC/Minority	011-23379512	scstscholarship.delhi@gov.	B-Block, 2nd Floor, Vikas Bhawan, I.P. Estate, New Delhi- 110002
11	Goa	Pre-Matric / Post Matric / Merit cum Means	Sudesh N Goude	Assistant Director (WDA)	Directorate of Social Welfare	(0832)2232257	sudeshgaude@yahoo.co.in/	18th June road Panjim -Goa
12	Gujarat	Pre-Matric / Post Matric / Merit cum Means	Devkaran A. Pipariya	Social Welfare officer	Directorate Developing Caste Welfare	7923251265		Block No.4, 3rd floor, Dr. Jivraj Mehta bhavan, Sector-10, Gandhinagar-382010
13	Haryana	Pre-Matric / Post Matric / Merit cum Means	Sh. Hal Pal Yadav	Deputy Director (Audit)	Social Justice & Empowerment Department Haryana	0172-2716099 / 9416767892		S.C.O No 20-27, 3rd floor UC Building (Jeewan Deep Building) Sector 17 A, Chnadigarh
14	Himachal Pradesh	Pre-Matric	Smt. Poonam Soot	Joint Director-cum-State Nodal Officer (Scholarship)	Directorate of Elementary Education H.P, Shimla- 171001.	0177-2652805		Directorate of Elementary Education Himachal Pradesh, Shimla-
		Post Matric / Merit cum Means	Dr. Rakesh Bhardwaj	Joint Director	Higher Education Himachal Pradesh	0177-2653120		Directorate of Higher Education, Himachal Pradesh Shimla 171003
15	Jammu and Kashmir	Pre-Matric / Post Matric / Merit cum Means	Mohd Ashraf Sheikh	Assistant Director Planning	Social Welfare, J&K, Civil Secretariat	0191-2505998	socialwelfare.adm@gmail.	Social Welfare Department, Civil Secretariate, Government of Jammu & Kashmir
16	Jharkhand	Pre-Matric	Raj Kishore Xaxa	Project Manager (Administration)	Jharkhand State Minorities Finance and Development	0651-2552055		Kalyan Complex, Balihar Road, Morabadi, Ranchi- 834008
		Post Matric	Raj Kishore Xaxa	Project Manager (Administration)	Jharkhand State Minorities Finance and Development	0651-2552055		Kalyan Complex, Balihar Road, Morabadi, Ranchi- 834008
		Merit cum Means	Raj Kishore Xaxa	Project Manager (Administration)	Jharkhand State Minorities Finance and Development	0651-2552055		Kalyan Complex, Balihar Road, Morabadi, Ranchi- 834008
17	Karnataka	Pre-Matric / Post Matric / Merit cum Means	Ms. A Fatima	Nodal Officer	Directorate of Minorities Bangalore	080-22863818		20th Floor, V.V Tower, Dr B R Ambedkar veedhi, Bangalore-560001
18	Kerala	Pre-Matric	Shri. Dr. Gireesh Cholayil	Joint Director	Education Department	0471-2580550		Office of the Directorate of General Education(DGE), Jagathy, Thiruvananthapuram-695014
		Post Matric	RAMDAS S	Special Officer for Scholarships	Directorate of Collegiate Education		ramdasthushara@gmail.co	Directorate of Collegiate Education, 6th Floor, Vikas Bhavan P.O, Thiruvananthapuram 695 033, Kerala, India.
		Merit cum Means	DR. K.P. INDHIRA DEVI	DIRECTOR	DIRECTORATE OF TECHNICAL EDUCATION	0471-2561214		DIRECTORATE OF TECHNICAL EDUCATION PADMAVILASAM ROAD, FORT P.O : THIRUVANANTHAPURAM -695023, KERALA.

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Contact Details Of Ministry Co-ordinaters

Contact List Of Ministries Nodal Officers(Contd..)

S. No.	Name of Ministries/Departments	Contact Details of Nodal Officers
1	Ministry of Human Resource Development Department of School Education and Literacy	Sh. S.K Verma Ministry of Human Resource Development (MHRD) Shastri Bhawan New Delhi-110115 Tel.No 011-23381782
2	M/o HRD D/o Higher Education	Shri Ghanshyam Under Secretary ghanshyam.mnre@nic.in 011-26172491; 011-26165238; 011-26172932
3	Ministry of Social Justice & Empowerment Deptt of Empowerment of Persons with Disabilities	Ramanuj Dey(Under Secretory to Scholarship Section),011-24369051, pwdcgo@gmail.com
5	MOSJ-DOSJ&E Social Justice and Empowerment	Name: Mr. Sanjay Gupta Post: Deputy Secretary Email: sanjayg.edu@nic.in Office Contact: 011-23070251
	Ministry of Minority Affairs	Aditya S. Singh,

THANK YOU

Goverment Of India

GUIDELINES

POST MATRIC SCHOLARSHIPS

TO THE STUDENTS BELONGING TO

SCHEDULED CASTES

FOR STUDIES IN INDIA

(2020-2021 to 2025-26)

GOVERNMENT OF INDIA
MINISTRY OF SOCIAL JUSTICE &
EMPOWERMENT
Department of Social Justice & Empowerment

(March, 2021)

SCHEME OF POST MATRIC SCHOLARSHIPS
TO THE STUDENTS BELONGING TO SCHEDULED CASTES FOR

STUDIES IN INDIA (PMS-SC)
(With effect from 2020-2021)

1. Objective

1.1   The objective of the scheme is to appreciably increase the Gross Enrolment Ratio of SC students in higher education with a focus on those from the poorest households, by providing financial assistance at post-matriculation or post-secondary stage to enable them to complete their education.

2. Scope

2.1   These scholarships are available for studies in India only and the awardees are selected by the State Government/Union Territory to which the applicant actually belongs (i.e. the State/UT in which permanently settled or domiciled, as per the terms of domicile decided by the State).

2.2   This is applicable to all the students who are currently beneficiaries of the scheme as well as fresh admissions.

3. Definitions

a) *"Group 1: Degree and Post Graduate level professional courses"* shall mean: all Professional courses in Medicine, Engineering, Technology, Planning, Architecture, Design, Fashion Technology, Agriculture, Veterinary & Allied Sciences, Management, Business Finance /Administration, Computer Science/ Applications (ii) Post Graduate Diploma courses in various branches of Management & Medicine(iii) C.A./I.C.W.A./C.S./I.C.F.A. etc. (iv) M.Phil., Ph.D. and Post-Doctoral Programmes (D.Lit., D.Sc. etc.) of Group I, Group II and Group III courses.(v) L.L.B, Integrated L.L.B, L.L.M

b) *"Group 2: Other Professional Courses leading to Degree, Diploma, Certificate"* shall mean all Professional Courses leading to Degree, M Ed. / M. Pharma., Diploma, Certificate in areas like Pharmacy (B Pharma.), Nursing(B Nursing), BFS, other para-medical branches like rehabilitation, diagnostics etc., Mass Communication, Hotel Management & Catering, Travel/Tourism/Hospitality Management, Interior Decoration, Nutrition& Dietetics, Commercial Art, Financial Services (e.g. Banking, Insurance, Taxation etc.) for which entrance qualification is minimum Sr. Secondary (10+2) and

Vocational stream, ITI courses and Polytechnic where entrance qualification is Class XII or above.

c) "***Group 3: Graduate and Post Graduate course***" shall mean: courses not covered under Group 1& Group 2 e.g. B.A / B.Sc. / B.Com etc. M.A/ M. Sc./ M.Com etc.

d) "***Group 4: All post-matriculation (Post Class X level) non-degree courses***" shall mean: All post-matriculation level non-degree courses for which entrance qualification is High School (Class X), e.g. Senior secondary certificate (class XI and XII); both general and vocational stream, ITI courses, 3 year diploma courses in Polytechnics, etc.

Note: The list of courses in various groups is indicative and States/UTs may add courses as per laid down standard in the State/UT.

e) "***Compulsory non-refundable fees***" shall mean: fee payable for enrolment/registration, tuition, games, Union, Library, Magazine, Medical Examination and such other fees compulsorily payable by the scholar to the institution or University/ Board, but does not include Refundable deposits like caution money, security deposit will, however, be excluded.

f)***"Demand"*** for a year indicates the total fund requirement for release of scholarship to all eligible students under the scheme as per the entitlements for that **particular year.**

g) **"Freeship Card"** shall mean: A card issued by the State Govt./UT Administration that entitles a student eligible for scholarship under this Scheme, to take admission in an institution, without pre-payment of tuition fee and hostel fee.

4. Eligibility of Educational Institutions

4.1 Only such educational Institutions which maintain the laid down academic standards shall be covered under the scheme. The following conditions regarding the courses offered, performance of the institution, Aadhaar based attendance system are also required to be adhered to by the Institutions/Universities/Colleges in order to be eligible under the scheme:

i. Only Institutions/Colleges with the 'AISHE Code'/UDISE' Code' shall be eligible for the scholarship scheme. Based on the AISHE/UDISE-Code of the institution, all details of the institution such as - registration, affiliation and accreditation, courses being offered and number of seats approved for each course - will be pulled from the AISHE/UDISE server on to the scholarship portal automatically.

ii.   All participating higher education institutions shall get NAAC/NBA accreditation before 2024, for continuation in the scheme from 2025-26 onwards.

iii. The scholarship benefits shall be linked with Aadhaar based attendance system. Therefore, the college/institution will maintain Aadhaar based attendance on a daily basis and will submit attendance details on the portal.

iv.   The institutions will submit half-yearly self-audited reports to the State Governments in a prescribed format which shall be separately issued.

v.   The institutions should be willing to honour the FREESHIP CARD issued by the State/District Authority through the scholarship portal and admit the student without insisting on pre-payment of the college/tuition fee or hostel fee. This would be paid by the student on release of the scholarship amount by the Government as per the provisions of this scheme. In this regard, the State Governments will coordinate with the institutions located in their respective States.

4.2   Scholarships will be given for the study of all recognized post-matriculation or post-secondary courses (Intermediate/Senior Secondary, Diploma, long-term Vocational Training Certificate, Graduate, Post Graduate courses etc.) pursued in recognized Institutions/ Universities/ Colleges falling in any of the following 9 categories:

i.   Institutions of National Importance;

ii.   Central University/ State University/ Autonomous colleges recognized by UGC and Universities /Colleges recognized under section 2(f) of UGC Act;

iii. Deemed Universities;

iv.   All Private Universities recognized by State/Centre;

v.   Private Professional Institutions affiliated to a recognized Central/State University and covered by a Fee Fixation Committee as mandated by Supreme Court;

vi.   Recognized schools/colleges for Classes XI and class XII;

vii. Diploma granting Institutions as recognized by State/UT Governments;

viii. Vocational Training Institutes affiliated to National Council of Vocational Training (NCVT);

ix.   Institutions affiliated/ approved by the appropriate bodies like NMC/AICTE etc. or any regulatory body established by State/UT/Centre.

Provided that where a particular number of seats for a particular course have been recognized / authorized by the concerned regulatory authority, the scholarships shall be restricted to those numbers and courses.

5. **Conditions of Eligibility of Students**

5.1 The scholarships are open to Nationals of India only.

5.2 Only those candidates who belong to Scheduled Castes so specified in relation to the State/Union Territory to which the applicant actually belongs /domiciled as determined by the State/UT and who have passed the Matriculation or Higher Secondary or any higher examination of a recognized University or Board of Secondary Education will be eligible.

5.3 Scholarships will be paid to the students whose parents'/guardians' income from all sources does not exceed Rs. 2,50,000/- (Rupees Two lakh Fifty thousand only) during the last Financial Year. Income certificate is required to be taken once only i.e. at the time of admission only to courses which are continuing for more than one year. The income certificate shall be issued by the Authority as decided by the State Government.

5.4 The ceiling on age limit for admission as regular student in different classes should be decided by concerned Institutions.

5.5 Candidates who, after passing one stage of education are studying in the same stage of education in a different subject e.g. Intermediate Science after Intermediate Arts or B.Com after B.A. or M.A in one subject after M.A in other subjects will not be eligible.

5.6 Students, who pursue their studies through correspondence/online courses, are also eligible. The term correspondence includes distant and continuous education for courses in Central/ State Universities only. Non-refundable fees shall be paid and no academic allowance will be paid.

5.7 All the children of any parent/guardian will be entitled to receive benefits of the scheme.

5.8 A scholarship holder under this scheme will not hold any other scholarship/stipend. If awarded any other scholarship/stipend, the student can exercise his/her option for either of the two scholarships/stipends, whichever is more beneficial to him/her, and should inform the awarding authority through the Head of the Institution about the option made. No scholarship will be paid to the students under this scheme from the date he/she accepts another scholarship/stipend. The student can however, accept free lodging or a grant or ad-hoc monetary help from the State Government or any other source for the purchase of

books, equipment or for meeting the expenses on board and lodging in addition to the scholarship amount paid under this scheme.

5.9 All seats filled through arbitrary and non-transparent processes (including management quota, NRI quota, spot admissions etc.) without following the merit criteria as decided by the State Government are not eligible for these scholarships. The fees claimed against management quota seats, spot admission seat in any Institution /University will not be reimbursed. In case of any contradiction on the classification of seats or non-clarity on the classification of seats in the State/UT, the following criteria may be followed:

   i)   If there is no arbitrariness/ discretion in the admission process and the fee for the course is fixed by the Fee Fixation/Fee Rationalization committee set up by the competent authority, the said seats may not be considered as the Management Quota Seats. However, the State Governments may satisfy themselves of the following before release of scholarships:

   i.   That the applicants claiming the scholarship have been admitted through a transparent process which involved calling of applications through advertisements, preparation of ranks, selection of candidates on merit list, and publication of selection list and others as deemed fit by the State Government;

   ii.   That the fees for courses are duly approved by the Fee Fixation/Fee Rationalization Committee set up by the competent authority.

5.10 Students shall be encouraged to have Aadhaar linked Bank accounts to facilitate payments through the Aadhaar Payment Bridge.

6. Role of the State Governments

6.1 Although many SC students have availed benefits under this scheme and have occupied high positions in the society, still the Gross Enrolment Ratio (GER) of SCs in higher education (23.0%) lags behind the national average (27.0%). It is the endeavour of the Government to raise the GER of SCs in higher education from 23.0 % to the national average in the next five years. Similarly, the GER in Senior Secondary education of SCs has to increase from the current 56% to the national average in the next five years. Towards this end, special focus of the implementing agencies is required to achieve the goal.

6.2   All the SC students with annual income of up to Rs 2.50 lakh per annum would be eligible under the scheme. However, the State Government will additionally make special efforts to identify the poorest households from various sources and enroll the eligible students under the scheme in a mission mode. Further, these students would be monitored on regular basis so that they continue with their studies. Such students shall include (i) students from SC households with three or more deprivations as per SECC-2011 (ii) students from SC households where one or both the parents are illiterate and (iii) the students who have passed 10th standard from a State Government/ Municipality/Local Body school. In this regard, States/UTs will launch special campaigns to identify and cover such students.

6.3   States/UTs may adopt methodology suitable to the local conditions for identification of such students e.g. SC majority districts/blocks/villages may be taken first for identification of poorest students or students leaving class 10thor 12th class may be tracked in association with the education department or data emanating from other Central/State schemes indicating the dropouts rates or other sources as deemed fit. Every State Government shall undertake a campaign every year in March/April to identify such students and mentor them to enrol and avail scholarships. Such students will be helped for identification of courses also as per their skills.

6.4   Awareness drive shall be undertaken by the State Governments/UTs about the scheme through the Gram Panchayats Notice Boards, school committees, and discussions in the parent-teacher association meetings and other public awareness measures, in order to extend its coverage and also minimize any misuse by unscrupulous elements.

6.5   The States are required to take up identification of the students for fresh enrolment by taking up systematic drive covering all the higher secondary schools and encouraging the pupils who have dropped out after Class 12th to come back to higher education.

6.6   It is essential that the fresh enrolments to the extent possible are made in the courses which are having employment potential. For this purpose, the State may do an exercise in consultation with the Higher Education Department of the State Government, and the State Skill Mission for identifying courses which would improve the employment potential of the students. It is strongly advised that fresh enrolment may be made in these courses. Such skill courses should be long term courses with periodicity of at least 1 year and conducted by the institutions as per Para 4 of the scheme guidelines.

6.7.   State Government will ensure that the beneficiary, at the time of admission, applies for the scholarship also. In this regard, the State Government may open facilitation centers

or nominate a nodal officer in the educational institutions so that the entry into the student database for renewals and fresh admissions can be done in a stipulated timeframe.

6.8   The State Governments shall put in place a scholarship portal that has all features as prescribed in para 13 of these guidelines and share the data on a real-time basis with the Central portal.

6.9 The State/Central Government shall have robust monitoring systems, including field inspections, social audits, data analytics etc. so that timely payments are made to eligible beneficiaries.

6.10 States/UTs shall ensure that Fee Rationalization/Fixation Committees are set up for all courses.

7. Components of the Scholarship

7.1   The scholarship includes the following components for the complete duration of the course:-

i.   Compulsory non-refundable fees including tuition fee, as fixed by the Fee Fixation/Rationalization Committee of the State Government

ii.   Academic allowance

Category of courses	Yearly (in Rs)	
	Hostellers	**Day Scholars**
Group 1: Degree and Post Graduate level professional courses	13500	7000
Group 2: Other Professional Courses leading to Degree, Diploma, Certificate	9500	6500
Group 3: Graduate and Post Graduate courses not covered under Group I & Group II	6000	3000
Group 4: All post-matriculation (Post Class X level) non-degree courses	4000	2500

Note 1. Ten percent extra allowances shall be provided for Divyang students.

Note 2. Students pursuing C.A. /I.C.W.A. /C.S. /I.C.F.A. shall be treated as day scholars for the purpose of academic allowance. Students studying through correspondence/online courses shall not be eligible for academic allowance.

Note 3. The academic allowance as above shall be applicable from the year 2021-22. For the year 2020-21 the allowances as applicable under the earlier guidelines shall apply.

7.3   The Academic Allowance will be linked with the Consumer Price Index Number for Industrial workers. The Annual increment will be applicable w.e.f. April of each year and will be based on Index for the period January-December of the preceding year. The first revision would be applicable w.e.f. April, 2022 and in this regard Department will issue separate orders on Annual basis.

7.4 The State Governments may, if they so decide, top up the academic allowance from their own resources.

8. Freeship Card and process for issue

8.1 All eligible students shall be entitled to take admission in the institutions without pre-payment of tuition fees and hostel fees as per the Scheme Guidelines. To enable this, a FREESHIP CARD will be issued by the State Government to the eligible students, as per procedure detailed below. This Freeship card shall make the student eligible to study in the institution without pre-payment of the fees, and on the condition that as and when amount is released to the student's account, the institution would be intimated to collect the same from the student.

8.2 The student shall, well before the expected date of admission, register for issuance of a Freeship Card on the respective scholarship portal giving the details like the Aadhaar number, the name of the course in which he/she wants to take admission (e.g. MBBS, B.Sc., Class XI etc.) and an undertaking that the institution's charges would be paid within 7 working days from the date of receipt of the scholarship amount in his/her account. For the purpose of registration of Freeship Card, the portals shall remain open throughout the year.

8.3 The verification of the income, caste and merit details should be automatically done from the databases which are linked online for instant verification. The process should be entirely paperless. Until the above system is brought into effect, the documents may be scanned and uploaded which include: passport size photograph, copy of each of the certificates for diploma, degree etc. in respect of all examinations passed, Caste certificate duly signed by the authorized officer, valid Income certificate issued by the competent authority as prescribed by the State Govt. etc.

8.4 After the registration on the Portal, if the student is found eligible, all States/UTs will complete the verification process within 30 days from the receipt of the registration request from the students and issue the Freeship Card through the IT portal, mentioning the course

for which application is made so that the eligible students are not denied admissions due to delay in depositing tuition fees. It should be possible for the student to download the Free Ship Card from the portal itself. Once complete digitization of all the required certificates is done, such Freeship Card shall be automatically generated immediately on registration, if the student is found eligible.

8.5 The Freeship Card shall contain the details given in Annexure-1, and shall be digitally signed. For the purpose of admission, the Freeship card will remain valid for period of one year from the date of issue.

8.6 If a student wants to change his/her course before taking admission in an institution, he can do so by logging on IT portal and a fresh Freeship Card shall be issued automatically for all eligible students.

8.7 In case of renewal students, there shall be no need for fresh registration for the Freeship card and a card once issued to him/her shall be valid for the entire duration of the course.

9. Application for Scholarship and Verification

9.1 **Application-on-the-day-of-admission**: The institutions shall ensure that all students admitted to their institution and having Freeship Cards issued as detailed in para 8 of these Guidelines, apply on the IT portal for the scholarship **on the same day as the date of admission into the institution.**

9.2 On the day of admission itself, the institution shall verify on the scholarship portal that the student has taken admission in the institution with the same course as mentioned on the Free ship card and is now a bonafide student of the institution.

9.3. In case of renewal students, the student shall be auto-renewed based on the attendance and confirmation from the institution of the student having been promoted to the next class and having joined back the same course as hosteller/day scholar, as the case may be.

10. Funding Pattern of the Scheme

10.1 There will be a 60: 40 sharing ratio between the Centre and States (90:10 in case of North Eastern States) of the average demand for the scheme for three year period 2017-18 to 2019-20 (to be considered as the base period), with a 5% overall annual increase each

year in the Central assistance for all States put together in absolute terms w.r.t. base period. The above shall be applicable from 2020-21 onwards and the scheme will be continued upto the financial year 2025-26.

10.2 Thus, for the purpose of determining the demand for the year 2020-21, the average demand of 2017-18 to 2019-20, or the actual demand for 2020-21, whichever is lesser, will be considered for each State/UT. For subsequent years i.e. 2021-22 & onwards, the Central assistance for all States put together will be limited by a 5% annual increase over the average demand for the scheme for the base period of 2017-18 to 2019-20, which shall be ensured by the Project Appraisal Committee (PAC) while appraising the States' Annual Action Plans. The Ministry will have the flexibility of adjusting the allocation of funds between the States subject to the total allocation approved, without disrupting the 60:40 sharing ratio between the Centre and the States.

10.3 If the total fund requirement is over and above the annual 5% limit, the central share will be limited to that and the additional requirement of funds, if any, shall be met by the State Governments from their own resources.

10.3. All the State Governments and Union Territory Administrations implementing the scheme will maintain the data of all the beneficiaries on their online portal and will distinctly mention the amount of scholarship under various components as mentioned in the Scheme.

11. Payment Mechanism

11.1 The entire scholarship amount - both from the State and Central Government - including the tuition fees, academic allowance and any other admissible allowance will be paid directly into the account of the students **ONLY through DBT** preferably through an Aadhaar Based Payment System (Aadhaar Payment Bridge) from 2021-22. The States shall preferably release the payments through PFMS System so that the accounts of the students are not required to be validated again.

11.2 Starting from 2021-22, the Central share in the scheme would also be released on DBT mode directly into the bank accounts of the students, after ensuring that the concerned State Government has released their share.

11.3 All the States/UTs/Centre would adhere to the following timelines for processing of the applications and release of scholarship amounts:

o The scholarship portals would remain open throughout the year so that all eligible students can register for the Freeship Card and apply for the scholarships.

o Disbursal of scholarships for all applications (fresh/renewals) shall be made in one instalment as per the following schedule:

Dates of receiving of applications	Date by which State share (40%; 10% in case of NE States) should be released	Date by which Central share (60%; 90% in case of NE States) should be released
From 1st April to 31st July	15th August	30th August
From 1st August to 30th November	30th December	26th January
From 1st December to 31st January*	28th February	15th March
From 1st February to 31st March*	With 75 days of application	Within 90 days of application

*Portal shall remain open only for submission of applications for scholarships for courses where admission is after November.

11.4 There shall be no delays in payment of the scholarships. For this purpose the State shall ensure that their installments are disbursed to the students by the timelines defined in previous para so that the Central share can also be released in time.

11.5 The Ministry of Social Justice vide notification number 428 dated Feb,16,2017 has notified Aadhaar as identity document under Section 7 of Aadhaar Act 2016 for all Scholarship Schemes w.e.f. 16th February 2017.

11.6 The authentication through Aadhaar would be compulsory at the time of renewals, if not provided earlier at the time of admission.

12. Duration and Renewal of Awards

12.1 The award once made will be payable up to the completion of the course subject to satisfactory academic performance and attendance of 75% in every academic year. The attendance will be verified through Aadhaar based attendance System.

12.2 If a scholar is unable to appear in the annual examination owing to illness, the award may be renewed subject to production of medical certificate from prescribed authority and acceptance of the same by institution /college.

12.3 If, according to the Regulations of a University/Institution, a student is promoted to the next higher class even though he/she may not have actually passed in lower class and is

required to take examination of the junior class again after sometime, he/she will be entitled to scholarship for the class to which he/she is promoted if the student is otherwise eligible for scholarship. Further, in case a student fails in any class and then again joins the same class as a regular student, he/she will be eligible for scholarship for one additional year or the actual period, .whichever is lower.

13. IT Framework

13.1. The scheme shall be run on an online platform with robust cyber security measures that would assure transparency, accountability, efficiency, and timely delivery of the assistance without any delays. The National Scholarship Portal (NSP) would be suitably modified for this purpose.

13.2. If any State is already a running online portal that fulfils all the laid down parameters, they can continue with it, but share the data on real-time basis to the National Scholarship Portal or any other portal as specified by the Department of Social Justice & Empowerment in due course through instructions for enabling constant monitoring. Therefore, all States/UTs implementing the scheme will migrate to online processing of disbursal of scholarships, where not already done. The scholarship portal should mandatorily have the following features:

a) The IT portal shall be integrated with the AISHE/UDISE portal for pulling the data about the institution in which the student has taken admission.

b) At the time of registration for Freeship Card, every student should provide an Aadhaar ID/Aadhaar EID and other alternative form of ID as per this Ministry's notification no. 428 dated 16.02.2017 which will enable elimination of duplication and false claims. The Aadhaar authentication is mandatory in case of renewals, if not provided at the time of admission. The Aadhaar number entered by the students should go through demo-auth on real-time basis before allowing entry into the registration portal.

c) The States shall undertake fool-proof verification of the eligibility, caste status, Aadhaar identification and bank account details on the online portal.

d) There shall be no upload of any documents or any certificates into the system. All data should be auto-verified by linking databases through digilocker or any such

mechanism, such as (i) school boards' results, including the CBSE/ICSE along with the certificates maintained by them; (ii) database of income certificates, domicile and caste certificates issued by State/District Administration and (iii) databases maintained by the Universities and Colleges, using Aadhaar number as the link.

e) All verification process of the students should be done using the above authenticated databases automatically using the digital process with little or no manual intervention. There should be no system of verification by the institutions or even the district level officers. Till such time such a system is put in place, the manual verification shall be completed within 30 days from the date of application, with a provision for 'presumed approval' if the same is not completed within 30 days.

f) A suitable system will be put in place for taking Aadhaar based attendance system which is non-intrusive and automatic. Till such a system is finalized by the Central Govt., the institution shall upload the attendance of the scholarship holder every month in the Attendance module that would be developed in the IT system.

g) There shall be no system of calling for the bank account details of the students and authenticating it. All payments should preferably go through Aadhaar Based Payment System (APB – Aadhaar Payment Bridge) after checking the Aadhaar number with the NPCI mapper.

h) The renewals should be automatic based on promotion to the next class and having the required attendance, subject to confirmation of the student having joined back the same course as hosteller/day scholar, as the case may be. There should not be any requirement for the student to apply for renewals.

i) A performance module to monitor the progress of student as well as performance of the institution should be suitably designed and incorporated.

j) Apart from this, the States shall maintain a complete database of the beneficiaries under various other scholarship schemes to ensure de-duplication of the beneficiaries.

k) The portal shall incorporate an online grievance redressal mechanism linking all the authorities responsible for implementation on the scholarship portal.

l) There shall be a provision indicating the students of the poorest households, as per the parameters provided under the Scheme, selected for scholarship.

m) The portal will make arrangements so that the students, once declared blacklisted, may not be able to apply for scholarship again.

14. Annual Action Plan

14.1   Every participating State/UT, on or before 28th February of the preceding year, will prepare a State level Annual Plan for the PMS-SC scheme. In case the State has any other initiative on similar lines to PMS-SC, this may be mentioned separately in the Action Plan. The Action Plan should give clearly the targets, eligibility, proposed coverage separately for poorest households, processes for identification, identification of courses having employment potential, systems for monitoring etc.

14.2   The Department will constitute an Project Appraisal Committee to appraise and approve the Annual Action Plans. These plans would be appraised at the Centre and the outlay for each State would be finalized before 15th April, of every year as per the annual increase indicated under the funding pattern. The constitution of the committee will be informed through separate instructions.

15. Performance of the States/UTs

15.1   The performance of the States/UTs would be measured annually on certain parameters like (i) payments as per the given time schedule (ii) coverage from the poorest households (iii) academic outcomes of the scholarship-holders (iv) Implementation of Aadhaar based attendance (v) Digitization of various certificates required for determining eligibility etc.

15.2.   The States/UTs would be ranked on the above parameters and top performing States will be awarded. The details in this regard will be prepared after consultations, and will be shared through instructions in due course.

16. Announcement of the Scheme by States/UTs

16.1   All the State Governments/UT Administrations will announce starting from April, the details of the Scheme and invite applications by issuing an advertisement in the leading newspapers of the State and through their respective websites/ Scholarship portals and other modes of media. The applicant should submit the completed application to the prescribed authority on the portal specified for this purpose before the last date prescribed for receipt of applications.

17. Process of Registration and Application for the student

17.1 The student shall, well before the expected date of admission, register on the online on scholarship portal for issue of a Freeship Card as detailed in Para 8.2 of these Guidelines.

17.2 On admission to the institution to a course mentioned in the Freeship Card, the student shall apply, on the day of the admission itself, for scholarship, giving details of the Freeship card and the course and institution admitted to.

17.3 Students continuing their courses for which they have already been sanctioned scholarship in the previous year, i.e. renewal students, shall, be automatically renewed for scholarship as detailed in para 8.7.

18.   Evaluation/Social Audit and follow up action

18.1.   There shall be thorough evaluation of the outcomes of the scheme in regular intervals to ascertain the effectiveness of scheme implementation and for tracking the progress of the students. This may include conduct of social audits once a year, annual third-party evaluation, and half-yearly self-audited reports from each institution.

18.2.   The social audits are to be conducted by the Social Audit Units of the State Governments formed by the Ministry of Rural Development, Govt. of India duly meeting the cost from the administrative cost of the scheme.

18.3.   The State Government shall also set up a robust monitoring mechanism for monitoring the academic progress of the students enrolled to the scheme.

18.4.   The students who are found to be lagging behind should be provided remedial coaching so that their academic outcome shall not be less than the average academic outcomes. The State Action Plan should contain clear provisions for this.

18.5.   In order to ensure proper accountability, physical verifications at various levels viz. Block/District/State levels shall be done by the States/UTs covering at least 10% of the institutions/students, chosen randomly through an algorithm. All private institutions offering courses at the level of graduation or above shall, however, be mandatorily inspected annually.

19. Administrative Charges

19.1. The administrative cost for administration, monitoring and evaluation shall be limited to 1% of the annual outlay.

19.2.   Each State/UT shall project the requirement of funds for undertaking the monitoring of the implementation, in its Annual Action Plan. In case, funds are required for Book,

these may be indicated under the Administrative charges. This would be considered by the PAC, ensuring that the total outflow on this count does not exceed 1% of the annual outlay.

19.3. The PAC shall give first priority in approving administrative charges for development of IT infrastructure, setting up of Technical Support Group cum Project Monitoring Unit at the Central/State level and social audits.

20. Mechanism for redressal of grievances

20.1. There shall be an online grievance redressal mechanism linking all the authorities responsible for implementation on the scholarship portal.

20.2. The student shall be able to lodge a grievance either through the portal or by a mobile app.

20.3. Every institution shall have a Grievance Redressal Officer (GRO) who is responsible for entertaining the grievances and resolving them by following up with the appropriate authority.

20.4. The non-resolution of the grievance at the institution level in a given time frame shall automatically be escalated to the district and later to the State level for resolution.

21. Other Conditions for the Award

21.1. If a student is found to have obtained a scholarship by false statements, his/ her scholarship will be cancelled forthwith and the amount of the scholarship paid will be recovered, at the discretion of the concerned State Government. The student concerned will be blacklisted and debarred for scholarship in any scheme forever.

21.2. A scholarship awarded may be cancelled if the scholar changes the subject of the course of study for which the scholarship was originally awarded or changes the institution of study, without prior approval of the State Government. The Head of the Institution shall report such cases to the State which will stop payment of the scholarship money. The amount already paid may also be recovered at the discretion of the State Government.

21.3. A scholar is liable to refund the scholarship amount at the discretion of the State Government, if during the course of the year, the studies for which the scholarship has been awarded, is discontinued by him/her.

21.4. The provisions of this scheme can be changed at any time at the discretion of the Government of India.

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The following important parameters should be contained in the FREE SHIP CARD

Name of the Student

Student's ID on the portal

Fathers' Name-

Aadhaar Card Number-

Caste

Date of Birth

Annual Family income

Domicile State-

Address of the Student

Course (in which admission is sought)-

Duration of Course-

Class (presently studying)-

Class (Last class previously studied)-

Major provisions of the scheme

Student's undertaking to reimburse the amount to institution within 7 days after receipt of scholarship

Date of publication: 16/05/2016

KANYASHREE PRAKALPA

IMPLEMENTATION GUIDELINES

wbkanyashree.gov.in

Version 2.0
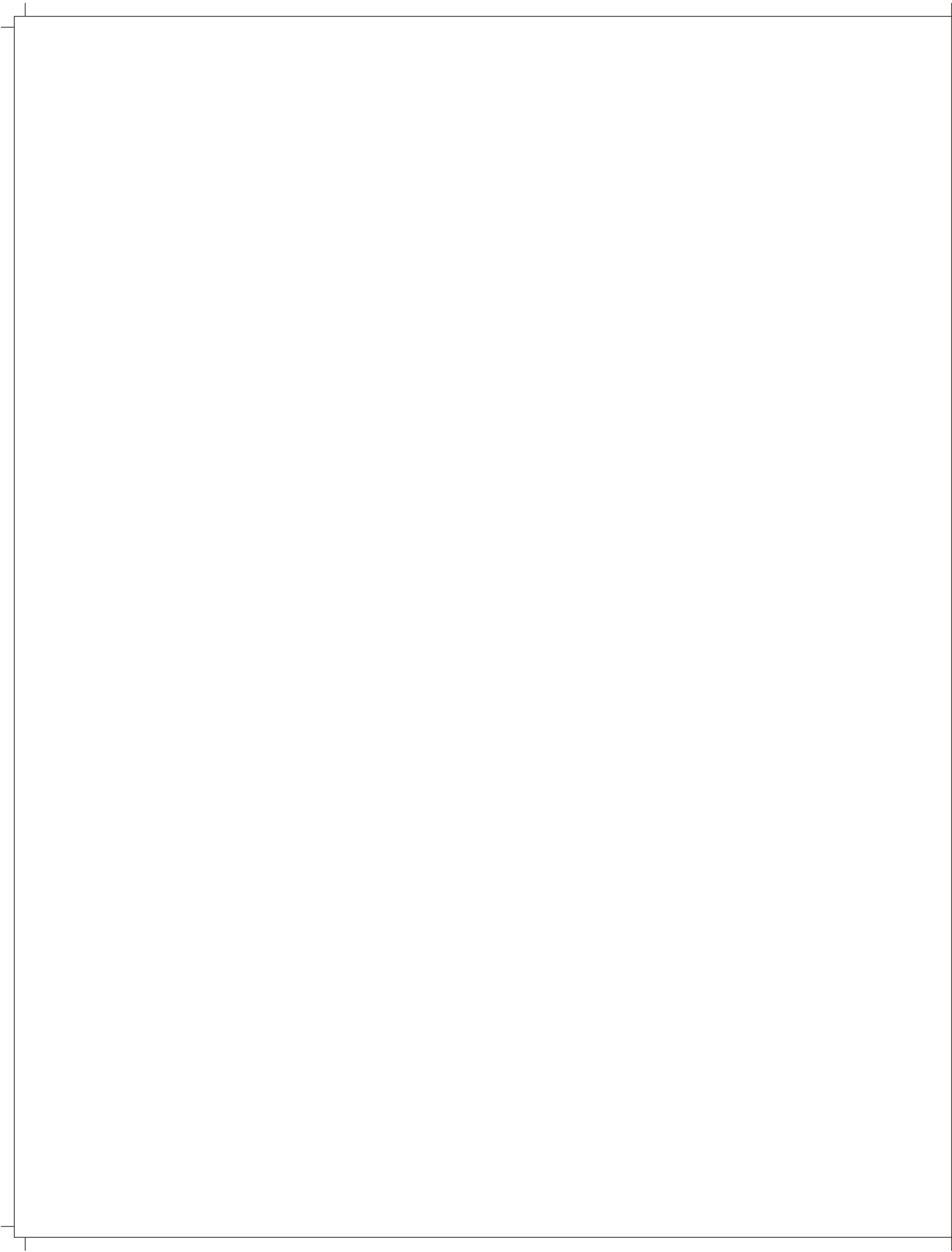
TABLE OF CONTENTS

ABBREVIATIONS

APIP	Annual Programme Implementation Plan
CCT	Conditional Cash Transfers
CLRC	Circle Level Resource Centre
DBT	Direct Bank Transfers
DLHS 3 2007-08	District-Level Household Survey 3 (2007-08)
DLHS 4 2012-13	District-Level Household Survey 4 (2012-13**)**
DPMU	District Project Management Unit
DWD	Department of Women Development & Social Welfare and Child Development
G2C	Government-To-Citizen
GER	Gross Enrollment Ratio
GTA	Gorkhaland Territorial Area
HOI	Head of Institution
IFMS	Integrated Financial Management System
MIS	Management Information Systems
NER	Net Enrollment Ratio
NFHS 3 2005-06	National Family Health Survey 3 (2005-06)
PCMA	Prohibition of Child Marriage Act, 2006
PFMS	Public Financial Management System
SPMU	State Project Management Unit
WBRPSA	West Bengal Right to Public Service Act, 2013

COMMONLY USED TERMS

K1	Annual Scholarship component of Kanyashree Prakalpa for girls between ages 13-18
K2	One-Time Grant component of Kanyashree Prakalpa for girls between ages 18-19
Renewal	Cases of renewal of annual scholarship of girls
Upgradation	Cases where girls have received one or more installment of the Annual Scholarship, and are now eligible to apply for the One-Time Grant as they have turned age 18 and meet other eligibility criteria
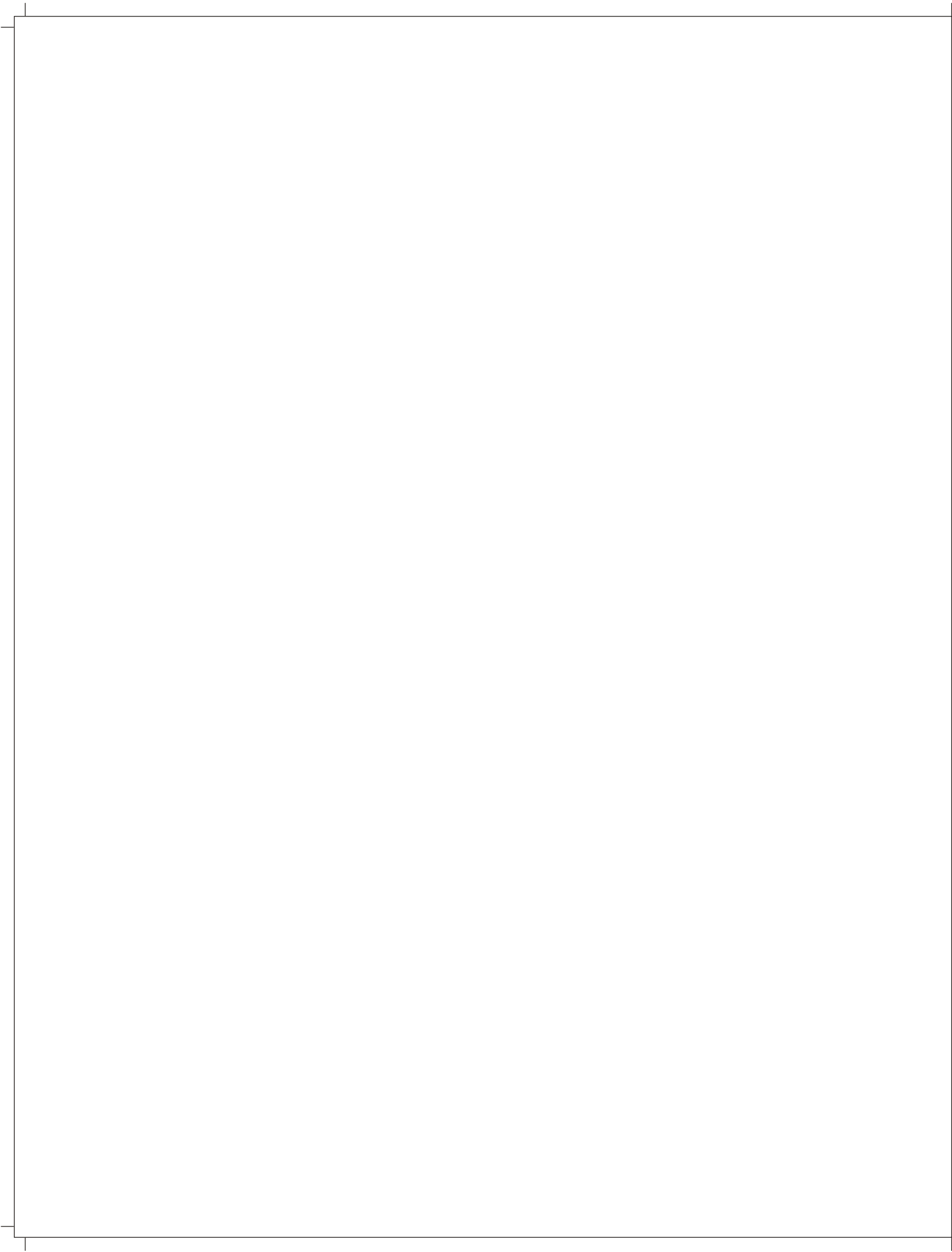
Section I

Introduction

1   SCHEME RATIONALE

1.1   Child marriage - a concern for West Bengal

Under the Prohibition of Child Marriage Act, 2006 (PCMA), 18 is the legal age of marriage for girls, and 21 for boys in India. Despite several years of this Act being in existence, the early marriage of children continues to be practiced in West Bengal.

- According to DLHS -3, 2007-08, the state ranked fifth highest in the country when it came to the prevalence of child marriage, with almost every second girl a child bride (54.7%). Although more pervasive in rural areas, statistics revealed than even in non-slum areas of Kolkata, more than a quarter of girls are married before they reach adulthood.

- According to DLHS-4 2012-13, the percentage of girls aged 18 years currently getting married before 18 years was 32.1% (36.3% in rural areas, and 21.3% in urban areas). Bankura, Murshidabad, Purba Midnapore, Bardhaman, Birbhum, Dakshin Dinajpur, Cooch Behar, Nadia and Purulia were identified as the districts with the highest incidence of child marriage in the state.

- According to the Census 2011, the percentage of women married below the age of 18 is almost 40.24% of its 27.45 million ever-married women, as compared to the national average of 30.21%

- As per Rapid Survey On Children (2013-2014), 44.47% of women aged 20-24 were married before age 18.

1.1.1   Negative Impact of child marriage

Child marriage is a gendered practice, affecting far more girls than boys. It is perhaps the most prevalent form of sexual abuse of minor girls, and has a negative impact on their health, leaves them financially and socially disempowered, and vulnerable to child labour, trafficking and other forms of exploitation. Child marriages and low education levels perpetuate generational cycles of ill-health, illiteracy and poverty, and contribute to the feminization of poverty.

1.1.2   Child marriage and female school dropout

Child marriage leads to girls dropping out of school, which limits their scope of future development. In West Bengal, attendance of girls in school drops from 85% in the age-group 6-10 years to a mere 33% in the age group 15-17 years. (NFHS 3, 2005-06). After the implementation of *Sarva Shiksha Abhiyan* towards universalization of elementary education, significant progress has been noticed among girls, both in terms of enrolment and completion rate at the elementary level.

However, the transition from elementary to secondary school levels remains a concern. The Selected Educational Statistics (2010-11) published by MoHRD, Government of India shows that for the state of West Bengal, the Gross Enrollment Ratio (GER) for girls gradually decrease from 88% at elementary level(VI-VIII) to 59% at high school level (IX-X) and 33.3% at higher secondary level (XI-XII). It means that more girls are leaving school in the adolescent age group. The drop-out rates between Class I-X was found to be as high as 47.9% by the same report.

According to the DISE Flash Statistics 2013-14, while the dropout rate among adolescent boys (6.3%) at the upper primary level is more than that of the girls (4.2%), at the secondary and higher secondary levels more adolescent girls drop out of school. However, at the secondary level this trend is reversed, with nearly of 15% of adolescent boys and 19.4 % of adolescent girls in West Bengal dropping out of school.

Secondary education is not free, and many impoverished parents, failing to see the economic rationale for investing in their daughters education, marry them off at this age in the belief that this will enhance the girls and the families' security. This step however, condemns the girls to a life of financial and social insecurity. Field studies show that most women have to take up some economic activity in later years, and that their lack of qualifications and work experience makes them ill-equipped for the labour market, and therefore susceptible to poverty and exploitation throughout life. As a result, poverty, one of the factors that fuels child marriage, in turn perpetuates the feminization of poverty.

1.1.3 Child and maternal ill- health and mortality

Child marriage is one of the factors which is limiting the progress of maternal and child health and improvements in the nutritional status of children in West Bengal. Child marriages result in early pregnancies, which in turn lead to high maternal and infant deaths, and are also a leading cause for malnutrition among children.

Child marriages result in girls becoming mothers at an age when they are not out of childhood themselves: of all teenage girls aged 15 – 19 in West Bengal, one-fourth are already mothers or pregnant at the time of the survey, a percentage that is much higher than the national average (16%) and also higher than all other Indian states except Jharkhand (NFHS-3 2005-06).

1.1.4 Child marriage and trafficking

Child marriage is one of the lures used by human exploitation rackets to entice poor parents to part with young girls. Although it is not possible to disaggregate data on children who have gone missing because of child marriages arranged by fraudulent means, it is significant to note that the districts which rank the highest amongst all districts for child marriages, namely, Murshidabad and Malda, are also considered the most vulnerable to trafficking.

1.2 Challenges in child marriage prevention

After the enactment of the PCMA 2006, the Department of Women Development and Social Welfare and Child Development (DWD) implemented anti-child marriage campaigns spreading the message of prevention, and endorsing enforcement of the law and its penal provisions for adults aiding and abetting child marriage.

However it quickly became evident that legal prohibition and social messaging are largely ineffective in addressing child marriage. For one, India's multiplicity of formal and religious laws complicates the issue of what constitutes the 'appropriate' age of marriage for girls. Secondly, the practice is ascribed to time-honoured tradition and is justified from a patriarchal perspective as essential for protection of girls from the 'evils of society'. Therefore eradicating it requires tangible drivers of social change that can transform victims, made vulnerable by their age and gender, into actors determining their own lives.

1.3   Scheme Design

Kanyashree Prakalpa is a Conditional Cash Transfer (CCT) Scheme that concentrates on girls currently most at-risk for dropping out of school and for child marriage: adolescents between the ages of 13 and 18. The CCT component of the scheme is supported by a multipronged communication strategy addressing key stakeholders' attitudes and practices towards female adolescents in families and communities and other key stakeholders from state to institution levels.

1.3.1   Conditional Cash Transfers

The scheme has two benefit components. The first is a cash benefit to be paid annually to the girls in the target age group for every year that they remain in education, provided they are unmarried at the time. The second benefit is a one-time grant to be paid to a girl between the age of 18 and 19, provided that she is enrolled in an educational institution and is unmarried at that time.

The term 'education' encompasses secondary, higher secondary and higher education, as well as the various vocational, technical and sports courses available for this age group. Girls must be enrolled and regularly attending educational institutions located in West Bengal that are recognized by the government.

To ensure an equity focus, the scheme is open only to girls from families below a certain income ceiling. For girls with special needs, orphans and for girls currently residing in registered Juvenile Justice Homes, this criterion is waived.

Features of Conditional Cash Transfers

By making financial benefits conditional upon the receiver's actions, CCT programs negotiate a behavioural change in an area of developmental concern. In this case, the behavioural areas of concern are the high incidence of child marriage and the low attendance and retention of adolescent girls in education. Kanyashree Prakalpa therefore seeks to empower girls, specifically girls from socio-economically disadvantaged families by:

* Incentivizing them to continue in education for a longer period of time, and complete secondary, higher secondary, higher education, or equivalent in technical, vocational or sports streams, thereby giving them a better footing in both the economic and social spheres.

* Disincentivising marriage till at least the age of 18, the legal age of marriage, thereby reducing the risks of early pregnancies, associated risks of maternal and child mortality, and other debilitating health conditions, including those of malnutrition.

* The Scheme lays the foundation for the financial inclusion of girls by mandating that its financial benefits are paid into bank accounts where the Kanyashree beneficiary herself is the account holder.

1.3.2   Communication Strategy

The Scheme recognizes that while conditional cash transfers address the immediate vulnerability of adolescent girls by keeping them in the protected environs of educational institutions, they will not necessarily change the attitudes of parents, extended families and communities towards girl

children. And unless these attitudes shift, girls who complete their education will return to an environment which still largely associates their lives with the domestic domain, without allowing them to access facets of life beyond family duties, and especially not as economically productive providers for themselves and their families.

To ensure that the scheme's conditional cash transfers go beyond a mere compliance of the PCMA 2006, the Scheme has a communication strategy based on public advocacy and behavior change communication methods designed to bring about changes in attitudes, perceptions and behavior of adolescent girls, their families and other significant stakeholders in their lives.

The Scheme's Communication Strategy is designed to create influence on three levels:

- The cultural-environmental level where, through institutional and mass media, society at large is informed of the negative impact of child marriage, the law against child marriage, the options offered by Kanyashree Prakalpa and the objectives of the Scheme.

- Inter-personal social influence level, where families, peer groups, community and other immediate social networks that support the education of young girls with the long-term objective of their economic independence, rather than perpetuate the expectation of early marriage for them.

- Intra-Personal Influences – create a sense of self, personal capacity and well-being in adolescent girls

1.3.3   Kanyashree Plus

The impact of the Scheme is proposed to be further strengthened through Kanyashree Plus, its graduation strategy. Kanyashree Plus is being designed to ensure stronger inclusion of out-of-school adolescent girls in the Kanyashree CCT component, and facilitation of beneficiaries' transition from secondary education into tertiary education so that they may graduate into sustainable livelihoods and employment. Under consideration are the following activities:

1. Reintegration of out-of-school girls into education through non-formal education or bridge education and livelihoods support

2. Career counseling and coaching to girls enrolled in Kanyashree starting at age 16

3. Life skills education (consisting of rights education, soft skills development, health and nutrition and financial literacy) delivered to girls

4. Facilitate each Kanyashree beneficiary's access to tertiary education and employment/ business services, enabled by performance-based contracts with qualified providers

5. Conduct outreach and public education activities to parents, caregivers and young men to generate support of young women's socio-economic empowerment

1.4   Coverage

Launched on October 1, 2013, Kanyashree Prakalpa is applicable to the State of West Bengal only. Girls must be resident of the state, and be studying in institutions that are registered in West Bengal and recognized by the government.

Section II

Implementation & Monitoring Mechanisms

2 CONVERGENCE OF DEPARTMENTS

The Scheme is implemented in a convergent manner by the following Departments of the Government of West Bengal and other organizations in the state:

Department / Organization	Main Responsibilities
Implementing Department	
Department of Women Development & Social Welfare and Child Development	State, district and sub-divisional / block level functionaries of the department are responsible for leading the programme development, e-governance and management through the State and District Project Management Units and block offices
Partner Departments	
The Departments of 1. School Education 2. Higher Education 3. Technical Education & Training 4. Minority Affairs and Madrasah Education 5. Sports and Youth Affairs	State, district, block level / sub-divisional and institutional-level functionaries of these departments are responsible for implementing the scheme's programmatic components through their offices and resources, and for ensuring that educational institutions under their respective domains are capacitated in providing high-quality delivery of the scheme's services to its beneficiaries
Finance Department	Budgetary allocations, financial monitoring, assistance in integration with Integrated Financial Management System (IFMS) and facilitating cash transfers.
Supporting Departments	
The Departments of 1. Health & Family Welfare 2. Backward Classes Welfare 3. Municipal Affairs 4. Panchayat and Rural Affairs 5. Mass Education 6. Information and Cultural Affairs	Responsible for linking Kanyashree beneficiaries to opportunities and schemes in their respective domains, and for supporting the scheme in their respective domains.

Department / Organization	Main Responsibilities
e-Governance Agency	
National Informatics Centre, West Bengal State Center	Assisting the DWD in implementation of end-to-end e-governance mechanisms of the scheme.
Banking Sector	
State Level Bankers Committee	Responsible for facilitating the financial inclusion of Kanyashree beneficiaries through zero-balance no-frills banking facilities, monitoring direct bank transfers to beneficiaries, and in ensuring that banks provide full and complete customer-friendly services to beneficiaries.
Lead banks in Districts	Ensure that all eligible Kanyashree applicants are provided with no-frills zero balance accounts through simplified account opening application forms (See Appendix 3) and receive full banking services. Responsible for managing direct fund transfers to beneficiaries based on sanction orders from District Magistrates, and providing fund usage related statements, till alternative systems are put in place.
Technical Partner	
UNICEF	Proving technical support on several aspects of the scheme, especially in developing communication and capacity building strategy, programme monitoring and evaluation.

In addition, as and when necessary, the following bodies may be invited to participate in providing support to the Scheme:

Organizations / Agencies	Suggested roles
Corporate houses	Extending CSR funding, employment focused trainings and employment opportunities to Kanyashree beneficiaries
Multilateral agencies	Extending technical support and funding towards programmes and projects that complement or extend Kanyashree's components
NGOs, CBOs and other community based organizations, such as SHGs, micro-finance groups etc.	Extending linkages, funding and technical support towards projects and activities that complement or extend Kanyashree's components

3   PROJECT MANAGEMENT UNITS

3.1   State Project Management Unit (SPMU)

The State Project Management Unit will be established under the Department of Women Development and Social Welfare, and will comprise the **following functionaries**, who will be recruited from regular service or consultants on contract:

1. State Project Manager

2. Deputy Project Manager

3. Accounts Officer

4. Two Accountants-cum-data managers

Consultants: The SPMU may be supported by consultants employed on a contractual basis, to provide technical support to the design and implementation of the communication and capacity building strategy, towards programme monitoring, and any other technical services that may be required from time to time.

The SPMU will be responsible for:

1. Providing technical and managerial inputs into effective and efficient state-wide implementation of the scheme's programmatic components

2. Issuing need-based guidelines, and revisions thereof, for effective implementation of the scheme

3. Developing state level annual plans including implementation plans, capacity building plans Annual Programme Implementation Plans (APIPs) and Calendar of Events.

4. Developing an overall monitoring and evaluation strategy and annual monitoring plans

5. Developing an overall Management Information System (MIS) plan, and compiling and reviewing reports from districts into a state-wide MIS.

6. Liasoning with NIC-WB to ensure that the Kanyashree portal's design and functioning meets the Scheme's implementation and MIS needs, and thereby meets standards of e-governance.

7. Liaising with State Level Bankers Committee to ensure that fund transfers to beneficiaries are effectively implemented

8. Maintaining close liaison with the district administration and the District Project Management Units through regular telephonic or video conferences and field visits.

9. Ensuring timely release of funds to districts, and monitoring fund utilization

10. Maintaining linkages with other state-level departments, multi-lateral agencies, NGOs and corporates for effective convergence initiatives

11. Monitoring grievances and technical issues to ensure that are resolved in a timely manner

12. Reporting periodically to the State Steering & Monitoring Committee

13. Conducting regular research into issues and trends in social protection and adolescent programming

14. Documenting progress, district initiatives and lessons learnt through a range of communication platforms.

15. Ensuring dissemination of all publications created by the programme to ensure cross-district learning and programme improvement.

16. Developing an annual media plan in close consultation with all DPMUs of the state.

3.2   District Project Management Unit (DPMU)

Each district shall have a District Project Management Unit functioning under the office of the District Magistrate. In Kolkata, the DPMU shall function under office of the Director, Social Welfare. In the district of Darjeeling, there will be two district project management units, one for GTA and the other for non GTA areas.

Each DPMU shall comprise the following functionaries, who shall be recruited from regular service or consultants on contract:

1. District Project Manager

2. Accountant

3. Two Accountants-cum-data managers

District Project Management Units shall be responsible for:

1. Implementation of the Scheme in the district, including issuing need-based directives and ensuring that all directives from the SPMU are complied with.

2. Developing district-level annual plans including implementation plans, capacity building plans, Annual Programme Implementation Plans (APIPs) and Calendar of Events.

3. Ensuring that the district's annual targets cover all possible eligible girls, and ensuring that all eligible girls have timely access to the scheme.

4. Managing the supply-chain of application forms and other Kanyashree material in the district.

5. Compiling and reviewing reports from blocks / sub-divisions, maintaining a district level MIS.

6. Updating the Kanyashree Portal in the Monthly District Monitoring Format.

7. Maintaining close liaison with Sub-division / Block level functionaries through regular telephonic or video conferences and field visits.

8. Liaising with district's lead bank to ensure that fund transfers to beneficiaries are effectively managed and reconciled.

9. Management of the programme's funds, including reconciling fund utilization statements from banks, and providing fund utilization statements to the SPMU.

10. Reporting periodically to the District Steering & Monitoring Committee and to the SPMU.

11. Document progress, district initiatives and lessons learnt and update the SPMU with publications. in every quarter of the year.

12. Ensuring that all grievances are recorded using the Online Grievance Redessal Mechanism, and are satisfactorily resolved in a time-bound manner under intimation to the aggrieved party.

13. Ensuring a sanitised database of beneficiaries by regular checking and removal of duplicate entries.

14. Ensure tracking of drop-out cases, institution-wise investigation into the reasons for drop-out, and conducting campaigns to create awareness and bringing them back into mainstream education by counseling their key influencers, including parents, peer groups and communities.

15. Ensure tracking of application forms distributed serial number-wise to educational institutions, and ensuring that they are filled up and uploaded in time.

16. Ensure accountability through random physical visits and field verifications (a minimum of 5% of field verification to be done at each level).

3.3 Sub-divisional / Block-level Project Management

Sub-divisional / Block Development Officers shall be the nodal persons for the Scheme in their block / sub-divsion, and shall be responsible for ensuring that all educational institutions with eligible beneficiaries are making the scheme available to them.

Sub-divisional / Block officers shall be assisted by data managers recruited for the purpose of management of data-entry of applications and other tasks at this level.

Sub-divisional / Block level Project Management responsibilities include:

1. Ensuring that application forms are made available in a timely manner to educational institutions.

2. Ensure tracking of application forms distributed serial number-wise to educational institutions, and ensuring that they are filled up and uploaded in time.

3. Ensuring data-entry of applications for educational institutions that have no computer facilities, and regularly reviewing the MIS at sub-divisional levels.

4. Verification of applications uploaded by educational institutions (a minimum of 5% of field verification to be done at each level).

5. Ensuring that all eligible girls have timely access to the scheme.

6. Ensure tracking of drop-out cases, institution-wise investigation into the reasons for drop-out, and conducting PR campaigns to create awareness and bringing them back into mainstream education by counseling their key influencers, including parents, peer groups and communities.

3.4 Role of District Inspector (Secondary) / Sub-Inspector (Secondary) of Schools

1. Identify all schools under their administrative domains with female students between the ages of 13 – 19 who qualify for the scheme, and ensure that they:

a. Are aware of the Scheme

b. Enroll all eligible students in the scheme

c. Extend all help and guidance to eligible girls and enrolled beneficiaries.

2. Maintaining a database of girls who have dropped out of Kanyashree Prakalpa and supporting the Block units in tracking and investigating cases of such girls and bringing them back to education.

3. Tracking out-of-school children, motivating them to return to school and linking them to Kanyashree Prakalpa

3.5 Role of Educational Institutions

Provide a single-window service delivery mechanism for the scheme, including the following activities:

1. Providing adequate and timely knowledge of the scheme, its provisions and intent to its students, with a prominent display of the scheme's features through communication materials provided by the DPMU, as well as the Standard Operating Procedures of the Scheme as stipulated under the WBRPSA.

2. Ensuring that all eligible girls are assisted in opening no-frills banking accounts, filling up application forms and collating certificates of eligibility.

3. Ensuring that all filled-in forms are uploaded in time.

4. Ensuring the e-processing of applications either through their own facilities or through the Block / CLRC offices.

5. Ensuring that all applicants receive acknowledgment of their application with Application Form No. as per the WBRPSA, their Kanyashree ID, Kanyashree Identity card and Kanyashree bangles.

6. Ensuring that all girls who receive the one-time grant are given the Kanyashree certificate.

7. Ensuring taking of the Kanyashree Pledge by all beneficiaries.

8. Acting as the first point of grievance redressal, and assist applicants in escalating their grievances through the online grievance redressal mechanism or block and district offices, and with local banks.

9. Ensuring that the institution participates in the various Kanyashree programmes in the district, and conducts regular advocacy and behavour change programmes as laid out in the Kanyashree Communication Strategy.

10. Escalating cases of bank failure complaints to DPMUs in time.

11. Ensuring that the HOI, as designated officers maintain the stipulated time limit for rendering services as per order under WBRPSA (See Appendix 8).

4   STEERING & MONITORING COMMITTEES

4.1   Role of Steering and Monitoring Committees at all levels

Steering and Monitoring Committees are instituted at State, District and Sub-divisional / block levels.

The Steering & Monitoring Committees will meet periodically (Every two months at the state level, and monthly at district and sub-divisional / block level) or earlier, if needed, at the discretion of the Chairperson of the Committee. If required, technical experts, NGOs or civil society groups may be invited to attend to meetings.

State, District and Sub-division / Block level Steering and Monitoring Committees shall, at their respective levels:

1. Provide strategic guidance into the programme strategy and implementation of the Scheme.

2. Promote convergence between stakeholders to ensure coordination in service delivery of the scheme's benefits, and creation of linkages and partnerships that will directly or indirectly promote positive outcomes for Kanyashree beneficiaries.

3. Review and monitor on all matters relating to the implementation of the Scheme.

4. Consider the bottlenecks faced during the implementation of the Scheme and suggest modifications required for improving implementation.

4.2 Members of State-level Steering and Monitoring Committee

The Committee shall comprise the following officials	Position
Finance Minister, Government of West Bengal	Chairperson
Minister, Women Development and Social Welfare and Child Development	Member
Chief Secretary, Government of West Bengal	Member
Principal Secretary / Secretary, Department of Women Development & Social Welfare and Child Development	Convener, Member
Principal Secretary / Secretary, Department of Higher Education	Member
Principal Secretary / Secretary, Department of School Education	Member
Principal Secretary / Secretary, Department of Health and Family Welfare	Member
Principal Secretary / Principal Secretary, Department Panchayat and Rural Development	Member
Principal Secretary / Secretary, Department of Minority Affairs and Madrasah Education	Member
Principal Secretary / Secretary, Department of Mass Education Extension and Library Services	Member
Principal Secretary / Secretary, Sports and Youth Services	Member
Principal Secretary / Secretary, Department of Finance	Member
Principal Secretary / Secretary, Department of Technical Education & Training	Member
Principal Secretary / Secretary, Department of Information & Cultural Affairs	Member
Principal Secretary / Secretary, Department of Municipal Affairs	Member
Principal Secretary / Secretary, Department of Backward Class Welfare	Member
State Informatics Officer, NIC West Bengal	Member
State Project Director, Sarva Shiksha Abhiyan	Member
Chief of Field Office, UNICEF Office for West Bengal	Member

4.3 Members of District-level Steering & Monitoring Committees

4.3.1 All Districts

The Committee shall comprise the following officials	Position
District Magistrate	Chairperson
District Nodal Officer, Kanyashree	Member
District Project Manager, Kanyashree	Convener, Member
District Social Welfare Officer	Member
All Sub-Divisional Officers	Member
District Project Officer, Sarva Shiksha Mission	Member
District Inspector of Schools (Secondary)	Member
District Programme Officer, ICDS	Member
District Panchayat and Rural Development Officer	Member
Chief Medical Officer of Health	Member
District Officer of Minority Affairs	Member
Chairpersons, Municipality	Member
District Officer for Information & Cultural Affairs	Member

4.3.2 Kolkata

The Committee shall comprise the following officials:	Position
Mayor, Kolkata Municipal Corporation	Chairperson
Director, Social Welfare	Convener, Member
Commissioner, Kolkata Municipal Corporation	Member
Commissioner for the Persons with Disabilities	Member
Joint Secretary, Department of Higher Education	Member
State Project Director – Sarva Shiksha Mission	Member
Commissioner of School Education	Member
District Collector, Kolkata	Member
District Inspector of Schools (Secondary)	Member
District Programme Officer, ICDS	Member
Nodal Officer (Asst Director) Minority Affairs	Member

4.3.3 Sub-divisional Steering & Monitoring Committee (for municipalities)

The Committee shall comprise the following officials:	Position
Sub-Divisional Officer	Chairperson
Any officer nominated by SDO or SDDMO	Convener, Member
Chairman, local municipality	Member
Asst. Inspector of Schools (Secondary)	Member

4.3.4 Block Steering & Monitoring Committee

The Committee shall comprise the following officials	Position
Block Development Officer	Chairperson
Block Welfare Officer	Convener, Member
Asst. Inspector of Schools (Secondary) / Sub-inspector of Schools	Member
Block Medical Officer of Health	Member
Child Development Programme Officer (ICDS)	Member

5 SINGLE-WINDOW SERVICE DELIVERY THROUGH EDUCATIONAL INSTITUTIONS

All first-time Kanyashree applicants, whether applying for the Annual Scholarship (K1) or for the One-Time Grant (K2), will be provided pre-printed forms by the educational institution they are enrolled in. For convenience, K1 forms are printed on light green paper (See Appendix 1), and K2 forms are printed on light blue paper (See Appendix 2). Beneficiaries will have to fill in their application forms and hand them over, along with necessary certifications to designated persons in their educational institutions. As per the West Bengal Public Services Delivery Act, 2013 (WBPSDA 2013), HOIs will provide acknowledgment receipt (marked with their Application Form No.) to the applicants.

All application forms received by the educational institutions shall be immediately entered into the portal along with scanned bank details. Only in cases where the educational institutions are unable to process applications because of lack of computer facilities, application forms are sent for data-entry to the appropriate block office / sub-divisional office or to the nearest CLRC.

Once an application has been successfully uploaded, the portal creates a unique Kanyashree Identification Number (Kanyashree ID) and a Kanyashree Identity Card, which must be handed over to the beneficiary. Until generation of the Kanyashree ID, the Form Number shall serve as the applicant's identification.

Once uploaded, applications and certifications become visible for scrutiny and subsequently sanction and payment through direct bank transfer. There is no physical movement of paper forms, and no manual generation of scrutiny or sanction lists. These are entirely automated, and applications become visible to the appropriate officer / unit (user) depending on the user's authorization level. Wherever possible, batch processing of applications has been implemented, without compromising on data or process integrity.

Each pre-printed form has its own unique identification number (Form Number). District, sub-divisional and block units shall maintain a track of application forms distributed to educational institutions in their respective administrative domains, and check the portal to ensure that beneficiaries' applications are being uploaded in a timely manner.

All sanctioned and rejected application forms are retained for sample verifications with the institutions or in offices of BDOs (for rural areas), Sub Divisional Officers (for urban areas) and Director, Social Welfare (Kolkata).

Renewal of the Annual Scholarships are to be processed in bulk by Heads of Institutions, with beneficiaries only providing certificates of eligibility. For girls up-grading from the annual scholarship to the one-time grant, application forms with details of the applicant will be generated on-demand on the portal by the educational institution. Once filled in, these, along with necessary certificates, will be handed back to the Heads of Institutions for further processing.

For complete details of the process, see Chapter on Processing of Conditional Cash Transfers.

6   E-GOVERNANCE (G2C) THROUGH KANYASHREE ONLINE

Kanyashree Online (wbkanyashree.gov.in) is a multi-user Government-to-Citizen (G2C) portal that provides comprehensive e-governance of Kanyashree Prakalpa. The Scheme's Management Information Systems and e-Governance mechanisms are dynamic in nature, and will be continually strengthened and updated as the Scheme evolves.

The following table lists the portal's key features and functions. Detailed explanations of functions and processes of the portal are explained in relevant chapters elsewhere in the guidelines.

Kanyashree Online 3.0: Key Features

Accessible, single-window Service Delivery (G2C)	**Educational Institutions -** single-window delivery mechanism : • Application Forms ☐ Preprinted application forms (Bi-lingual) are available with schools and other institutions for first-time applicants to Kanyashree Prakalpa (See Appendix 1 & 2 for K1 and K2 forms respectively) ☐ Portal generated application forms will be provided to girls who are upgrading from the Annual Scholarship to the One-Time Grant ☐ Once a girl is accepted in the Annual Scholarship scheme, renewal of her scholarship in subsequent years will be automated through a bulk-renewal process conducted by the HOI of the educational institution • Certifications ☐ Fresh applicants to Kanyashree, both K1 and K2, as well as girls who are upgrading from K1 to K2 will need to provide certificates for each eligibility criteria ☐ At the time of renewal of scholarships, girls do not need to provide birth certificates or income certificates. HOIs are responsible however, for exercising due diligence on the marital status of the applicants before processing their renewals • Girls are supported by the institutional staff in filling up application forms, collecting and collating supporting documents and in opening of bank accounts **Simplified eligibility criteria:** • Eligibility criteria have been kept to a minimum • Certification by local competent authorities **Simplified banking:** • Simplified single page account opening forms (See Appendix 3), zero balance bank accounts • Account opening camps held in educational institutions and neighboring areas • Benefits disbursed through Direct Bank Transfer (DBT)

Kanyashree Online 3.0: Key Features (Contd.)	
Cost-effective, Centralized, Real-time data management (G2C)	**Service Delivery Processes** • Data-entry and primary validation at institutional level, with alternative facilities at CLRC, Sub-divisional / Block level • Scrutiny and validation (checking of duplication etc), at sub-divisional / block level • Sanctioning at district level • Direct bank transfer **Need-based real-time reporting** • Institutional level: Tracking of progress of application of institution • Sub-divisional / block and District level MIS for daily management, scrutiny and sanctioning • Monthly update of District Monitoring Format • State level MIS for strategic management and monitoring
Multiple Communication channels between service provider and citizen (G2C)	**Beneficiary updated at each step of the process:** • Receives SMS alerts on registration / renewal, sanction and fund transfer • Receives unique Form ID and Kanyashree ID and can track her application online **Beneficiary Queries and grievances are handled at:** • Mainly at Institutional level by Head of Institution (HOI) / teachers, with escalation to higher levels if necessary • Nodal officers names and contact details (phone and email) are available online • At state level queries are handled through dedicated email (support.kanyashree@nic.in) and Help Desk (+91 9007462088) manned by the SPMU, NIC and other state officials • Online grievance redressal mechanism available (wbkanyashree.gov.in), with SMS alerts **Citizen's charter documentation:** • Implementation Guidelines • Stipulated time of service provision in accordance with the WBRPSA. (See Appendix 8)

Kanyashree Online 3.0: Key Features (Contd.)	
Content Management	• The portal has a content management facility whereby public notices, government notifications, orders, letters etc are be uploaded • Each district has a 'District Corner' where they upload documents, photographs, monthly District Monitoring Formats etc.
User Management & Usability	• User-friendly, simple data-entry forms, and step-by-step processes • Uses Responsive Web Design (RWD) Approach: can be used optimally over a wide range of devices (from desktop computers to mobile phones) • Online FAQs and user manuals for procedures
Problem resolution and query handling	• Dedicated e-mail id: support.kanyashree@nic.in • Technical Help Desk (+91 9007462088) (10 am to 6 pm) • Regular video-conferencing
Privacy and Security	**User authentication through** • Secured logins and passwords • Digital signatures of users at all levels (DMs, ADMs, SDOs, BDOs and Heads of Institutions) **Data security features** • Photographs of beneficiaries watermarked. • Detailed user-footprint audit trails • All user-computer nodes monitored by NIC and uses 128 bit encryption for all network traffic. • Central hosting of application at NIC iNOC Data Centre with in-built security features like IDS (Intrusion Detection System), multiple level Firewalls. • Audited by STQC. (Standarization Testing and Quality Certification Directorate, GOI)
Technical Features	**Uses open-source web technology** • Coded in php • Data base: Post Gresql

Section III

Conditional Cash Transfers

7 CONDITIONAL CASH TRANSFER BENEFITS

7.1 Annual Scholarships (K1)

The Scheme assures an annual scholarship of Rs. 750/- to girls who fulfill the following eligibility criteria:

Eligibility Criteria		Certification
1. Age	Is between 13 and 18 years of age	Birth Certificate issued by Municipal or Panchayat authorities [1]
Producing birth certificate is waived if: If the applicant is currently resident in a Home registered under the Juvenile Justice Act, 2000 and does not have a birth certificate		Certificate of age by Head of Institution
2. Marital Status	Is Unmarried	Declaration by parent / guardian, certificate by a Competent Certifying Authority
3. Education	Is enrolled in any one of the following educational institutions: 1. In class VIII or above in a formal school, madrassah or equivalent open school course 2. A college or equivalent open university course 3. A Vocational Training Centre, Technical Training Centre or Industrial Training Centre	Certificate of enrolment and attendance by Head of Institution
Minimum Class VIII is waived if: If the applicant has special needs (disability 40% or more)		Certificate of Disability furnished by appropriate authority
4. Family Income	Is less than or equal to Rs. 1,20,000/- per annum	A declaration by self-employed parents / guardian stating definite income from all sources; or Income certificate furnished by employer for employed parents / guardians, certificate by a Competent Authority

[1] If an applicant to the Annual Scholarship (K1) does not have a birth certificate, her application may be accepted and her age certified from records available with the educational institution; however, she will not be eligible for renewal of the annual scholarship or upgrade to the One-Time Grant unless she obtains and submits a birth certificate in the interim.

Eligibility Criteria		Certification
Family income Criteria to be waived if one or more of the following is true:	a) If the applicant has special needs (disability 40% or more)	Certificate of Disability furnished by appropriate authority
	b) both parents are deceased	1. Declaration by guardian, certificate by by a Competent Authorities 2. Death certificates of the deceased parents
	c) If the applicant is currently resident in a Home registered under the Juvenile Justice Act, 2000	Certificate of residence by Superintendent of Home

7.2 One-Time Grant (K2)

The Scheme assures a One-Time Grant of Rs. 25,000/- to girls who fulfill the following eligibility criteria:

Eligibility Criteria		Certification
1. Age	Is between 18 and 19 years of age	Birth Certificate issued by Municipal or Panchayat authorities
Producing birth certificate is waived if: If the applicant is currently resident in a Home registered under the Juvenile Justice Act, 2000 and does not have a birth certificate		Certificate of age by Head of Institution
2. Marital Status	Is Unmarried	Declaration by parent / guardian, certificate by a Competent Authority
3. Education	Is enrolled in any one of the following educational institutions: 1. In class VIII or above in a formal school, madrassah or equivalent open school course 2. A college or equivalent open university course 3. A Vocational Training Centre, Technical Training Centre or Industrial Training Centre 4. Sports Training Institute	Certificate of enrolment and attendance by Head of Institution

Eligibility Criteria		Certification
Minimum Class VIII is waived if: If the applicant has special needs (disability 40% or more)		Certificate of Disability furnished by appropriate authority
4. Family Income	Is less than or equal to Rs. 1,20,000/- per annum	A declaration by self-employed parents / guardian stating definite income from all sources; or Income certificate furnished by employer for employed parents / guardians, certificate by a Competent Authority
Family income criteria to be waived if one or more of the following is true:	a) If the applicant has special needs (disability 40% or more),	Certificate of Disability furnished by appropriate authority
	b) both parents are deceased	1. Declaration by guardian, certificate by by a Competent Authorities 2. Death certificates of the deceased parents
	c) If the applicant is currently resident in a Home registered under the Juvenile Justice Act, 2000	Certificate of residence by Superintendent of Home

7.3   Notes on Eligibility Criteria and Certification

7.3.1   Calculation of Family Income

1. So long as either of the parents is alive, only income of the parents will be taken into account and of no other family members even though they may be earning.

7.3.2   Competent Authorities

Declarations made by the applicant or applicant's parents/guardians may be certified by any of the following:

1. Group A Officer of State Government or Government of India who is either posted in the area, or is a resident of the area of residence of the applicant

2. Member of Parliament, Member of Legislature of the area of residence of the applicant

3. Counsellor of ward of municipal areas, Gram Panchayat Pradhan of the area of residence of the applicant

All girls resident in West Bengal and studying in above-mentioned institutions and meeting the eligibility criteria listed in Section 7.1 (Annual Scholarship) and Section 7.2 (One-Time Grant) MUST be allowed to apply for the scheme's benefits. This includes eligible girls who may be receiving scholarships from other sources, including other government schemes.

7.4 Submission & Safekeeping of Certificates

1. All applicants to the Annual Scholarship, when applying for the first time using the K1 Application Form, must provide all necessary certificates of eligibility. However, at time of renewal of Annual Scholarships in successive years applicants need only provide a certificate of Marital Status.

2. All applicants to the One-Time Grant, whether first-time Kanyashree beneficiaries or cases of upgrade from K1 to K2, must provide all necessary certificates of eligibility.

3. Certificates do not need to be uploaded on the portal. However, all certificates provided by applicants must be safely kept at the educational institution, and be made available for inspection to field verifying officers of the DPMU or Sub-divisional / Block officers on demand.

The following table summarizes the list of certificates to be provided by applicants:

Certificate	Annual Scholarship		One-Time Grant	
	First time beneficiary	Renewal	First time beneficiary	Upgrade from K1 to K2
Birth Certificate issued by municipal or panchayat authorities	Yes	No	Yes	Yes
If an applicant to the Annual Scholarship does not have a birth certificate, her application may be accepted and her age certified from records available with the educational institution; however her scholarship may not be renewed in the subsequent year unless she submits a birth certificate in the interim. No applications for One-Time Grant will be allowed without a birth certificate issued by municipal / panchayat authorities.				
Marital Status statement	Yes	Yes	Yes	Yes
Income Certificate	Yes	No	Yes	Yes
Income Certificate is not to be submitted if applicant provides				
Disability Certificate (in case of disability of 40% or more)	Yes	No	Yes	Yes
Certificate of Residence in Home registered under the J. J. Act 2000 (incase applicant is resident in such home)	Yes	No	Yes	Yes
Statement of death of both parents by legal guardian AND Death certificates of both parents (incase both the parents of the applicant are deceased)	Yes	No	Yes	Yes

7.5   Bank Accounts and Payment Mode

1. Having a bank account in the applicant's name is a pre-requisite for applying to the Scheme's benefits, as the Scholarship or One-Time grant will be paid to the beneficiaries by way of Direct Cash Transfer only.

2. The applicant's bank account should have her mother / female guardian as a nominee.

3. Educational Institutions will coordinate with local banks to facilitate the opening and operating of zero-balance no-frills bank accounts for eligible applicants using simplified one-page application forms (See Appendix 3)

4. The District administration will, along with education institutions and local banks, facilitate the organization of camps to help girls open bank accounts.

5. Banks shall provide the account holder with a passbook and other applicable facilities such as a Rupay Card etc. as soon as an account is opened. If the bank is unable to provide the account holder with a passbook immediately upon account-opening, the bank will provide a letter stating the account holder's name, address and account number, duly signed and stamped by the bank manager.

6. All applicants to the Annual Scholarship and the One-Time Grant shall provide photocopies of the page of their bank passbook / letter from bank that states their name, address and bank account number along with their application form. At the time of renewal of annual scholarship however, the applicant need not provide a copy of the bank passbook / letter from bank. Such photocopies shall be scanned and uploaded to the portal during K1 and K2 application upload, and during K1 to K2 upgrade.

The following table summarizes actions to be taken for bank passbook photocopies:

	Annual Scholarship		One-Time Grant	
	First time beneficiary	Renewal	First time beneficiary	Upgrade from K1 to K2
Scan and upload at time of application processing	Yes	No	Yes	Yes

7.6   Sanctioning Officers

1. In all districts barring Kolkata, the District Magistrate will be the Sanctioning Officer;

2. In Kolkata, the Director, Social Welfare Directorate shall be the Sanctioning Officer.

8 PROCESSING OF CONDITIONAL CASH TRANSFERS

8.1 Enrollment of educational institutions on e-portal

Activity	Responsibility	Guidelines
Enrollment of educational institutions on e-governance portal	DPMU, SDO/ Block Officers / DIs & SIs of schools	Administrators at block and district must ensure that all schools, colleges, technical and vocational institutions as well as homes registered under the J. J. Act in the district are aware of the scheme, have enrolled on the portal and are making the scheme accessible to all eligible beneficiaries
		The DPMU will periodically send a list of educational institutions and their details, including DISE Code to the Kanyashree Technical Help Desk (Wbkanyashree@nic. In) for enrollment on the portal. Such list shall be duly signed by the District Magistrate / Director, Social Welfare
		Educational Institutions that do not have a DISE Code will be provided an identifying code by the portal
	Educational Institutions	As educational institutions are the single-window service delivery point for Kanyashree Prakalpa, every educational institution with female students between the ages of 13 to 19 must liaison with their block / sub-divisional office to enroll on the portal.

8.2 Opening of bank accounts for eligible applicants

Activity	Responsibility	Guidelines
Opening of bank accounts for eligible applicants	Educational Institutions and local banks	Banks and educational institutions shall assist eligible beneficiaries in opening zero-balance, no-frills accounts using a single-page account opening form (See Appendix 3).
		Banks shall provide the account holder with a passbook and other applicable facilities such as a Rupay Card etc. as soon as an account is opened. If the bank is unable to provide the account holder with a passbook immediately upon account-opening, the bank will provide a letter stating the account holder's name, address and account number, duly signed and stamped by the bank manager.

8.3 Distribution of application forms

All application forms, whether pre-printed or portal-generated shall be made available to applicants **free-of-cost** from the educational institution they are enrolled in. Applicants are not to be charged by educational institutions or district / block offices for processing applications.

8.3.1 Pre-Printed Application Forms (K1 and K2) for <u>first time Kanyashree applicants</u>

Pre-printed application forms will only be given to girls who are applying for the schemes benefits (either for the Annual Scholarship (K1) or the One-Time Grant (K2) for the very first time.

Activity	Responsibility	Guidelines
Printing and distribution of pre-printed application forms (K1 and K2) for first-time applicants.	SPMU	Application forms shall be printed at state level by an agency selected by the SPMU, with each application form having a unique serial number. **For convenience, K1 forms are printed on light green paper (See Appendix 1), and K2 forms on light blue paper (See Appendix 2).**
	DPMU / SDO / BDO	DPMUs shall periodically estimate the number of forms required and requisition the SPMU accordingly. District and sub-divisional / block offices shall ensure that educational institutions have an adequate stock of application forms based on an estimated number of beneficiaries.
	Educational Institutions	Educational institutions shall liaise with their SDO/ Block office to ensure a continuous supply of pre-printed application forms and ensure that all eligible applicants receive forms in time.

8.3.2 Portal-generated Application Forms for Upgradation (K1 to K2 upgrade)

For existing K1 beneficiaries who become eligible for the One-Time Grant, K2 application forms will be printed by the educational institution from the portal and handed over to the applicants. Such forms will have certain pre-filled in fields to facilitate application form-filling and data-entry.

Activity	Responsibility	Guidelines
Printing & distribution of portal generated K2 forms for upgrade cases	Educational Institutions	Educational institutions shall monitor the portal for beneficiaries who become eligible for through the 'Upgrade module', and print and distribute their forms in a timely manner.

<u>Note</u>:
i. In cases where educational institutions do not have computer facilities, the Heads of Institutions (HOI) shall approach their respective sub-divisional / block offices / CLRC for usage of their facilities for processing of applications.
ii. In cases where educational institutions upload applications using their own facilities, a fixed amount will be paid for each document scanned and form uploaded. (See Appendix 9)

8.4 Processing at educational institution level

8.4.1 Uploading of application forms at educational institution level

Activity	Responsibility	Guidelines
Receiving applications and uploading to e-portal	Educational Institutions	Institutions shall assist eligible beneficiaries in filling up application forms and support them in collating the certificates required to prove their eligibility for the scheme. On receipt of completed application forms along with certificates from applicants, the head of the institution shall ensure that a) Forms have been filled up in full, certificates of eligibility and a photo-copy of the first page of the bank passbook (containing the name, address and bank account number) of the account holder, are attached. In cases where the applicant has not been provided a bank passbook, a letter from the bank providing the account holder's name, address and account no. may be provided). b) The tear-off portion of the application containing the application form no. and acknowledgment is signed with the date of receipt and official stamp and returned to the applicant as per provision of WBRPSA. c) The application is uploaded on the e-portal immediately, along with the scanned copy of the bank passbook page/ letter from bank. d) The applicants Identity Card is printed and handed over to the applicant along with a Kanyashree bangle. e) Physical copies of applications and certificates will be kept by the institution safely. **Note: Till the applicant receives her Kanyashree ID (Generated by the portal), the Application Form ID shall serve as her ID for tracking purposes)** All applicants should be made aware of the importance of keeping a record of their application Form Id, Kanyashree ID and their bank account no. to facilitate queries and grievances. At no point should the institution keep completed application forms pending: all forms must be uploaded within a week of their receipt by the institution. Application forms in excess of requirement should be returned by institutions to their respective blocks/subdivisions so that they can be reallocated to other institutions.

8.4.2 Online bulk process for renewal of annual scholarships (K1 to K1 renewal)

For existing Kanyashree beneficiaries receiving the annual scholarship (K1), application forms are NOT to be distributed at the time of renewal of their scholarship. Instead, educational institutions will use the bulk-renewal module provided by the portal and process the renewals of such beneficiaries after verifying their eligibility status.

Activity	Responsibility	Guidelines
Bulk processing of renewals of annual scholarships	Educational Institutions	The e-portal provides a Bulk Renewal module through which renewal of applications have been largely automated.
		The Bulk Renewal module identifies beneficiaries who are currently eligible for renewal of their annual scholarship, and allows the HOI to certify their eligibility and forward their applications to block level in bulk. At renewal, beneficiaries need to only declare their unmarried status.
		The HOI shall satisfy herself of the unmarried status of each of the applicants before certifying their eligibility. All such documents / certificates will be carefully preserved at the institution.
		After processing the applications in bulk, the HOI must display a list of such applications and the date of bulk renewal on the institution's notice board.

8.4.3 Online Transfer of beneficiaries from one institution to another

Activity	Responsibility	Guidelines
Transfer of beneficiary	Educational Institutions	When a Kanyashree beneficiary leaves one educational institution for another after obtaining a Transfer Certificate, the HOI must, without delay, use the "Transfer Beneficiary" module to ensure that the institution she is now enrolling in may process her K1 or K2 application.

8.5 Processing of applications at block and district levels

Activity	Responsibility	Guidelines
Verification & Scrutiny of applications	Block level	The designated officer shall check the details of the applicant on the e-portal with the scanned certifications and ensure they match. Applications shall also be verified to ensure that no duplicate applications / fraudulent applications pass the verification process. K1 Scrutiny: The designated officer shall scrutinize every form and ensure that at least 5% of the first-time applicants for the Annual Scholarship are physically verified. Selection of applications shall be randomized. K2 Scrutiny: The designated officer shall ensure that every application for the one-time grant is scrutinized, and physical verification conducted through a home visit using the Physical Verification Form (see Appendix 4). All applications that pass the verification and / or scrutiny process will be forwarded to DPMU for sanctioning. For rejected applications, the reason of rejection must be mentioned and action taken accordingly.
Sanctioning of applications	District Sanctioning Officer	1. The District Magistrate / Director, Social Welfare shall periodically sanction a batch of verified applications through the e-portal and send the list to the concerned bank of the district. 2. For cases of duplicate sanction, sanitization should be done within a week.
Disbursement of Funds to beneficiaries	Lead Bank of District	1. On receipt of the Sanction Order, banks shall electronically transfer the requisite amount to beneficiaries' accounts, and send a confirmatory SMS to the beneficiary's cell phone. 2. After processing the transfers, the bank shall provide a list of beneficiaries for whom transfers have successfully been made, as well as an MIS of failed transactions with details of beneficiaries whose transfers have failed, and reasons for failure in each case.

8.6   Online tracking of status of application

All applicants should be informed that they can use their Application Form ID and / or Kanyashree ID to log into the portal to check the progress of their application and be assisted in the process.

8.7   Grievance Redressal

1. Applicants / beneficiaries may report a grievance by phone, online, or by letter. Any official receiving a grievance over phone or by letter must upload it online through the Grievance Redressal Module within 24 hours.

2. DPMUs shall ensure that a proper record of the grievances lodged by beneficiaries are maintained, and are addressed without delay.

3. To facilitate grievance handling, the districts shall:

   a. Ensure that DPMU, block level and sub-divisional level nodal officer's phone numbers are liberally publicized through posters displayed on the notice board of every educational institution in the district.

   b. Ensure that all nodal officers adequately answer beneficiary queries and complaints.

   c. Ensure that all nodal officers conduct regular meetings with heads and nodal teachers of educational institutions to ensure that grievances are regularly addressed at local levels.

   d. Develop IEC material to clarify the enrollment, scrutiny, sanctioning and bank transfer procedures, so that the scheme's processes are transparent to all. Such IEC should also give a realistic indication of the time frame of such processes, so that beneficiaries' anxieties are dispelled.

West Bengal Chief Minister's Award for Empowerment of Girls, 2014

Manthan Award for Digital Inclusion for Development (South Asia and Asia Pacific) 2014 under the category E-Women and Empowerment

Winner, Skoch SMART Governance Award, 2015

National E-governance Award 2014 – 2015 awarded by the Department of Administrative Reforms and Public Grievances, Government of India

CSI-Nihilent Award, 2014-15

LETTER OF APPRECIATION FOR WSIS PRIZE 2016 CHAMPION IN CATEGORY

WSIS Action Line C7: ICT Applications: E-government

On the occasion of the WSIS Forum 2016 it is with great pleasure to award **Department of Women Development and Social Welfare, Government of West Bengal** with this Letter of Appreciation for the amazing ICT-related project work done within your community. Your project **Kanyashree Online 3.0** is among the most voted ones and has gained one of the best reviews by the members of the WSIS Expert Group.

Taking into account **Department of Women Development and Social Welfare, Government of West Bengal** significant efforts in promoting and fostering the information society development as well as your successful participation in the WSIS Prize 2016 contest, it is a great pleasure to honor you as a Champion of WSIS Prize 2016.

Geneva, 4 May 2016

Houlin Zhao
ITU Secretary-General

GIRL SUMMIT 2014

A FUTURE FREE FROM FGM AND CHILD AND FORCED MARRIAGE

In July 2014, the Department for International Development (DfID) and UNICEF hosted the first Girl Summit in London. The Summit aimed at mobilising domestic and international efforts to end female genital mutilation (FGM) and child, early and forced marriage (CEFM) within a generation.

At the event, Kanyashree Prakalpa was acknowledged as a best practice amongst several international initiatives for the girl child.

CASH TRANSFERS FOR CHILDREN: EXPERIENCES OF STATES IN INDIA

DISCUSSION PAPER

unicef
unite for children
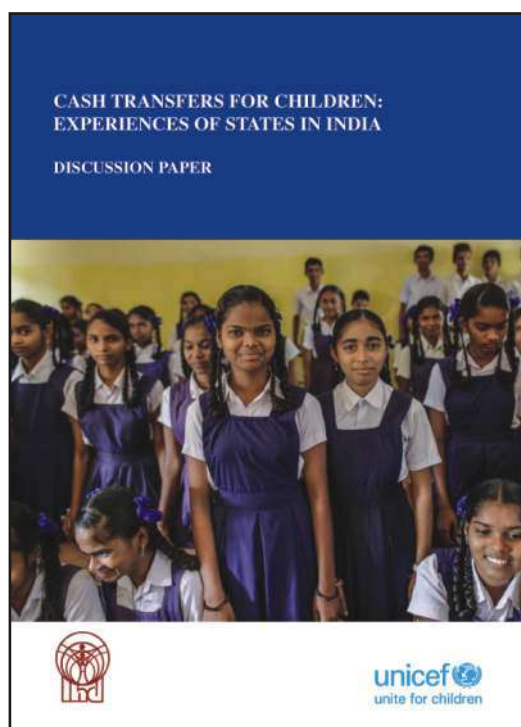
In December 2015, Niti Aayog and UNICEF organized a Workshop on Cash Transfers for Children: Experiences of States in India.

Kanyashree Prakalpa was one of the ten schemes presented as a best practice at the workshop, held in New Delhi.

Appendixes

Application Form for Annual Scholarship (K1)

Serial No. K1

Year : 2015-16

Government of West Bengal
Department of Women Development and Social Welfare
Application Form for Kanyashree Prakalpa : For Annual Scholarship (K-1)
[To be filled up in English Block letters only]

Attested photograph of the applicant

1. স্কুল/প্রতিষ্ঠানের নাম :
   School/Institution Name* :

2. ডাইস কোড/সমতুল্য কোড
   DISE Code/Equivalent Code :   `1` `9`
   (Not for open school) (মুক্ত
   বিদ্যালয়ের জন্য প্রযোজ্য নয়)

3. প্রতিষ্ঠানের ধরণ/Type of Institution : ☐ সাধারণ বিদ্যালয়/Formal School ☐ মুক্ত বিদ্যালয়/বিশ্ববিদ্যালয়/Open School/University ☐ মাদ্রাসা/Madrasah
   ☐ কলেজ ☐ আই.টি.আই ☐ পলিটেকনিক ☐ বৃত্তিমূলক শিক্ষা কেন্দ্র ☐ অন্যান্য
   College   I.T.I.   Polytechnic   Vocational Training Centre   Other

4. প্রতিষ্ঠানের প্রকৃতি :
   Nature of Institution : ☐ সরকারী ☐ সরকারী সাহায্যপ্রাপ্ত ☐ ব্যক্তিগত ☐ অন্যান্য
   Govt.   Govt. Aided   Private   Others

5. মান/Standard* : ☐ অষ্টম ☐ নবম ☐ দশম ☐ একাদশ ☐ দ্বাদশ ☐ প্রথম বর্ষ ☐ দ্বিতীয় বর্ষ ☐ অন্যান্য
   VIII   IX   X   XI   XII   1st Year   2nd Year   Other

6. প্রতিষ্ঠানের ঠিকানা :
   Address of Institution* :
   নং/No. :
   রাস্তা/পথ /Road/Street :
   ডাকঘর /Post Office :
   থানা Police Station :
   ব্লক/পৌরসভা /Block/Municipality :
   জেলা /District :
   পিন কোড/Pin :

7. অন্তর্ভুক্তি/Affiliated To* :

আবেদনকারীর প্রাথমিক বিবরণ/Applicant's Basic Details :

8. আবেদন কারীর নাম :   প্রথম (First)   মধ্য (Middle)   পদবি (Last)
   Applicant's Name* :

9. জন্ম তারিখ :
   DOB*(dd/mm/yyyy)

10. পিতার নাম :   প্রথম (First)   মধ্য (Middle)   পদবি (Last)
    Father's Name* :

11. মাতার নাম :   প্রথম (First)   মধ্য (Middle)   পদবি (Last)
    Mother's Name* :

12. পিতা-মাতা উভয়েই মৃত :
    Both Father & Mother Deceased* : ☐ হ্যাঁ/Yes   ☐ না/ No

13. আইনি অভিভাবকের নাম :   প্রথম (First)   মধ্য (Middle)   পদবি (Last)
    Legal Guardian's Name :

14. অভিভাবকের সঙ্গে সম্পর্ক :
    Relationship with Guardian :

15. আবেদনের পরিচায়ক সংখ্যা : (২০ অক্ষরে)
    Application ID [20 digits] [ID will be generated while entering this application in e-portal, i.e., www.wbkanyashree.gov.in]

16. আবেদনকারীর বৈবাহিক স্থিতি :   অবিবাহিত
    Applicant's Martial Status :   **UN-MARRIED**

17. প্রতিবন্ধী :   যদি হ্যাঁ হয়, শতকরা প্রতিবন্ধকতা (প্রতিবন্ধী শংসাপত্র আনুযায়ী)
    Differently Abled :   ☐ হ্যাঁ/Yes ☐ না/ No   If yes, percentage of Disability : (as per disability certificate)

18. জাতি /Caste*   ☐ সাধারণ / General ☐ তপশিলী জাতি/SC ☐ তপশিলী উপজাতি /ST ☐ অন্যান্য অনগ্রসর শ্রেণী / OBC
    ☐ অন্যান্য/Other

19. ধর্ম /Religion* :   ☐ হিন্দু/Hinduism ☐ ইসলাম/Islam ☐ বৌদ্ধ/Buddhism ☐ শিখ/Sikhism ☐ খ্রিষ্টান/Christianity
    ☐ অন্যান্য/Other

20. আধার কার্ড / AADHAR Card :   ☐ হ্যাঁ/Yes ☐ না/ No. হ্যাঁ হলে, আধার নং :
    If yes, AADHAR No. :

21. অভিভাবকের ভোটার পরিচিতিকার্ড নং / Guardian's Voter ID Card No.

22. পরিবারের বার্ষিক আয়/Annual Family Income* : Rs.

আবেদনকারীর যোগাযোগের বিবরণ/Applicant's Contact Details :

23. বর্তমান ঠিকানা :
    Present Address* :

    বর্তমানে জে জে গৃহে বাস করিতেছে : ☐ হ্যাঁ/Yes   ☐ না/ No
    Currently Residing at JJ Home :

    হ্যাঁ হলে/If Yes
    জেলা :
    District :
    জে জে গৃহ :
    JJ Home :

    না হলে / If No
    গৃহের নং :
    HouseNo. :
    রাস্তা/পথ :
    Road/Street :
    ডাকঘর :
    Post Office :
    থানা :
    Police Station :
    ব্লক/পৌরসভা :
    Block/Municipality :
    জেলা :
    District :
    পিন কোড :
    Pin :

24. স্থায়ী ঠিকানা
    Permanent Address* :   ☐ বর্তমান ও স্থায়ী ঠিকানা একই /Same as Present Address

    গৃহের নং :
    HouseNo. :
    রাস্তা/পথ :
    Road/Street :
    ডাকঘর :
    Post Office :
    থানা :
    Police Station :
    ব্লক/পৌরসভা :
    Block/Municipality :
    জেলা :
    District :
    পিন কোড :
    Pin :

25. দূরভাষ/মোবাইল নং /Phone/Mobile No.* :

ব্যাঙ্কের বিশদ বিবরণ / Bank Details :

26. ব্যাঙ্কের নাম/Bank Name* :
27. শাখার নাম / Branch Name*:
28. শাখার ঠিকানা /Branch Address*:
29. এ্যাকাউন্ট নম্বর/Account No*:
30. আই.এফ.এস. কোড/IFS Code*:

বক্তব্যের সমর্থনে প্রমাণপত্র সংযোজিত হল/Supporting   Documents Enclosed

31. নথি সংযোজিত হল [যেটি প্রযোজ্য] / Enclosed Documents [Check whichever applicable] :*

    ☐ অবিবাহিত শংসাপত্র/Unmarried Certificate   ☐ পারিবারিক আয়ের শংসাপত্র/Family Income Certificate

    ☐ বয়স প্রমাণের শংসাপত্র/Age proof Certificate ☐ প্রতিবন্ধীর শংসাপত্র/Certificate of Disability

    ☐ পিতা-মাতার মৃত্যুর শংসাপত্র/Parents' Deceased Certificate ☐ ব্যাঙ্ক একাউন্টের নথিপত্র/Bank Account Documents

    তারিখ   আবেদনকারীর স্বাক্ষর :
    Date : _____/_____/_____   Candidate's Signature_____

43

<div style="border:1px solid black; padding:4px; width:fit-content">ঘোষণা/**Declaration** :</div>

A. **পিতা মাতা ও আইনি অভিভাবকের ঘোষণা /Parent's / Legal Guardian's Declaration :**

আমি ঘোষণা করছি যে আমি এই আবেদনপত্রে বর্ণিত প্রার্থীর পিতা/মাতা/আইনি অভিভাবক। এই বৃত্তি পাবার জন্য আমি তার পক্ষে আবেদন করছি।

I declare that I am the father/mother/legal guardian of the candidate mentioned in this application and apply for this scholarship on her behalf.

আমি আরও ঘোষণা করছি যে সে অবিবাহিত এবং আমার বার্ষিক পারিবারিক আয় ১,২০,০০০ টাকা বা তার কম।

I also declare that she is un-married and my gross family income is Rs. 1,20,000/- or less per annum.

তারিখ : _____

Date : _____/_____/_____

পিতা/মাতা/আইনি অভিভাবকের স্বাক্ষর /বাম হাতের বৃদ্ধাঙ্গুলের ছাপ
Signature/left thumb impression of parent/legal guardian

B. **প্রতিষ্ঠানের প্রধানের শংসাপত্র /Certification by Head of Institution :**

আমি, প্রতিষ্ঠানের প্রধান, এতদ্বারা ঘোষণা করছি যে, _____,

পিতা/আইনি অভিভাবক _____। সে এই স্কুলের ছাত্রী। এই প্রতিষ্ঠানের নথি অনুযায়ী

প্রার্থীর জন্মের তারিখ _____/_____/_____ এবং সে নিয়মিত _____শ্রেণীতে/কোর্সে উপস্থিত থাকে।

I, HOI hereby certify that _____

Daughter/Ward of _____is a student of this Institution.As per this institution's

record, her DOB is _____/_____/_____ and she is regularly attending in Class/Course _____.

আমি এতদ্বারা ঘোষণা করছি যে _____এর পিতামাতা উভয়েই মৃত

এবং তার সমর্থনে প্রমাণপত্র দাখিল করা হল।

I hereby declare that the parents of _____ are

deceased and supporting documents have been given.

তারিখ : _____

Date : _____/_____/____

অফিসের শীল সহ প্রতিষ্ঠানের প্রধানের স্বাক্ষর
Signature of Head of the Institution with Office seal

C. **জে জে হোমের সুপারিনটেনডেন্টের শংসাপত্র/Certification by Superintendent of JJ Home :**

আমি জে জে হোমের সুপারিনটেনডেন্ট ঘোষণা করছি যে _____,পিতা/আইনি

অভিভাবক _____। সে এই জে জে হোমে বসবাস করিতেছে এবং সে অবিবাহিত।

I, Superintendent of JJ Home hereby declare that _____ daughter/

ward of _____ is presently residing in JJ Home and she is

unmarried.

তারিখ : _____

Date : _____/_____/_____

অফিসের শীল সহ জে.জে. হোমের সুপারিন্টেডেন্টের স্বাক্ষর
Signature of Superintendent of JJ Home with office Seal

D. **উপযুক্ত কতৃপক্ষের শংসাপত্র /Certification of Appropriate Certifying Authority :**

আমি এতদ্বারা শংসাপত্র দিচ্ছি যে _____, পিতা/আইনি অভিভাবক

_____ _____ , _____ এই ঠিকানায় বাস করে ।

I, hereby certify that _____daughter/ward of _____ residing at_____

প্রার্থী অবিবাহিত The candidate is Un-married ☐ হ্যাঁ/Yes   ☐ না/ No

পিতা-মাতার/অভিভাবকের মোট বার্ষিক আয় ১,২০,০০০ টাকা বা তার কম

The gross annual income of her parents / guardians is less than or equal to Rs. 1,20,000/-.

শংসাপত্র অনুযায়ী প্রার্থী ৪০% এর বেশী প্রতিবন্ধকতা যুক্ত। ☐ হ্যাঁ/Yes   ☐ না/ No

The Candidate is more than 40% disabled as per Certificate.

তারিখ : _____

Date : _____/_____/_____

অফিসের শীলসহ যথাযথ শংসাপত্রপ্রদানকারী কর্তৃপক্ষের স্বাক্ষর
Signature of Appropriate Certifying Authority with Official Seal
পুরো নাম/Full Name : _____
পদ/Designation : _____

- -

পশ্চিমবঙ্গ জনসাধারণ পরিষেবা আইন /**Acknowledgement as per WBRTPS Act 2013.   Serial No. : K1**

Candidate's name _____ daughter / ward of _____

Residing at_____

The following defects in the application may be rectified, urgently : (Specify defects if any)

(1) _____

(2) _____

Designated Official (HOI) (Office Seal)

system generated Applicant ID ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

(To be taken from the Institution after the application has been uploaded in the portal)

Data entered into web portal by _____on _____/_____/_____

Data verified by _____on_____/ _____/ _____

Case sanctioned by _____on _____/ _____/_____

সাধারণ নির্দেশাবলী / General Instructions :

a) *চিহ্নিত ক্ষেত্রগুলি আবশ্যিক এবং অবশ্যই পূরণ করতে হবে। (*Marked fields are mandatory & must be filled).

b) প্রত্যেকটি ক্ষেত্র ইংরাজীর বড় হরফে পূরণ করতে হবে। (All fields are to be filled up in English Block letters).

c) প্রত্যেকটি বাক্সে একটি অক্ষর/সংখ্যা লিখতে হবে। (Put one (1) character /letter/number in each box).

d) প্রতি নাম ও পদবীর মধ্যে একটি বাক্স ফাঁকা রাখতে হবে। (One box should be left between first name & middle name and middle name & last name).

e) প্রতিষ্ঠানের / স্কুলের প্রধান কে DISE /সমতুল্য কোড দিতে হবে। (DISE/Equivalent code to be provided by Head of the Institution/School).

f) তারিখ দিতে হবে দিন/মাস/বছরের ছকে। (Any date should be given in the DD/MM/YYYY format).

g) সমস্ত সমর্থিত প্রমাণপত্র, ছবি, আবেদনপত্রের সঙ্গে অবশ্যই দিতে হবে। (All supporting documents, photo must be provided with the Application Form).

h) সমস্ত তথ্য ক্ষেত্রগুলি অবশ্যই পূরণ করতে হবে। যে সমস্ত ক্ষেত্রগুলি প্রার্থীর জন্য প্রযোজ্য নয় সেগুলিতে **প্রযোজ্য নয়** লিখতে হবে। (All information fields MUST be filled in. Where fields are not applicable to the candidate, these should be marked as Not Applicable).

i) যে ক্ষেত্রগুলি প্রযোজ্য সেখানে ($\sqrt{}$) দিতে হবে যেখানে প্রযোজ্য নয় সেখানে (**X**) দিতে হবে। (Boxes should be marked with a check ($\sqrt{}$) when applicable and a cross (x) when not applicable).

j) **Eligibility Criteria : মনোনীত হইবার যোগ্যতা :**

   i) মেয়েটির বয়স ১৩ থেকে ১৮ বৎসরের মধ্যে হতে হবে (The girls should be of age 13 years to 18 years)

   ii) মেয়েটিকে অবশ্যই অবিবাহিত হতে হবে। (Martial Status : The applicant must be unmarried.)

   iii) আবেদনকারীকে অবশ্যই নিম্নলিখিত শিক্ষাকেন্দ্রের সহিত যুক্ত থাকিতে হইবে। (The applicant must be enrolled in one of the following educational institution.)

   1) বিদ্যালয়, মাদ্রাসা অথবা তৎসমতুল মুক্ত বিদ্যালয়ের শিক্ষাক্রমে অষ্টম শ্রেণীতে পাঠরত/ In Class VIII and above in a school, madrasah or equivalent open school course.

   2) কলেজ অথবা তৎসমতুল মুক্ত বিদ্যালয় শিক্ষাক্রমে পাঠরত / College or equivalent open University course.

   3) বৃত্তিমূলক/কারিগরী/শিল্প সংক্রান্ত প্রশিক্ষণ পাঠক্রমে পাঠরত/Vocational / technical / industrial training centre.

   দ্রষ্টব্য : অষ্টম শ্রেণীতে পাঠরত থাকার নূন্যতম যোগ্যতা ৪০% বা তার বেশী প্রতিবন্ধকতাযুক্ত কিশোরীর ক্ষেত্রে শিথিলযোগ্য/Note : Criteria of minimum Class VIII is waived if the applicant has special needs (disability 40% or more)

   iv) আবেদনকারীর পারিবারিক বার্ষিক আয় ১,২০,০০০/- টাকার বেশী হবে না। এই শর্তটি শিথিলযোগ্য, যদি / The applicant's household income should not be more than Rs. 1,20,000/- per annum. The condition is waived if

   1) আবেদনকারীর মা ও বাবা দুজনেই মারা গিয়েছে /the applicant has lost both parents or 2) আবেদনকারী ৪০% বা তার বেশী প্রতিবন্ধকতাযুক্ত/the applicant has special needs (with disability 40% or more) or 3) আবেদনকারী বর্তমানে জে.জে. হোমের বাসিন্দা হন/is currently residing in a J.J. Home.

   দ্রষ্টব্য : অন্য সূত্র তথা সরকারী প্রকল্পে বৃত্তিপ্রাপকরাও কন্যাশ্রী প্রকল্পের আবেদন করতে পারবেন।

   NOTE : Candidates receiving scholarships from other sources, including government schemes ARE ELIGIBLE to apply for Kanyashree Prakalpa benefits.

k) **Certification of eligibility : যোগ্যতা সংক্রান্ত শংসাপত্র :**

   i) বয়স : শুধুমাত্র পঞ্চায়েত/পৌরসভা কর্তৃক প্রদত্ত জন্ম শংসাপত্র। যদি আবেদনকারী বর্তমানে জে. জে. হোমে বাস করেন, সেক্ষেত্রে তার বয়সের প্রমাণপত্র শিক্ষাপ্রতিষ্ঠানের প্রধান দেবেন। / Age : Birth Certificate issued by appropriate Panchayat/Municipal authorities only. However, if the applicant is currently resident of a J.J. Home and does not have a birth certificate, age may be certified by the Head of Educational Institution.

   ii) শিক্ষা প্রতিষ্ঠানে অন্তর্ভুক্তিকরণ। শিক্ষা প্রতিষ্ঠানের প্রধান শংসাপত্র দেবেন। / Enrollment in educatioinal Institution : Declaration by Head of Institution.

   iii) আয়ের শংসাপত্র : নিয়োগকারী কর্তৃক প্রদত্ত বেতন সংক্রান্ত শংসাপত্র, অথবা নিজের ঘোষণাপত্র, যথাযথ কর্তৃপক্ষের দেওয়া শংসাপত্র। / Income Certification : Salary certificate furnished by employer or Self-Declaration. Certification by appropriate authorities.

l) **প্রয়োজনীয় হলে অতিরিক্ত শংসাপত্র : /Additional Certificates (as applicable)**

   i) আবেদনকারী ৪০% বা তার বেশী প্রতিবন্ধকতা যুক্ত হলে যথাযথ কর্তৃপক্ষের কাছ থেকে প্রতিবন্ধকতার শংসাপত্র নিতে হবে। / Certificate of Disability furnished by appropriate authority (if applicant is specially-abled with 40% or more disability)

   ii) যদি আবেদনকারী বর্তমানে জে.জে. হোমে বাস করেন, জে.জে. হোমের অধীক্ষকের কাছ থেকে বাসিন্দা সংক্রান্ত শংসাপত্র নিতেহবে। / Certificate of residence by Superintendent of J.J. Home (If applicant is currently resident of a J.J. Home)

   iii) যদি পিতা ও মাতা উভয়েই মৃত হন, পিতা ও মাতার মৃত্যু সংক্রান্ত শংসাপত্র জমা দিতে হবে। / Death Certificate of mother and father (if both parents are deceased)

m) **যথাযথ শংসাপত্র প্রদানকারী কর্তৃপক্ষ : / Appropriate Certifying Authority :**

   i) রাজ্য সরকার অথবা কেন্দ্রীয় সরকারের 'ক' শ্রেণীভুক্ত আধিকারীক যিনি আবেদনকারীর এলাকার বাসিন্দা অথবা ঐ এলাকায় কর্মরত আছেন। Group-A Officer of State Government or the Government of India who is either posted in the area, or is a resident of the area of residence of the applicant.

   ll) আবেদনকারীর এলাকার বিধায়ক অথবা সাংসদ। / Member of Parliament, Member of Legislature of the area of residence of the applicant.

   lll) আবেদনকারীর এলাকা পৌরসভায় হলে কাউন্সিলার, গ্রাম পঞ্চায়েত হলে প্রধান। / Councilor of ward of the municipal areas, Gram Panchayat Pradhan of the area of residence of the applicant.

Application Form for One-Time Grant (K2)

Year : 2015-16

Government of West Bengal
Department of Women Development and Social Welfare
Application Form for Kanyashree Prakalpa : One - Time Grant (K-2)
[To be filled up in English Block letters only]

Serial No. K2

Attested photograph of the applicant

1. স্কুল/প্রতিষ্ঠানের নাম :
   School/Institution Name* :

2. ডাইস/সমতুল্য কোড
   DISE Code/Equivalent Code :
   (Not for open school) (মুক্ত
   বিদ্যালয়ের জন্য প্রযোজ্য নয়)

   `1 9`

3. প্রতিষ্ঠানের ধরণ :
   Type of Institution :

   ☐ সাধারণ বিদ্যালয় / Formal School
   ☐ উন্মুক্ত বিদ্যালয়/বিশ্ববিদ্যালয় / Open School/University
   ☐ মাদ্রাসা / Madrasah

   ☐ ক্রীড়া শিক্ষায়তন / Sports Academy
   ☐ মহাবিদ্যালয় / College
   ☐ শিল্পবিষয়ক প্রশিক্ষণ কেন্দ্র / ITI

   ☐ কারিগরী বিদ্যালয় / Polytechnic
   ☐ বৃত্তিমূলক প্রশিক্ষণ কেন্দ্র / Vocational Training Centre
   ☐ অন্যান্য / Other

4. প্রতিষ্ঠানের প্রকৃতি :
   Nature of Institution :

   ☐ সরকারী / Govt.
   ☐ সরকারী সাহায্যপ্রাপ্ত / Govt. Aided
   ☐ ব্যক্তিগত / Private

5. মান / Standard

   ☐ অষ্টম VIII   ☐ নবম IX   ☐ দশম X   ☐ একাদশ XI   ☐ দ্বাদশ XII   ☐ প্রথম বর্ষ 1st year   ☐ দ্বিতীয় বর্ষ 2nd Year   ☐ অন্যান্য Other

6. প্রতিষ্ঠানের ঠিকানা/Address of Institutions* :
   সংখ্যা/No. :
   রাস্তা/রাজপথ/Road/Street :
   ডাকঘর/Post Office :
   থানা / Police Station :
   ব্লক /মিউনিসিপালিটি :
   Block/Municipality :
   জেলা/District :
   পিন কোড/Pin :

7. অন্তর্ভুক্তি/Affiliated To* :

আবেদনকারীর প্রাথমিক বিবরণ / Applicant's Basic Details :

8. আবেদন কারীর নাম :
   Applicant's Name* :   প্রথম (First)   মধ্য (Middle)   পদবি (Last)

9. জন্ম তারিখ :
   DOB*(dd/mm/yyyy)

10. পিতার নাম :
    Father's Name* :   প্রথম (First)   মধ্য (Middle)   পদবি (Last)

11. মাতার নাম :
    Mother's Name* :   প্রথম (First)   মধ্য (Middle)   পদবি (Last)

12. পিতা-মাতা উভয়েই মৃত :
    Both Father & Mother Deceased* : ☐ হ্যাঁ/Yes   ☐ না/ No

13. আইনি অভিভাবকের নাম :
    Legal Guardian's Name :   প্রথম (First)   মধ্য (Middle)   পদবি (Last)

14. অভিভাবকের সঙ্গে সম্পর্ক :
    Relationship with Guardian :

15. আবেদনের পরিচায়ক সংখ্যা : (২০ অক্ষরে)
    Application ID [20 digits]   [ID will be generated while entering this application in e-portal, i.e., www.wbkanyashree.gov.in]

16. আবেদনকারীর বৈবাহিক স্থিতি :   অবিবাহিত
    Applicant's Martial Status :   **UN-MARRIED**

17. প্রতিবন্ধী :   যদি হ্যাঁ হয়, শতকরা প্রতিবন্ধকতা (প্রতিবন্ধী শংসাপত্র আনুযায়ী)
    Differently Abled :   ☐ হ্যাঁ/Yes   ☐ না/ No   If yes, percentage of Disability : (as per disability certificate)

18. জাতি /Caste*   ☐ সাধারণ / General ☐ তপশিলী জাতি/SC ☐ তপশিলী উপজাতি /ST ☐ অন্যান্য অনগ্রসর শ্রেণী / OBC
    ☐ অন্যান্য/Others

19. ধর্ম /Religion* :   ☐ হিন্দু/Hinduism ☐ ইসলাম/Islam ☐ বৌদ্ধ/Buddhism ☐ শিখ/Sikhism ☐ খ্রিষ্টান/Christianity
    ☐ অন্যান্য/Others

20. আধার কার্ড / AADHAR Card :   ☐ হ্যাঁ/Yes ☐ না/ No.   আধার কার্ডের নম্বর (যদি থাকে) /
    If, yes, AADHAR No.

21. অভিভাবকের ভোটার পরিচিতিকার্ড নং / Guardian's Voter ID Card No.

22. পরিবারের বার্ষিক আয়/Annual Family Income* : Rs.

46

আবেদনকারীর যোগাযোগের বিবরণ/**Applicant's Contact Details :**

23. বর্তমান ঠিকানা / Present Address* :

বর্তমানে জে জে গৃহে বাস করিতেছে : ☐ হ্যাঁ/Yes   ☐ না/ No
Currently Residing at JJ Home :
হ্যাঁ হলে/*If Yes*

জেলা :
District :

জে জে গৃহ :
JJ Home :

না হলে /*If No*

গৃহের নং :
HouseNo. :

রাস্তা/পথ :
Road/Street :

ডাকঘর :
Post Office :

থানা :
Police Station :

ব্লক/পৌরসভা :
Block/Municipality :

জেলা :
District :

পিন কোড :
Pin :

24. স্থায়ী ঠিকানা/Permanent Address* : ☐ বর্তমান ও স্থায়ী ঠিকানা একই /Same as Present Address

গৃহের নং :
HouseNo. :

রাস্তা/পথ :
Road/Street :

ডাকঘর :
Post Office :

থানা :
Police Station :

ব্লক/পৌরসভা :
Block/Municipality :

জেলা :
District :

পিন কোড :
Pin :

25. দূরভাষ/মোবাইল নং /Phone/Mobile No.* :

ব্যাঙ্কের বিশদ বিবরণ / **Bank Details :**

26. ব্যাঙ্কের নাম/Bank Name* :

27. শাখার নাম / Branch Name*:

28. শাখার ঠিকানা /Branch Address*:

29. অ্যাকাউন্ট নম্বর/Account No*:

30. আই.এফ.এস. কোড/IFS Code*:

বক্তব্যের সমর্থনে প্রমাণপত্র সংযোজিত হল/**Supporting   Documents Enclosed**

31. নথি সংযোজিত হল [যেটি প্রযোজ্য] / Enclosed Documents [Check whichever applicable] :

☐ অবিবাহিত শংসাপত্র/Unmarried Certificate   ☐ পারিবারিক আয়ের শংসাপত্র/Family Income Certificate

☐ বয়স প্রমাণের শংসাপত্র/Age proof Certificate ☐ প্রতিবন্ধীর শংসাপত্র/Certificate of Disability

☐ পিতা-মাতার মৃত্যার শংসাপত্র/Parents' Deceased Certificate

☐ ব্যাঙ্ক এ্যাকাউন্টের নথিপত্র/Bank Account Documents

তারিখ
Date : _____/_____/_____

আবেদনকারীর স্বাক্ষর :
Candidate's Signature_____

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ঘোষণা/Declaration :
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A.   প্রার্থীর ঘোষণা /Candidate's Declaration :

আমি ঘোষণা করছি যে এই আবেদনপত্রে বর্ণিত প্রার্থী আমি এবং উপরে উল্লিখিত বর্ণনাগুলি সত্য। আমার পারিবারিক আয় বার্ষিক ১,২০,০০০ টাকা বা তার কম।

I declare that I am the candidate mentioned in this application and that the statements made above are true. I also declare that my family income is 1,20,000/- or less per annum.

তারিখ :   প্রার্থীর স্বাক্ষর :

Date : _____/_____/_____   Signature of candidate :_____

B.   প্রতিষ্ঠানের প্রধানের শংসাপত্র /Certification by Head of Institution :

আমি, প্রতিষ্ঠানের প্রধান, এতদ্বারা শংসাপত্র দিচ্ছি যে, _____,

পিতা_____এই প্রতিষ্ঠানের ছাত্রী।

এই প্রতিষ্ঠানের নথি অনুযায়ী প্রার্থীর জন্মের তারিখ _____/_____/_____ এবং সে নিয়মিত উপস্থিত থাকে শ্রেণীতে/কোর্সে_____।

I, HOI hereby certify that _____ Daughter/

Ward of _____is a student of this Institution. As per this institution's record, her DOB is

_____/_____/_____ and she is regularly attending in Class/Course _____.

তারিখ : _____   অফিসের শীল সহ প্রতিষ্ঠানের প্রধানের স্বাক্ষর

Date : _____/_____/_____   **Signature of Head of the Institution with Office seal**

C.   জে জে হোমের সুপারিনটেনডেন্টের শংসাপত্র/Certification by Superintendent of JJ Home :

আমি জে জে হোমের সুপারিনটেনডেন্ট ঘোষণা করছি যে _____, পিতা/আইনি অভিভাবক

_____। সে এই জে জে হোমে বসবাস করিতেছে এবং সে অবিবাহিত।

I, Superintendent of JJ Home hereby declare that _____ daughter/ward of

_____ is presently residing in JJ Home and she is unmarried.

তারিখ : _____   অফিসের সীল সহ জে.জে. হোমের সুপারিন্টেডেন্টের স্বাক্ষর

Date : _____/_____/_____   **Signature of Superintendent of JJ Home with office Seal**

D.   উপযুক্ত কতৃপক্ষের শংসাপত্র /Certification of Appropriate Certifying Authority :

আমি এতদ্বারা শংসাপত্র দিচ্ছি যে _____, পিতা/আইনি অভিভাবক

_____ ,_____ এই ঠিকানায় বাস করে।

I, hereby certify that _____daughter/ward of _____ residing at_____

_____

প্রার্থী অবিবাহিত The candidate is Un-married ☐ হ্যাঁ/Yes   ☐ না/ No

পিতা-মাতার/অভিভাবকের মোট বার্ষিক আয় ১,২০,০০০ টাকা বা তার কম

The gross annual income of her parents / guardians is less than or equal to Rs. 1,20,000/-.

শংসাপত্র অনুযায়ী প্রার্থী ৪০% এর বেশী প্রতিবদ্ধকতা যুক্ত। ☐ হ্যাঁ/Yes   ☐ না/ No

The Candidate is more than 40% disabled as per Certificate.

তারিখ :_____   অফিসের শীলসহ যথাযথ শংসাপত্রপ্রদানকারী কর্তৃপক্ষের স্বাক্ষর

Date : _____/_____/_____   Signature of Appropriate Certifying Authority with Official Seal

                                                                       পুরো নাম/Full Name : _____

                                                                       পদ/Designation : _____

- -

পশ্চিমবঙ্গ জনসাধারণ পরিষেবা আইন / Acknowledgement as per WBRTPS Act 2013.   Serial No. : K2

প্রার্থীর নাম_____পিতা_____বাস করে_____

Candidate's name _____ daughter / ward of _____

Residing at_____

The following defects in the application may be rectified, urgently : (Specify defects if any)

(1) _____

(2) _____

                                                                      Designated Official (HOI) (Office Seal)

system generated Applicant ID [| | | | | | | | | | | | | | | | | | | | | | | | | |]

[To be taken afterwards from School after entering the data in the portal]

┌──┐

সাধারণ নির্দেশাবলী / General Instructions :

a) *চিহ্নিত ক্ষেত্রগুলি আবশ্যিক এবং অবশ্যই পূরণ করতে হবে। (*Marked fields are mandatory & must be filled).

b) প্রত্যেকটি ক্ষেত্র ইংরাজীর বড় হরফে পূরণ করতে হবে। (All fields are to be filled up in English Block letters).

c) প্রত্যেকটি বাক্সে একটি অক্ষর/সংখ্যা লিখতে হবে। (Put one (1) character /letter/number in each box).

d) প্রতি নাম ও পদবীর মধ্যে একটি বাক্স ফাঁকা রাখতে হবে। (One box should be left between first name & middle name and middle name & last name).

e) প্রতিষ্ঠানের / স্কুলের প্রধান কে DISE /সমতুল্য কোড দিতে হবে। (DISE/Equivalent code to be provided by Head of the Institution/School).

f) তারিখ দিতে হবে দিন/মাস/বছরের ছকে। (Any date should be given in the DD/MM/YYYY format).

g) সমস্ত সমর্থিত প্রমাণপত্র, ছবি, আবেদনপত্রের সঙ্গে অবশ্যই দিতে হবে। (All supporting documents, photo must be provided with the Application Form).

h) সমস্ত তথ্য ক্ষেত্রগুলি অবশ্যই পূরণ করতে হবে। যে সমস্ত ক্ষেত্রগুলি প্রার্থীর জন্য প্রযোজ্য নয় সেগুলিতে **প্রযোজ্য নয়** লিখতে হবে। (All information fields MUST be filled in. Where fields are not applicable to the candidate, these should be marked as Not Applicable).

i) যে ক্ষেত্রগুলি প্রযোজ্য সেখানে (√) দিতে হবে যেখানে প্রযোজ্য নয় সেখানে (✗) দিতে হবে। (Boxes should be marked with a check (√) when applicable and a cross (x) when not applicable).

j) **মনোনীত হইবার যোগ্যতা /Eligibility Criteria :**

   i) আবেদনকারীর বয়স অবশ্যই ১৮ থেকে ১৯ এর মধ্যে হতে হবে/ The applicant must be between 18 and 19 years of age.

   ii) বৈবাহিক অবস্থান : আবেদনকারী অবশ্যই অবিবাহিত।/ Martial Status : The applicant must be unmarried.

   iii) আবেদনকারীকে অবশ্যই নিম্নলিখিত যে কোন একটি শিক্ষা প্রশিক্ষণ কেন্দ্রের নথিভুক্ত হতে হবে।/ The applicant must be enrolled in one of the following educational institutions.)

      1) অষ্টম শ্রেণী ও তার বেশী বিদ্যালয়, মাদ্রাসা অথবা সমতুল্য উন্মুক্ত বিদ্যালয় / In Class VIII and above in a school, madrasah or equivalent open school course.

      2) কলেজ অথবা তৎসমতুল মুক্ত বিদ্যালয় শিক্ষাক্রমে পাঠরত / College or equivalent open University course.

      3) বৃত্তিমূলক/কারিগরী/শিল্প সংক্রান্ত প্রশিক্ষণ পাঠক্রমে পাঠরত/Vocational / technical / industrial training centre.

      4) ক্রীড়া প্রশিক্ষণ কেন্দ্র/Sports Training Institute.

      দ্রষ্টব্য : অষ্টম শ্রেণীতে পাঠরত থাকার নূন্যতম যোগ্যতা ৪০% বা তার বেশী প্রতিবন্ধকতাযুক্ত কিশোরীর ক্ষেত্রে শিথিলযোগ্য/Note : Criteria of minimum Class VIII is waived if the applicant has special needs (disability 40% or more)

   iv) আবেদনকারীর পারিবারিক বার্ষিক আয় ১,২০,০০০/- টাকার বেশী হবে না। এই শর্তটি শিথিলযোগ্য, যদি / The applicant's household income should not be more than Rs. 1,20,000/- per annum. The condition is waived if

   1) আবেদনকারীর মা ও বাবা দুজনেই মারা গিয়েছে /the applicant has lost both parents or 2) আবেদনকারী ৪০% বা তার বেশী প্রতিবন্ধকতাযুক্ত/the applicant has special needs (with disability 40% or more) or 3) আবেদনকারী বর্তমানে জে.জে. হোমের বাসিন্দা হন/is currently residing in a J.J. Home.

   দ্রষ্টব্য : অন্য সূত্র তথা সরকারী প্রকল্পে বৃত্তিপ্রাপকরাও কন্যাশ্রী প্রকল্পের আবেদন করতে পারবেন।

   NOTE : Candidates receiving scholarships from other sources, including government schemes ARE ELIGIBLE to apply for Kanyashree Prakalpa benefits.

k) **যোগ্যতা সংক্রান্ত শংসাপত্র /Certification of eligibility :**

   i) বয়স : শুধুমাত্র পঞ্চায়েত/পৌরসভা কর্তৃক প্রদত্ত জন্ম শংসাপত্র। যদি আবেদনকারী বর্তমানে জে. জে. হোমে বাস করেন, সেক্ষেত্রে তার বয়সের প্রমাণপত্র শিক্ষাপ্রতিষ্ঠানের প্রধান দেবেন। / Age : Birth Certificate issued by appropriate Panchayat/Municipal authorities only. If the applicant is currently resident of a J.J. Home and does not have a birth certificate, age may be certified by the Head of Educational Institution.

   ii) শিক্ষা প্রতিষ্ঠানে অন্তর্ভুক্তিকরণ। শিক্ষা প্রতিষ্ঠানের প্রধান শংসাপত্র দেবেন। / Enrollment in educatioinal Institution : Declaration by Head of Institution.

   iii) আয়ের শংসাপত্র : নিয়োগকারী কর্তৃক প্রদত্ত বেতন সংক্রান্ত শংসাপত্র, অথবা নিজের ঘোষণাপত্র, যথাযথ কর্তৃপক্ষের দেওয়া শংসাপত্র। / Income Certification : Salary certificate furnished by employer or Self-Declaration. Certification by appropriate authorities.

l) **প্রয়োজনীয় হলে অতিরিক্ত শংসাপত্র /Additional Certificates (as applicable)**

   i) প্রতিবন্ধী শংসাপত্র প্রদানকারী কর্তৃপক্ষ (যদি আবেদনকারী সম্পূর্ণ বা ৪০ শতাংশের বেশি প্রতিবন্ধকতাযুক্ত হন) / Certificate of Disability furnished by appropriate authority (if applicant is specially-abled with 40% or more disability)

   ii) যদি আবেদনকারী বর্তমানে জে.জে. হোমে বাস করেন, জে.জে. হোমের অধীক্ষকের কাছ থেকে বাসিন্দা সংক্রান্ত শংসাপত্র নিতে হবে। / Certificate of residence by Superintendent of J.J. Home (If applicant is currently resident of a J.J. Home)

   iii) পিতা-মাতার মৃত্যুর প্রমাণপত্র (যদি পিতা-মাতা উভয়েই মৃত হন)/ Death Certificate of mother and father (if both parents are deceased)

m) **যথাযথ শংসাপত্র প্রদানকারী কর্তৃপক্ষ/Appropriate Certifying Authority :**

   i) রাজ্য সরকার অথবা কেন্দ্রীয় সরকারের 'ক' শ্রেণীভুক্ত আধিকারীক যিনি আবেদনকারীর এলাকার বাসিন্দা অথবা ঐ এলাকায় কর্মরত আছেন। Group-A Officer of State Government or the Government of India who is either posted in the area, or is a resident of the area of residence of the applicant.

   II) আবেদনকারীর এলাকার বিধায়ক অথবা সাংসদ। / Member of Parliament, Member of Legislature of the area of residence of the applicant.

   III) আবেদনকারীর এলাকা পৌরসভায় হলে কাউন্সিলার, গ্রাম পঞ্চায়েত হলে প্রধান। / Councilor of ward of the municipal areas, Gram Panchayat Pradhan of the area of residence of the applicant.

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Appendix III

Simplified One-page Bank Account Opening Form

ALLAHABAD BANK

APPLICATION FOR BASIC SAVINGS BANK DEPOSIT ACCOUNT (For KANYASHREE PRAKALPA)
(ANNUAL SCHOLARSHIP / ONE TIME GRANT)

Name of The Bank		Name of the Branch		Branch ID	
Account No.		Customer ID			
UID No. (if Available)		(Copy of the Aadhar card to be enclosed)			
Name in full (in capital letters)					
Father's Name (in capital letters)					
Mother's Name (in capital letters)					

Address		Village		Mandal/Tehsil		
		Post Office		District		
		State		Pin Code		Mobile No.

Sex	FEMALE	Age		Date of Birth		DD / MM / YYYY	/	/	/

Education Qualification		Belongs to	OBC	BC	SC	ST	Gen	Religion / Minority	

Annual Income of Family	Rs.		BPL Card No.	

Details of Nomination :

SB A/c. No.	Name and Address of the Nominee	Relationship	Age	Date of Birth of the nominee (in case of minor)	Person authorized to receive the amount in the event of my minor's death during minority of nominee

Declaration : I hereby apply for opening of a Basic Savings Bank Deposit account /ATM Card or (Business correspondent) Smart Card Account. I have read the terms and conditions applicable to this account and also I agree to the terms and conditions as may be in force from time to time. I declare that the balances in all our accounts put together will not / is not likely to exceed Rs. 50,000/- (Rs. Fifty thousand only) at any point of time and the turnover in the account will not / is not likely to exceed Rs. 1 Lakh (Rupees one lakh only) in a year. I am aware and assure the Bank that whenever my account exceeds the above mentioned financial limit we will comply and abide by the KYC norms of the Bank, I accept that......................Bank is entitled at its discretion to accept or reject this application without assigning any reason whatsoever. declare that the information provided by me in this application form is true and correct.

Photo To be attested by Gram Paradhan/ Head Master of the School	.... Specimen Signature	.... Signature of applicant
	Place :	Date:

Name of the introducer

Account No.

Branch

I know the above person for the past......................years

The information furnished by the applicant is true to the best of my knowledge. I hereby confirm the address and identity of the applicant.

....
Signature of the introducer)

....
Signature (with seal) of Gram Pradhan/Head Master of the School

For Bank Use

....
Signature of verifying official

....Branch (with Seal)

Appendix IV

Physical Verification Form

Physical Verification Form for Kanyashree Prakalpa

Application ID   :   **19112300410130000023**
Applicant Name :   **MRITTIKA BALLAV**
Fathers' Name   :   **RAM KRISHNA BALLAV**
Mothers' Name :   **MANDIRA BALLAV**
Guardians' Name :   **MANDIRA BALLAV**
Institution Name :   **BARASAT GIRLS HIGH SCHOOL**
Institution Type :   **SCHOOL**
Class/ Grade   :   _____
Address   :   **STATION ROAD BIRA, PS - ASHOKENAGAR, PO - BIRA BALLAV PARA,**
                NORTH TWENTY FOUR PARGANA
                Pin: 743234   State: West Bengal

House: ☐ Own   ☐ Rented
Type of House: ☐ Pacca   ☐ Kancha
Vehicle: ☐ Cycle   ☐ Bike   ☐ Car   ☐ Tractor   ☐ Other   ☐ None
                If Other, Please specify Vehicle Type _____
Profession of Father: ☐ Unemployed ☐ Govt. Service ☐ Non-Govt. Service ☐ Agriculture
                ☐ Business ☐ Artisan ☐ Self Employed ☐ Other
                If Other, Please specify the Profession_____
Profession of Mother: ☐ Housewife   ☐ Govt. Service ☐ Non-Govt. Service ☐ Artisan
                ☐ Self Employed ☐ Other
                If Other, Please specify the Profession_____

Number of Family Members   :   _____

Declaration: *After verification of all the assets and liabilities, this is stated that*

   i) The monthly income of the family of the applicant is
   ☐ *1,000/- to 5,000/-* ☐ *5,000/- to 10,000/-* ☐ *10,000/- to 15,000/-* ☐ *15,000/- & Above*

   ii) The Applicant is ☐ *Married* ☐ *Unmarried*

   The applicant is ☐ **Recommended** ☐ **Not Recommended**
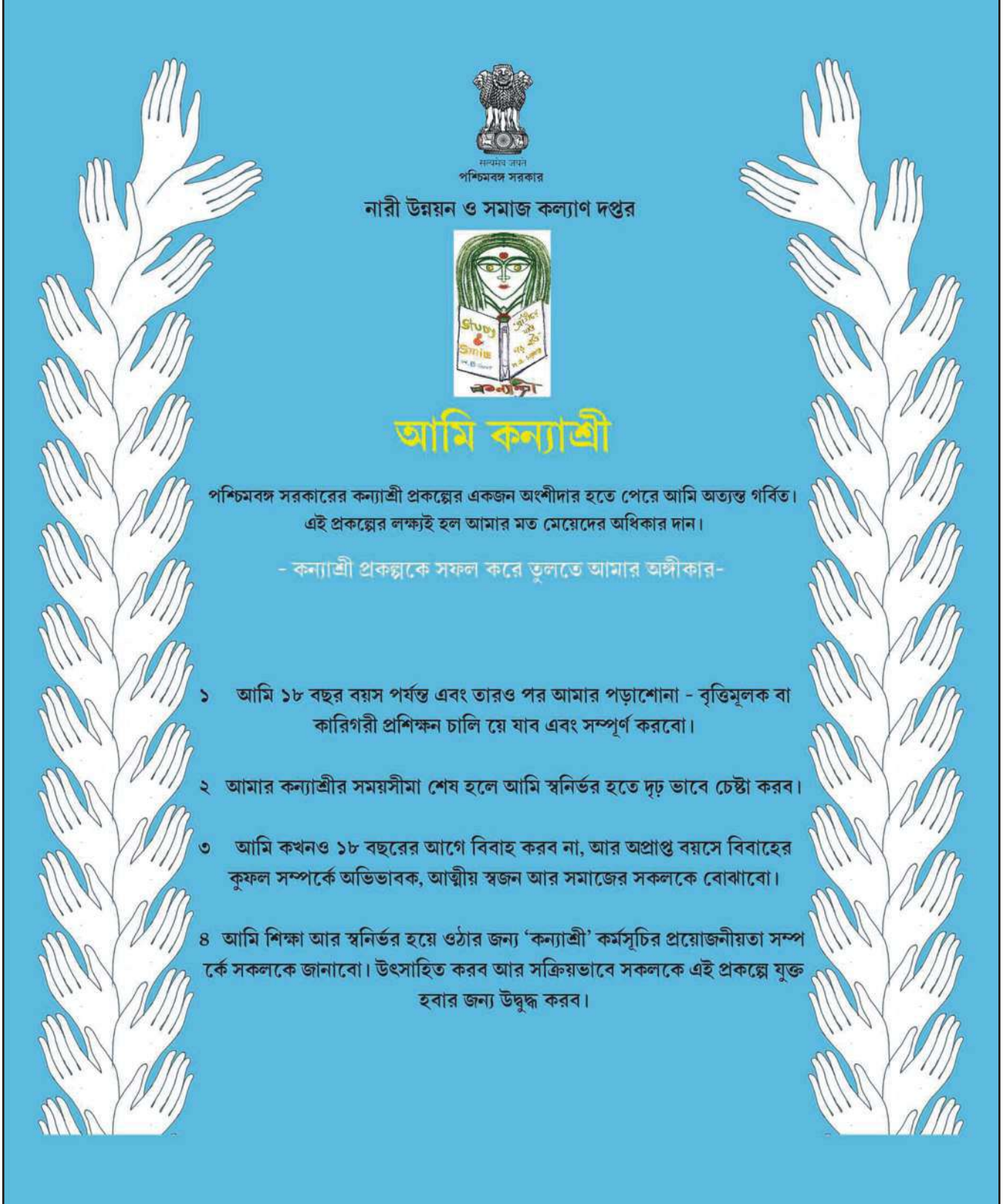
Name: _____
Designation: **(Signature with Seal)**

Appendix V
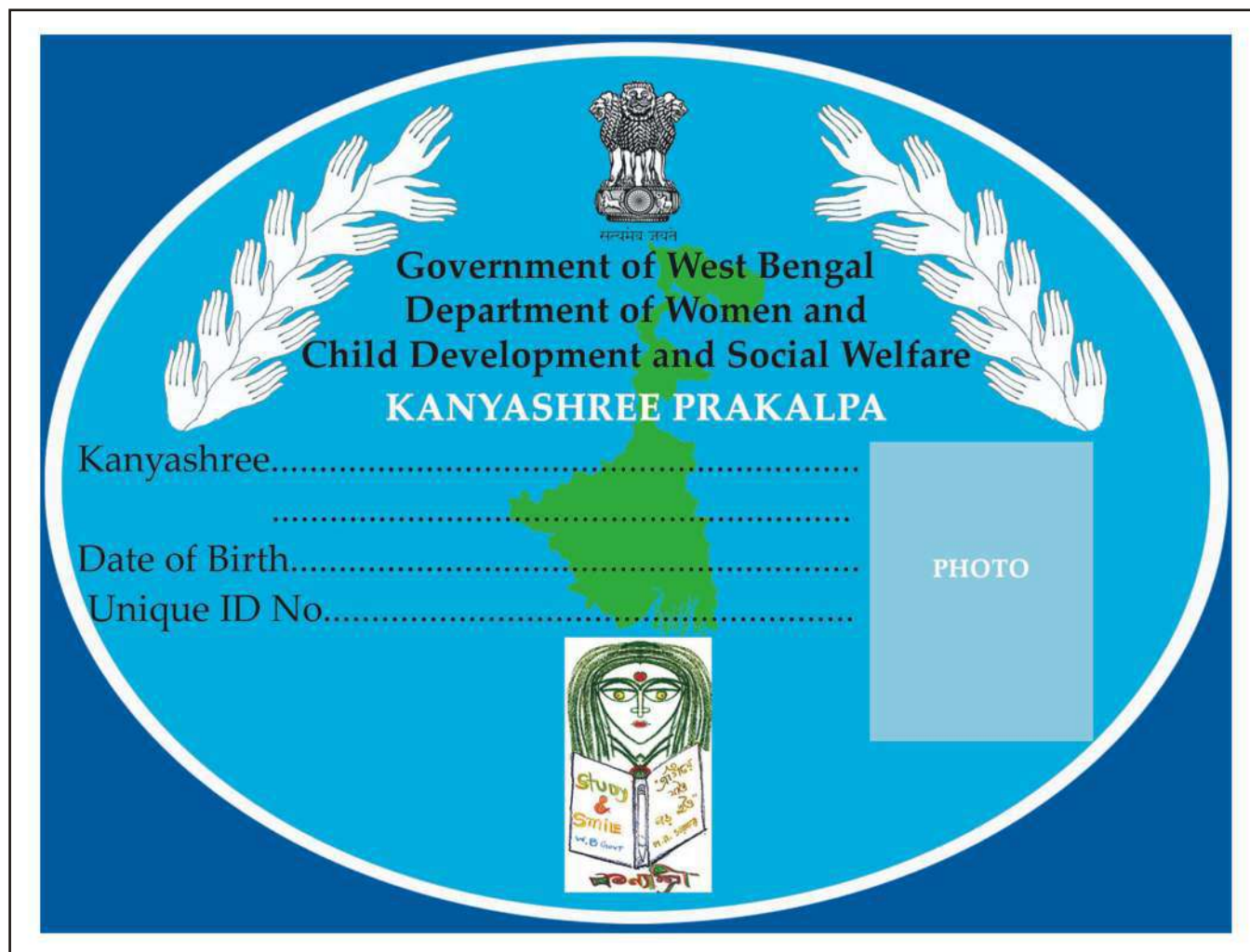
Kanyashree Pledge

পশ্চিমবঙ্গ সরকার

নারী উন্নয়ন ও সমাজ কল্যাণ দপ্তর

আমি কন্যাশ্রী

পশ্চিমবঙ্গ সরকারের কন্যাশ্রী প্রকল্পের একজন অংশীদার হতে পেরে আমি অত্যন্ত গর্বিত। এই প্রকল্পের লক্ষ্যই হল আমার মত মেয়েদের অধিকার দান।

- কন্যাশ্রী প্রকল্পকে সফল করে তুলতে আমার অঙ্গীকার-

১   আমি ১৮ বছর বয়স পর্যন্ত এবং তারও পর আমার পড়াশোনা - বৃত্তিমূলক বা কারিগরী প্রশিক্ষন চালি য়ে যাব এবং সম্পূর্ণ করবো।

২   আমার কন্যাশ্রীর সময়সীমা শেষ হলে আমি স্বনির্ভর হতে দৃঢ় ভাবে চেষ্টা করব।

৩   আমি কখনও ১৮ বছরের আগে বিবাহ করব না, আর অপ্রাপ্ত বয়সে বিবাহের কুফল সম্পর্কে অভিভাবক, আত্মীয় স্বজন আর সমাজের সকলকে বোঝাবো।

৪   আমি শিক্ষা আর স্বনির্ভর হয়ে ওঠার জন্য 'কন্যাশ্রী' কর্মসূচির প্রয়োজনীয়তা সম্প র্কে সকলকে জানাবো। উৎসাহিত করব আর সক্রিয়ভাবে সকলকে এই প্রকল্পে যুক্ত হবার জন্য উদ্বুদ্ধ করব।

Appendix VI

Kanyashree Identity Card

Kanyashree Certificate

Government of West Bengal

Child Development and Women Development & Social Welfare Department

Kanyashree Prakalpa

To Whom It May Concern

This is to certify that Smt. **PAYEL DAS,**

D/o **SANJIT DAS,** Residing at **BARASAT BARASAT,**

Block **BASIRHAT MUNICIPALITY,** Subdivision **BARRACKPORE,** District **NORTH TWENTY FOUR PARGANA,**

and Bank account No. **34041838102,** IFSC Code **SBIN0000024,**

has availed of the *Kanyashree Scheme* of the Government of West Bengal. The Government of West Bengal wishes her success in her future endeavours and economic empowerment.

District Magistrate

Appendix VIII

Screenshot of District Monitoring Format (Kanyashree Online 3.0)

Name of the District   NORTH TWENTY FOUR PARGANA   **For The Month Of** [December ▼]   **Year** [2015 - 2016 ▼]

Name Of the DPM [XXXX XXXXXXXX]

[Submit]

1. Implementation Process Report
1.1 Consolidated report on Annual Scholarship (K1)

Ar (FY)	Target (A)	Enrolled			Sanctioned			No. Of Applicant Received Annual (H)	Percentage	
		New (B)	Renewal (C)	Total (D=B+C)	New (E)	Renewal (F)	Total (G=E+F)		Enrolled (D*100/A)	Sanctioned (G*100/A)
2015-2016	160000	1619	99248	100867	4	52486	52490		63.04	32.81

1.2 Consolidated report on One time Grant (K2)

Ar (FY)	Target (A)	Enrolled			Sanctioned			No. Of Applicant Received One Time Grant (H)	Percentage	
		New (B)	Up-Gradation (C)	Total (D=B+C)	New (E)	Up-Gradation (F)	Total (G=E+F)		Enrolled (D*100/A)	Sanctioned (G*100/A)
2015-2016	22000	33	6410	6443	5	0	5		29.29	0.02

1.3. Transfer Report

Year	Transferred-Out Marked	Transferred-In From Other District
2015-2016	26523	12990

1.4. Average Time Taken Report

Average Time of Reporting for Annual Scholarship (K1)

Year	Time Taken In Forwarding By School A(B)	Time Taken In Forwarding By BDO/SDO A(B)	Time Taken In Finalizing By DPMU A(B)
2015-2016	0.66 (1526)	4.66 (58828)	1.59 (52450)
	*A= Total No. Of Application *B= Average Time Taken In Days		

Average Time taken Report for One time Grant (K2)

Year	Time Taken In Forwarding By School A(B)	Time Taken In Forwarding By BDO/SDO A(B)	Time Taken In Finalizing By DPMU A(B)
2015-2016	2.65 (5687)	1.87 (4241)	10.8 (5)
	*A= Total No. Of Application *B= Average Time Taken In Days		

1.5. Duplicate Entry Report

Year (FY)	No Of Application Where Duplicate Serial No Found		No Of Application Where Duplicate Bank A/C No Found	
	K1	K2	K1	K2
2015-2016	955	70	22	0

1.6. Percentage of cases where Physical Verification Done (K1 & K2)

Year (FY)	Annual Scholarship (K1)		One Time Grant (K2)	
	Total No Of Application	No Of Physical Verification Done	Total No Of Application	No Of Physical Verification Done
2015-2016	1619		33	

1.7. Bank Failure Statistics and Re-disbursement figures

Year	Mark Ed As Bank Failure By DPMU	Edited & Pending At HOI	Forwarded To DPMU By HOI	Approved By DPMU
2015-2016	0	0	0	0

1.8. Linkages / facilities provided to Kanyashree

Type	No. Of Beneficiaries
SABLA beneficiaries linked to Kanyashree	
KP girls availing of JEXPO, VOCLET and ITI admission subsidies	
KP girls enrolled in Advanced Skill Development Schemes	
KP girls availing Vocational Development schemes	
KP girls availing training facilities / concessions of Technical Educational Dept	

2. COMMUNICATION PLAN ROLL-OUT
2.1. Communication materials created / publications / videos/Any other innovative matter

SI	Material	Distributed To:	Hyper Link (If Available)
1			
2			
3			
4			
5			

2.2. Communication Events: (During the month)

SI	Event Type	Implemented By	Participants	No. Of Persons Addressed
1				
2				
3				
4				
5				

2.3. No. of Materials Distributed to Beneficiaries (During the Month)

SI	Type	Nos.
1	ID Cards	
2	Bangles	
3	Cycles	
4	Any Others (Please Mentioned)	

2.4. No. of Kanyashree Groups (Clubs/ Sanghas/ Bahinis/ SHG etc) (During the Month)

SI	Type Of Groups	No Of Girls Enrolled	Activities
1			
2			
3			
4			
5			

3. Grievance Report

Total No. Of Grievance Registered	No. Of Pending	Replied	Satisfied	Not Satisfied
176	21	155	49	3

4. Fund Utilization

Year	Funds Received	Funds Utilized	Balance

5. HR indicators

Level	Sanctioned Post	In Position	Vacant
District Project Management Unit			
Block unit			

6. Capacity building Initiatives for the Month

SI	Training Module	Participants	No. Of Person Trained
1			
2			
3			
4			
5			

SUBMIT

Appendix IX

Stipulated time of service provision in accordance with the WBRPSA

PART I.—Orders and Notifications by the Governor of West Bengal, the High Court, Government Treasury, etc.

GOVERNMENT OF WEST BENGAL
DEPARTMENT OF WOMEN DEVELOPMENT &
SOCIAL WELFARE AND DEPARTMENT OF CHILD WELFARE

NOTIFICATION

No. 4210-SW/7283-SPO.—31st July, 2015.— In cancellation of this Department's earlier Notification No. 2470-SW, date 10.06.2015 and in exercise of the powers conferred by Section 3 of the West Bengal Right to Public Services Act; 2013, the Governor is pleased to notify the services along with the stipulated time limit for rendering the services, the Designated Officers responsible for providing the services, the Appellate Officers and the Reviewing Officer as follows:—

Sl No.	Services	Designated Officer	Stipulated Time Limit	Appellate Officer		Reviewing Officer	
				Designation	Stipulated Time Limit	Designation	Stipulated Time Limit
1.	Kanyashree (Rural) Annual Scholarship/One Time Grant	Headmaster of the school	90 working Days	B.D.O.	60 working Days	Project Manager, DPMU	1 Month
2.	Kanyashree (Urban) Annual Scholarship/One Time Grant	Headmaster of the school	90 working Days	S.D.O.	60 working Days	Project Manager, DPMU	1 Month
3.	Kanyashree (Kolkata) Annual Scholarship/One Time Grant	Headmaster of the school	90 working Days	D.I. Kolkata	60 working Days	Director of Social Welfare, W.B.	1 Month
4.	Loans (NHFDC)	B.W.O.	180 working Days	Secretary, Women Dev. Undertaking	60 working Days	Managing Director, Women Dev. Undertaking	1 Month
5.	E.R. Grant to Handicapped	B.W.O	180 working Days	D.S.W.O.	60 working Days	Commissioner (Disability)	1 Month
6	E.R. Grant to Handicapped (Kolkata)	Orthoist, O/o the Commissioner of Disability	180 working Days	Asstt. Commissioner (Disability)	60 working Days	Commissioner (Disability)	1 Month
7.	Identity Cards for Persons with Disabilities (Urban)	D.S.W.O.	180 working Days	Asstt. Commissioner (Disability)	60 working Days	Commissioner (Disability)	1 Month
8.	Identity Cards for Persons with Disabilities (Rural)	CDPO	180 working Days	Asstt. Commissioner (Disability)	60 working Days	Commissioner (Disability)	1 Month
9.	Identity Cards for Persons with Disabilities (Kolkata)	Orthoist, O/o the Commissioner of Disability	180 working Days	Asstt. Commissioner (Disability)	60 working Days	Commissioner (Disability)	1 Month

This Notification shall come into effect on the date of publication in *The Official Gazette.*

By order of the Governor,
A. K. MITRA,
Jt. Secy. to the Govt. of West Bengal.

Appendix X

Order of Technical Education and Training Department dated 29th August, 2014 on benefits to Kanyashree beneficiaries

Government of West Bengal

Technical Education & Training Department

B/7, Action Area-III, New Town, Rajarhat, Kolkata – 700 156

No. 562 -TET (Poly)/10M-101/2014   Dated: 29th August, 2014
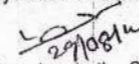
ORDER

Kanyashree Scheme launched by the Women and Child Development and Social Welfare Department, Government of West Bengal is a unique scheme which aims at protecting and empowering all adolescent girls, and supporting their healthy development by creating an enabling environment for their participation and meaningful contribution to society.

In the spirit of the said scheme, the Governor has been pleased to order that the Technical Education and Training Department, Government of West Bengal shall allow the following benefits to the enrollees of Kanyashree scheme which are within the purview of this Department :-

(a) The West Bengal State Council of Technical Education shall grant 50% waiver in the cost of "Admission Form" for JEXPO, VOCLET and Registration Fee of the students of Government, Government Sponsored and self-financed Polytechnics.

(b) The West Bengal State Council for Vocational Training shall grant 50% waiver in the cost of "Admission Form" for ITI Entrance Examination and Registration Fee of the students of Government and private ITI.

(c) The West Bengal State Council of Technical Education and the West Bengal State Council for Vocational Training shall grant 50% waiver in respect of counseling fee for Polytechnic and ITI respectively.

(d) The West Bengal State Council of Vocational Education & Training shall grant 50% waiver in Registration Fee for Kanyashree enrollees under going training in Vocational Training Centers – both at VIII+ and Higher Secondary (Vocational) level. 30% of seats in the Advanced Vocational Training Centers shall be reserved for girls enrolled under Kanyashree Scheme and further 20% for other eligible women candidates.

(e) A priority of up to 30% in admission to all vocational training programs in Vocational Training Centers – both at VIII+ and Higher Secondary (Vocational) level and training program under Community Development Through Polytechnic Scheme will be given to the Kanyashree enrollees.

(f) Priority for accommodation in women's hostels of Government Polytechnics will be given to the Kanyashree enrollees.

All concerned are being informed accordingly.
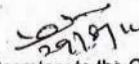
Joint Secretary to the Govt of W.B.

No. 562 /1(9)-TET (Poly)/10M-101/2014   Dated: 29th August, 2014

Copy forwarded for information and necessary action to:-
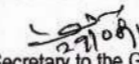
1. Sri PC Sarkar, Joint Secretary, TE&T Department
2. The Director of Technical Education & Training, West Bengal.
3. The Director of Vocational Education & Training, West Bengal.
4. The Director of Industrial Training, West Bengal.
5. The Secretary, West Bengal State Council of Technical Education.
6. The Secretary, West Bengal State Council of Vocational Education & Training.
7. The Secretary, West Bengal State Council for Vocation Training
8. Sr PS to the Principal Secretary, TE&T Department
9. PS to Honorable Minister-in-Charge, TE&T Department

Joint Secretary to the Govt of W.B.

No562 /2-TET (Poly)/10M-101/2014   Dated: 29th August, 2014

1. Copy forwarded for information to the Secretary, Women & Child Welfare and Social Welfare Department, Govt of W.B.

Joint Secretary to the Govt of W.B.

Appendix XI

Order dated 18th February, 2016 on Reimbursement of Costs of Data-entry and Scanning of Applications

Government of West Bengal
Department of Women & Child Development and Social Welfare.
Bikash Bhaban, North Block, 10th Floor, Salt Lake, Kol-91.

ORDER

For the purpose of raw data entry and scanning of documents for uploading of the applications (fresh as well as renewal and up gradation) at the institution level Rs 10 per girl applicant is allowed since the beginning of the scheme. This order is issued with the concurrence of Finance Department vide their UO No GR. N-1090 dated 03092013, UO No. GR. E-151 dated 04.09.2013 and UO No. GR. T-997 dated 24.09.2013.

This amount would be reimbursed to the institutions after uploading is done against their valid claim subject to observance of usual rules and procedures. The charge is debitable from the head of account "2235-02-103-SP-026-50-00" sub allotted to DPMUs time to time.

All concerned may be informed accordingly.

Joint Secretary to the Government of West Bengal

No. 807(22) /SW/O/1B(K)-03/16   Dt. 18.02.2016

Copy forwarded for information to:
1. DM Cooch Behar/Darjeeling/Jalpaiguri/Alipurduar/Malda/Uttar Dinajpur/ Dakshin Dinajpur/ Murshidabad/ Nadia/ Purulia/ Bankura/ Birbhum/ Burdwan/ Paschim Medinipur/Purba Medinipur/ Howrah/Hooghly/North 24 Pgs/South 24 Pgs
2. DSW, Kolkata.
3. SPM, Kanyashree, Women Development & Social Welfare Deptt.
4. PS to Secretary, Women Development & Social Welfare Deptt.

Joint Secretary to the Government of West Bengal

Appendix XII

Letter dated 22nd February, 2016 to Districts on Security Issues related to Kanyashree Portal

GOVERNMENT OF WEST BENGAL

Child Development Department and Women Development & Social Welfare Department

Bikash Bhavan, North Block,10 th Floor , Salt Lake City, Kolkata - 700 091

No. 74 /SWCD/16

Dated. 19.02.2016

From: Ms. Roshni Sen, IAS
Secretary to the Govt. of West Bengal.

To(1-19) **District Magistrates**, Cooch Behar/Darjeeling/Jalpaiguri/Alipurduar/Malda/Uttar Dinajpur/ Dakshin Dinajpur/ Murshidabad/ Nadia/ Purulia/ Bankura/ Birbhum/ Burdwan/ Paschim Medinipur/Purba Medinipur/ Howrah/Hooghly/North 24 Pgs/South 24 Pgs

(20) **Shri. Some Nath Mukherjee**, IAS
Director of Social Welfare, GoWB

Sub: Security issues related to Kanyashree Prakalpa

Sir/Madam,

The following issues are of serious concern to the integrity and security of Kanyashree Prakalpa's implementation and should be addressed immediately:

1. User Ids and Passwords to the Kanyashree Portal are critical to the security of the portal, and it is essential that:

    a. User Ids and passwords should only be known to authorized persons at each level i.e., educational institutions and key administrative officers working directly with Kanyashree Prakalpa.

    b. The secrecy of a password is sacrosanct and should not be shared under any circumstances.

    c. Persons with User Ids should change their passwords regularly and should follow the security norm for forming passwords.

2. Random checking of uploaded applications reveals that for a large number of applications, scanned content, especially photographs of beneficiaries and signatures of certification are not clear. Photographs and other documents must be scanned in such a manner so that the identity of the beneficiary can be verified by sight and signatories identified by their signatures.

3. At the time of verifying, scrutinizing and sanctioning of applications, the person conducting the process shall exercise due diligence in studying each detail, and verifying the integrity of application before recommending it for further processing .

4. 5% random physical verification of applicants should be carried out on a regular basis.

Any kind of fault in processing of data to be taken up by the district authority immediately and steps should be taken for rectification.

Yours faithfully,

(Roshni Sen)
Secretary

No.74/1(2) /SWCD/2016

Date: February 19th 2016

Copy forwarded for information and necessary action to:

1) Shri K.K. Poddar- DDG & SIO, NIC, WBSC, Bidyut Bhaban, Salt Lake,
2) Dr. Subrata Roy Gupta, Scientific Officer, NIC, WB.

Secretary

Tel :(+91 33) 2334 1563, Fax :(+91 33) 2334 1918 , email : secdsw@gmail.com
www.wbcdwdsw.gov.in

Kanyashree Prakalpa
Standard Operating Procedure
as per West Bengal Right to Public Services Act, 2013

1. Kanyashree Prakalpa is a Government of West Bengal Scheme that gives adolescent girls an annual scholarships of Rs. 750/- and a one-time grant of Rs. 25,000. While Kanyashree's Annual Scholarship of Rs. 750/- is for girls who are between the ages of 13 and 18 years, the one-time grant of Rs. 25,000/- is for girls who are between the ages of 18 and 19. However, Kanyashree is NOT for ALL girls. Both the annual scholarship and the one-time grant are only for those girls who fulfill all the following conditions: They must be:

   a. Residents of West Bengal

   b. Enrolled and regularly attending an educational institution[1]

   c. Unmarried AND

   d. From families where the total income (income from the parents only) is not more than Rs. 1,20,000 per year. However, girls who are specially-abled (with a disability of 40% or more) or are living in a Home registered under the Juvenile Justice Act, 2000, or have lost both parents, may apply for Kanyashree even if their family's income is more than Rs. 1,20,000 per year.

2. Applying for Kanyashree Prakalpa's benefits.

   a. An eligible girl should apply for the Annual Scholarship as soon as she turns 13 years of age and studying at class Viii or above and for the One-Time Grant as soon as she turns 18.

   b. Application Forms for the Annual Scholarship (printed on light green paper) and for the One-Time Grant (printed on light blue paper) are available with educational institutions.

   c. Fill up the application form, ensure that it is appropriately signed, attach photo-copies of all necessary certificates and hand these over to the Head Teacher of the educational institution. Also attach a photo-copy of the applicant's bank passbook – every applicant must have a bank account in her name.

   d. Ensure that Acknowledgement receipt (on Page 3 of the application form) is completely filled in, signed and stamped by the head of the institution and returned to you. Using the Application Form Number mentioned on the Acknowledgement Receipt, you can know your kanyashree unique id and also track the progress of the application on the Kanyashree Portal (wbkanyashree.gov.in)

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[1]Girls will be eligible for Kanyashree's Annual Scholarship or the One-Time grant if they are studying in any one of the following:
- In Class VIII or above in a school, madrassah or equivalent open school course
- In a college or equivalent open university course
- A Vocational Training Centre, Technical Training Centre or Industrial Training Centre
- Girls enrolled in Sports Institutes may apply for the One-Time Grant. They cannot however, apply for the Annual Scholarship.

The educational institution MUST be registered in West Bengal AND recognized by the government.

e. Once the money is sanctioned, it will be credited by Direct Bank Transfer to the applicant's bank account.

3. Making enquiries or lodging complaints:

    a. First approach the Head Teacher of the Institution for assistance.

    b. If the Head Teacher is unable to help, you must contact your nearest block (rural area) or sub-divisional (urban area) office.

    c. Every district also has a Kanyashree Nodal Officer – you will find a list of all Kanyashree Nodal officers at wbkanyasrhee.gov.in.

    d. The Kanyashree Portal also has a section called "Online Grievance Redressal. You may log onto the portal and create an online complaint.

When making enquiries or lodging a complaint, please provide your full name, institutions' name, application form Number, Kanyashree ID. Also provide your bank name and bank account number.

Appendix XIV

Notification dated 08 October, 2013 for creation of posts under Kanyashree Prakalpa

Government of West Bengal
Women Development and Social Welfare Department
Women Welfare Branch
Writers' Buildings , Kolkata - 700 001

No. 3270 - SW
3W – 37/2013

Dated, Kolkata, the 8th October'2013

N O T I F I C A T I O N

WHEREAS the Government of West Bengal has promulgated **Kanyashree Prakalpa,** a conditional cash transfer scholarship scheme for unmarried girls belonging to economically weaker section in West Bengal to reduce the prevalence of child marriage in West Bengal by increasing the enrollment of girls in secondary education and simultaneously encouraging the delay of marriages of girls until they reach the age of 18;

AND WHEREAS the Project Management Units will have to be formed, with one unit at the State level (State Project Management Unit) and one in each District level (District Project Management Unit) namely in 18 districts, Gorkhaland Territorial Authority (GTA) and Kolkata i.e. Hence] SPMU and 20 (twenty) DPMU will have to be constituted;

AND WHEREAS it is felt to create some posts under State Project Management Unit (SPMU) and District Project Management Units (DPMU) to look after the works of this scheme smoothly;

NOW, Therefore, the Governor is pleased to create **492 (four hundred ninety two)** posts, details of which alongwith method of recruitment is shown below :

Sl. No.	Name of the post	Under Unit/Office	Number of posts created	Post to be filled by
1	State Project Manager	SPMU	1	Regular Service / Deputation/Contract
2	Deputy Project Manager	SPMU	1	Regular Service / Deputation/Contract
3	Accounts Officer	SPMU	1	Regular Service / Deputation/Contract
4	Project Manager	DPMU	20 (1 for each DPMU)	Regular Service / Deputation/Contract
5	Accountant	DPMU	20 (1 for each DPMU)	Contract
6	Accounts-cum-Data Manager	SPMU & DPMU	42 (2 for each DPMU & 2 for SPMU)	Contract
7	Data Manager	SDO office	66 (1 for each 66 Sub – Divisions])	Contract
8	Data Manager	BDO office	341 (1 for each 341 Blocks)	Contract

P.T.O.

Method of Recruitment: The personnel for Kanyashree Prakalpa will be recruited in a decentralized manner. The persons for SPMU and Kolkata will be recruited by Women Development and Social Welfare Department, Government of West Bengal through a Committee set up for the purpose and the personnel for 20 DPMU (alongwith Sub-divisions and Blocks) and GTA will be recruited by the concerned District Magistrates and Principal Secretary, GTA respectively through a Recruitment Committee. The recruited personnel have to undergo a training programme which will be conducted through NIC and/or IT Department, GoWB.

The requisite personnel will be recruited by getting names through an open advertisement and from State Government's employment bank amongst the qualified persons who fulfill the aforesaid criteria. The retired government employees, who have the aforesaid qualifications and experience, may also apply.

In case of Government Officials a panel of names will be given by Department of P&AR and the selection will be made through a Selection Committee to be set up by the State Government for the purpose. In case of nationally or internationally reputed persons, the recruitment will be done by inviting applications from reputed and experienced persons in the field concerned and selected by the Selection Committee.

By order of the Governor,

Roshni Sen
Secretary to the Government of West Bengal

No. 3270/1(37) - SW

Dated, Kolkata, the 8th October'2013

Appendix XV

Notification dated 03 February, 2016 on Selection Committees for recruitment of SPMU & DPMU posts

Government of West Bengal
Women Development and Social Welfare Department
Women Welfare Branch
Bikash Bhavan, North Block,10th Floor
Bidhannagar, Sector – II, Kolkata - 700 091

No. 513 - SW/O/3W – 37/2013   Dated, Kolkata, the 3rd February'2016

N O T I F I C A T I O N

The Governor is pleased to reconstitute 3 (three) Committees for the purpose of recruitment of State Project Management Unit (SPMU), Kolkata District Project Management Unit (DPMU) and District Project Management Units (DPMU) under Kanyashree Prakalpa. This is in cancellation of the previous order No. 3594 – SW/O/3W – 37/13 dated 07.11.2013 in this matter.

Selection Committee of SPMU:

1. Secretary, CD Deptt. and WD& SW Deptt., GoWB   : Chairperson
2. Joint Secretary (Kanyashree Prakalpa)   : Member-convenor
3. Director /Commissioner of Social Welfare   : Member
4. Representative of NIC, WB   : Member

Selection Committee of DPMU, Kolkata :

1. Director / Commissioner of Social Welfare   : Chairperson
2. State Project Manager (Kanayshree Prakalpa)   : Member
3. Deputy / Assistant Director of Social Welfare   : Member-convenor
4. Representative of NIC, WB   : Member

Selection Committee for DPMU :

1. District Magistrate   : Chairperson
2. Additional District Magistrate (Social Welfare)   : Member-convenor
3. Nodal Officer (Kanyashree Prakalpa)   : Member
4. District Social Welfare Officer   : Member
5. District Informatics Officer, NIC, WB   : Member

By order of the Governor,

Sd/- Roshni Sen

Secretary to the Government of West Bengal

No. 513/1(6) – SW   Dated, Kolkata, 3rd February'2016

Copy forwarded for information & necessary action to :

1. Chief Secretary to the Government of West Bengal, Nabanna, Howrah - 2

P.T.O.

2. Commissioner, Social Welfare, GoWB, Juvenile Court Building, Sector – I, Salt Lake, Kolkata - 64

3. The District Magistrate, Darjeeling/ Jalpaiguri /CoochBehar/Uttar Dinajpur /Dakshin Dinajpur /Malda/ Murshidabad/Nadia/Birbhum/Bardhaman /North 24Pgs/South 24 Pgs/Howrah/Hooghly/Purba Medinipur/Paschim Medinipur/ Bankura/Purulia/Alipurduar

4. P.S. to MoS(IC), CD Department and WD&SW Deptt., Government of West Bengal

5. Sr. P.S. to Secretary, WCD&SW Deptt., Government of West Bengal

6. DDG & SIO, NIC, Vidyut Bhaban, Salt Lake, Kolkata – 91. He/She is requested to send the names of the representative to this Department as early as possible.

Joint Secretary
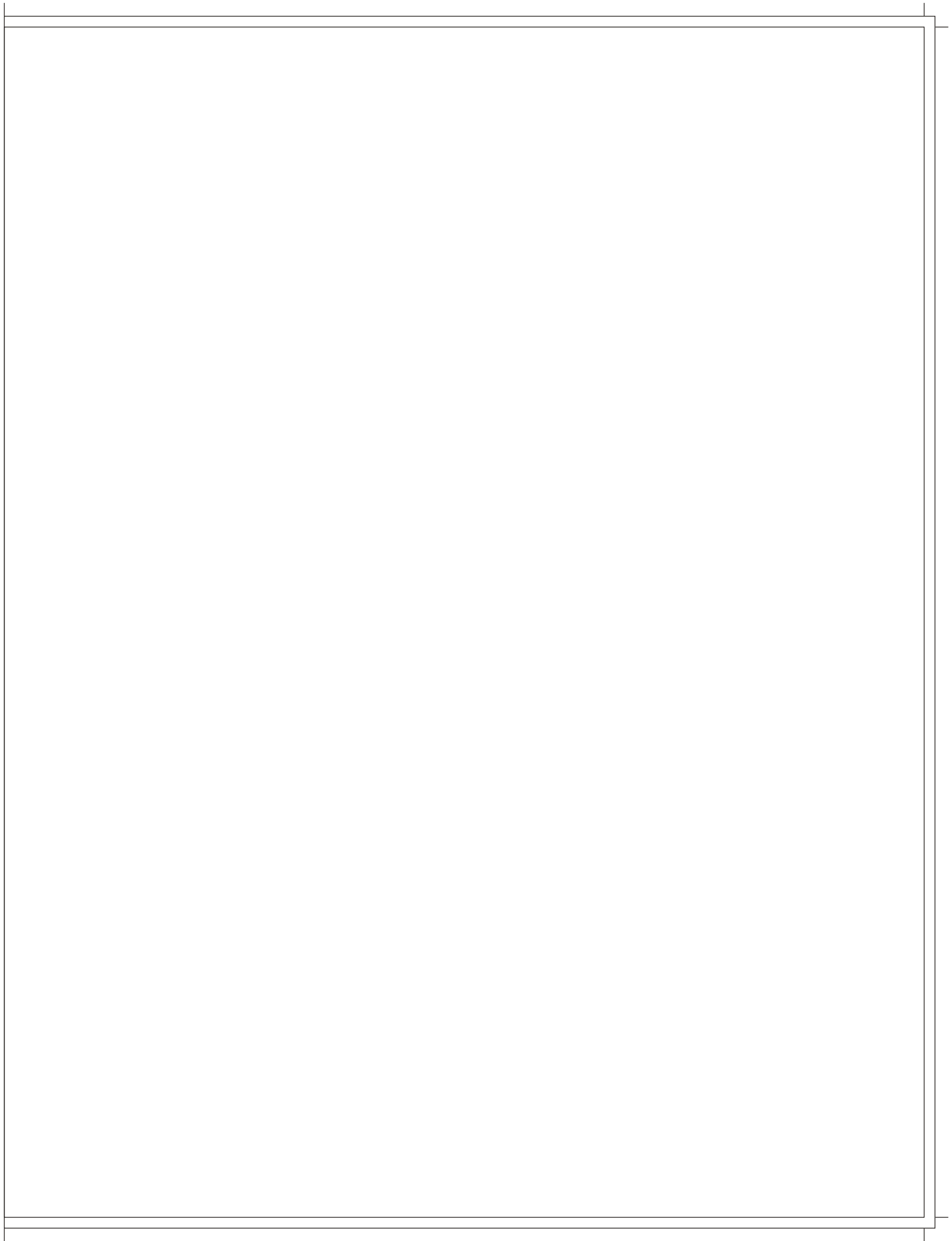
NOTES

NOTES

Department of Women Development and Social Welfare
Government of West Bengal

wbkanyashree.gov.in

Swami Vivekananda Merit-cum-Means Scholarship (V4.0)
Government of West Bengal

(https://svmcm.wbhed.gov.in/)

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A (https://svmcm.wbhed.gov.in/page/about.php#)
A+ (https://svmcm.wbhed.gov.in/page/about.php#)

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With a view to assisting the meritorious students belonging to economically backward families in the State of West Bengal to pursue higher studies, the Government of West Bengal introduces this scheme of giving scholarships at different levels of higher studies, at educational institutions based in West Bengal. The Swami Vivekananda Merit Cum Means Scholarship Scheme has been thoroughly revamped in the year 2016 to cover more number of students as well as to enhance the scholarship amounts significantly..

Scope

- The scheme benefits students studying in regular mode of Class XI and XII, and at under Graduate level in Science/Arts/Commerce, Engineering, Medical and Technical / Professional courses. Post Graduate level students pursuing Science/Arts/Commerce & Technical/Management. These scholarships will be sanctioned to deserving students on merit-cum-means criteria.

- Students should pass in the year 2023 or 2022 or 2021 (unable to get admission in the year 2022 or 2021 due to unavoidable reason and taking admission in the year of advertisement) with at least (a)60%(75% for 2020 passout candidates) marks in aggregate in the last qualifying examination from West Bengal Board of Secondary Education/West Bengal Council for Higher Secondary Education/Madrasa Education for Higher Secondary level or Under Graduate level Scholarship (b) 60%(75% for 2020 passout candidates) marks in aggregate in diploma course from Institutes approved by AICTE and affiliated to WBSCT&VE&SD for Under Graduate level Scholarship (in 2nd year Engineering/Technology/Pharmacy courses through Lateral Entry) or affiliated by State Medical Faculty for Under Graduate level Scholarship (in 2nd year Pharmacy course through Lateral Entry) (c) 53% marks in aggregate in Graduation (Honours Subject) from any State University for Post Graduate Level Scholarship (General Education) /55% marks in Graduate Courses from any State University or AICTE approved Institute of West Bengal for Post Graduate Level Scholarship (Engineering/Technology/Pharmacy).

- Students pursuing M.Phil courses and Doctoral courses (NON-NET JUNIOR RESEARCH FELLOW and NET-LECTURERSHIP) from State-aided Institutions will come under the purview of this Scholarship Scheme.

- Girls Students pursuing Post Graduate courses in Science, Arts and Commerce stream from Universities of this State after obtaining Under Graduate Degree with 45% marks in aggregate from Institutions of this State will come under the aegis of this Scholarship Scheme as Kanyashree(K3) applicants.

- The upper ceiling for family income has been fixed at Rs.2,50,000/- per annum.

- As the payment will be made by direct beneficiary transfer only, furnishing of Bank details of the applicant, i.e. A/C No., Bank Name, IFS Code of Bank is mandatory.

- There will be no need to submit hard copy of the application.

- Candidates opting for these scholarships and found eligible, will not be allowed to enjoy any other governmental (central/state) scholarship or stipend for the same course/stage of study. However, one time grants or assistances received from any source, or free or partly-free studentship allowed by the host institutions will not debar the students from availing of the benefits of this scheme.

ALLOCATION AND RATE OF SCHOLARSHIP

The basic allocation and rates will be as under :

DIRECTORATE	COURSE	Eligibility Criteria	SCHOLARSHIP RATE PER MONTH (RS.)
DPI	UG (ARTS)	At least 60% marks in Last Qualifying Exam	1000/-
	UG(COMMERCE)	At least 60% marks in Last Qualifying Exam	1000/-
	UG (SCIENCE)	At least 60% marks in Last Qualifying Exam	1500/-
	UG (OTHER PROFESSIONAL COURSES, UGC APPROVED)	At least 60% marks in Last Qualifying Exam	1500/-
	PG (ARTS)	At least 53% marks for SVMCM and 45% for Kanyashree(K3 applicants in Last Qualifying Exam	2000/-
	PG (COMMERCE)	At least 53% marks for SVMCM and 45% for Kanyashree(K3 applicants in Last Qualifying Exam	2000/-
	PG (SCIENCE)	At least 53% marks for SVMCM and 45% for Kanyashree(K3 applicants in Last Qualifying Exam	2500/-
	PG (OTHER PROFESSIONAL COURSES, UGC APPROVED)	At least 53% marks in Last Qualifying Exam	2500/-
	NON NET M.PHIL./NON NET PH.D.	Date of Enrolment/Date of Registration not before 01.04.2017	5000/- / 8000/- Respectively
DSE	HS	At least 60% marks in Last Qualifying Exam	1000/-
	D.El.Ed	At least 60% marks in Last Qualifying Exam(Minimum Qualification H.S)	1000/-
DTE	UG (ENGG.), PG (ENGG.) AND OTHER PROFESSIONAL COURSES (AICTE APPROVED)	UG: 1. 60% 2. 60% in Diploma Course from WBSCT&VE&SD for lateral entry scheme. PG: 55% in Graduation from any State University/AICTE approved institute institute in West Bengal	5000/-
DTE&T	POLYTECHNIC (DIPLOMA COURSES)	At least 60% marks in Last Qualifying Exam	1500/-
DME	UG (MEDICAL-DEGREE) AND DIPLOMA COURSES	At least 60% marks in Last Qualifying Exam	5000/- AND 1500/- RESPECTIVELY

MEANS JUDGING CRITERIA

The total family income for the prospective scholars will be not more than Rs. 2,50,000/- per annum.

Any deliberate falsification in the Income documents discovered at any stage will be considered as a grievous offence and may invite serious disciplinary actions leading to (i) compulsory and immediate refund of the amount of scholarship already enjoyed by the scholar. (ii) complete forfeiture of his/her right to apply for any governmental scholarship in future and (iii) may also attract penal provisions of other relevant laws for the time being in force.

MERIT JUDGING CRITERIA

Candidates whose family income is not more than Rs. 2,50,000/- per annum will be judged according to their academic merit in the under noted manner.

For HS - level:

The minimum qualifying marks for being considered for award of scholarships will be 60% in aggregate, in Madhyamik Pariksha, and the total marks obtained in the Madhyamik Parkisha excluding pass marks in the additional subject, if any, will be the sole criterion for consideration. Candidates from outside the West Bengal Board of Secondary Education will not be eligible to apply for this scholarship.

For Diploma Courses (Polytechnic under DTE&T) - level:

Students who are enrolled after passing-out in Secondary (M.P.) Examination or its equivalent as stated above in 2022 for first year Diploma (Polytechnic) courses [H.S. Examination or its Equivalent for Diploma in 1) Pharmacy, 2) Modern Office Practice & Management and 3) 3-D Animations & Graphics of 2 year duration] and after passing-out H.S./ equivalent Examination or ITI 2 years for 2nd year Diploma (Polytechnic) courses on lateral entry basis, will be eligible to apply. Candidates must obtain at least 60% marks in aggregate in the qualifying examination [excluding the marks secured in the optional elective subject, if any].

The Diploma (Polytechnic) courses of the State have to be approved by All India Council for Technical Education (AICTE) / Pharmacy Council of India (PCI) / Council of Architecture (CoA) and affiliated to West Bengal State Council of Technical & Vocational Education & Skill Development (WBSCT&VE&SD), a Statutory Body under the Department of Technical Education, Training & Skill Development, Government of West Bengal.

For UG - level:

The minimum qualifying marks for being considered for award of scholarships will be 60% in aggregate, in the H.S. Examination conducted by the W.B. Council of H.S. Education/Madrasha Siksha Parishad. For the UG (Arts), UG (Commerce), UG (Science) separate merit lists will be prepared.

For PG - level:

Candidates should be graduates securing at least 53% marks in the Honours subject at the graduation level. The marks obtained in Honours subject will be the only deciding criterion academically for award of the PG-level scholarships. Kanyashree recipients (K-2) (married/unmarried) pursuing Post Graduate courses in Science, Arts and Commerce stream from Universities of this State after obtaining Under Graduate Degree with 45% marks in aggregate from Institutions of this State will come under the aegis of this Scholarship Scheme. There is no need to submit Income Certificate and Income Affidavit in respect of Kanyashree students applying for K-3 scholarship under Swami Vivekananda Merit–cum–Means Scholarship Scheme.

For PG – level:

Candidates should be graduates securing at least 53% marks in the Honours subject at the graduation level. The marks obtained in Honours subject will be the only deciding criterion academically for award of the PG-level scholarships. Kanyashree recipients (K-2) (married/unmarried) pursuing Post Graduate courses in Science, Arts and Commerce stream from Universities of this State after obtaining Under Graduate Degree with 45% marks in aggregate from Institutions of this State will come under the aegis of this Scholarship Scheme. There is no need to submit Income Certificate and Income Affidavit in respect of Kanyashree students applying for K-3 scholarship under Swami Vivekananda Merit–cum–Means Scholarship Scheme.

For Research Level:

The financial assistance will be admissible to those non-NET candidates and NET-LS candidates registered as full time M.Phil. or Ph.D. research scholars as on 01/04/2017 or on a date thereafter, with effect from 01/04/2017 and (subject to the overall time limit of two years for M.Phil. and four years for Ph.D.) up till the day of submission of the Dissertation and no further. Further, NET-LS scholars shall stop receiving the assistance from the day they are appointed as teachers and it shall be their duty to inform the University authorities of the same, and the same shall be informed forthwith to this Department.

APPLICATION AND SANCTION PROCEDURES

Candidates for different categories will submit their applications online in the scholarship portal and applications i.r.o scholarship cases would be arranged in descending order (on the basis of marks obtained in the qualifying examination apart from income/means criteria), and scholarship would be sanctioned as per the availability of fund and strictly on the basis of the merit list. fund may be transferred to the beneficiaries account if the documents are in order.

For failed transaction of scholarship money, the last date of correction at respective Directorate end is 30th June of each year for the previous financial year failed transaction as per IFMS norms.

RENEWAL OF SCHOLARSHIP

For renewal of scholarship, application must be submitted online to the concerned scholarship sanctioning authority within one month from the date of his/her admission in the next higher class due to promotion by passing in the first attempt (In case of Semester mode-All Semester Examinations need to be cleared in the first attempt). Renewal cases (concentrated only at a particular level of study) will be sanctioned subject to good academic performance (Minimum 60% marks should be obtained from Higher Secondary Level to Undergraduate Level(combining both semester) at the promotional examination) and 50% marks (combining both semester) at Post Graduate Level.

DIRECTIONS FOR RENEWAL OF SVMCM SCHOLARSHIP OF GENERAL DEGREE/POST GRADUATE DEGREE STUDENTS UNDER DIRECTORATE OF PUBLIC INSTRUCTIONS:

1st Renewal: Submission of SEM 1 and SEM 2 Marksheet required

2nd Renewal: Submission of SEM 3 and SEM 4 Marksheet required

DIRECTIONS FOR RENEWAL OF SVMCM SCHOLARSHIP OF MBBS STUDENTS

1st Renewal: With submission of 1st MBBS marksheet

2nd Renewal: 2nd Prof MBBS marksheet will need to be furnished for the 2nd renewal in the following year.

3rd And Final Renewal: 3rd Prof Part 1 MBBS marksheet will need to be furnished for the 3rd and final renewal in the following year.

SUPPORT FOR SVMCM

✉ helpdesk.svmcm-wb@gov.in

☎ +1800-102-8014

QUICK LINKS

PURBASTHALI COLLEGE

Ref No:-   Date-

Extract of the Meeting of the Students Welfare Committee

Meeting No. 1   Date:- 07/12/2018

President of this meeting – Dr. BIbhas Chandra Saha

Name of the Members present:-

1. Dr. Bibhas Chandra Saha
2. Sri Anupam Das
3. Dr. Suchandra Neogi
4. Sri Uttam Kumar Hazra
5. Sri Bishu Rajbanshi
6. Sri Biswanath Bhattacharyya
7. Md Asadul Haque

Agenda:- To consider the List of Students for Students Aid Fund.

It was reported that applications were invited from the existing and financially weaker students for financial assistance from Student Aid Fund to meet up their tuition fees. After verifying the documents submitted by the students and considering their financial positions, a list of students was prepared for distribution of Student Aid Fund. Principal was requested to take necessary steps in this regard.

<div align="center">

Sd/-
Dr. Bibhas Chandra Saha
Principal
Purbasthali College

</div>

Attested

Principal
Purbasthali College
Parulia,Purba Bardhaman.

PURBASTHALI COLLEGE

ESTD: 2009

Vill + P.O:-Parulia, Dist:- Burdwan,Pin No-713513

Mob. No. 9474095178

Email :- purbasthalicollege@gmail.com, Visit Us : www.purbasthalicollege.com

Ref No:-

Date-

Extract of the Meeting of the Students Welfare Committee

Meeting No. 1

Date:- 21/06/2023

President of this meeting – Dr. BIbhas Chandra Saha

Name of the Members present:-
1. Dr. Bibhas Chandra Saha
2. Sri Anupam Das
3. Dr. Suchandra Neogi
4. Dr. Ashesh Datta
5. Sri Uttam Kumar Hazra
6. Sri Bishu Rajbanshi
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Dr. Bibhas Chandra Saha
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Principal
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