

# PURBASTHALI COLLEGE

ESTD: 2009

Vill + P.O:-Parulia, Dist:- Purba Bardhaman, Pin No-713513

Contact No. 8617647363

Email :- [purbasthalicollege@gmail.com](mailto:purbasthalicollege@gmail.com), Visit us : [www.purbasthalicollege.com](http://www.purbasthalicollege.com)



Ref No - 16/ P.C/Tend.(23-24)

Date - 03/11/2023

## ***Invitation of Quotation for two season (i.c 2024 & 2025) lease of 14(fourteen) mango Trees situated in the Purbasthali College campus***

Sealed Quotations are hereby invited by the undersigned on behalf of the Principal, Purbasthali College, Parulia, Purba Bardhaman for two season (i.c 2024 & 2025) lease of 14(fourteen) mango Trees situated in the Purbasthali College campus for the Institute as per terms & conditions mentioned below. The filled quotations along with the entire required document must reach in the office of the undersigned on or before. **10<sup>th</sup> November, 2023 (Friday)**, 2:00 p.m. (Excepting holidays).

**For more details please contact with college office at working hours in working days.**

### **Terms & Conditions:**

- The quotations received after this deadline & unsealed shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible. **The offer Submitted Fax/Email shall not be considered and no correspondence will be entertained in this matter.**
- Quotations must be in the enclosed prescribed Proforma on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, In case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation. **Quotation must be dropped in "Quotation/Letter Box" located in Old Building of Purbasthali College, Parulia, Purba Bardhaman.**
- **Rates must be quoted in Indian rupees** and as per the format specified taxes extra if any must be written separately.
- Rates must be quoted FOR basis (including Freight charges, Insurance, installation etc.).
- No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
- **The rates quoted must be valid for 90 days minimum** from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
- **Delivery Period: within 30 days from Purchase order.**
- Payment Terms: Payment will be only after satisfactorily delivery / commissioning of material and after inspection by the Purbasthali College.
- **The latest / revised version shall be supplied.**
- **The qualifying bidder should supply all items which are listed in awarded purchase order.**

**Encl.: Annexure- 1 (Format of price bid)**

Sd/- Principal  
Purbasthali College

**Office. Phone: 9474095178, E-mail: [purbasthalicollege@gmail.com](mailto:purbasthalicollege@gmail.com), Website: [www.purbasthalicollege.com](http://www.purbasthalicollege.com)**

Copy to:- 1) The Branch Manager S.B.I Parulia. 2) The Station Master Purbasthali Railway Station, 3) Parulia Post Office, 4) Panchayet Office Kalekhantala-II, 5) College Notice Board, 6) Guard File

## ANNEXURE- 1

[On the letterhead of firm]

### PRICE BID-FORM

To,  
The Principal,  
Purbasthali College,  
Parulia, Purba Bardhaman,  
West Bengal, 713513.

Respected sir,

I/We .....submitted the quotation for Enquiry No. "Lease of 14(fourteen) mango trees at Purbasthali College campus" against the Ref. No.: 16/ PC/Tend.(2023-24) due on 10<sup>th</sup> November, 2023 (Friday), 2:00 p.m. for work of lease of 14(fourteen) mango trees at Purbasthali College campus.

I/We thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my quotation will be rejected out rightly.

I/We hereby offer to supply at the following rates.

| Sl. No. | Name of Item | Specifications of Item | Qty | In Indian Rupees Only |                   |                                    |   |  |
|---------|--------------|------------------------|-----|-----------------------|-------------------|------------------------------------|---|--|
|         |              |                        |     | MRP per Item          | Discount on MRP % | Taxes on Discounted Price (if Any) | Price for Per Item (Including Discount & Taxes) | Total Price (Including Discount & Taxes) |

**Note:**

1. The Rate must be quoted in Indian Rupees Only.
2. The latest / revised version shall be supplied.
3. The qualifying bidder should supply all items which are listed in awarded purchase order.

Date:

Name:

Place:

Business Address:

Signature of Bidder:

Seal of the Bidder: